

**AGREEMENT FOR TRANSITION SERVICES
SCHOOL YEAR 2020-21**

**UNION COUNTY EDUCATIONAL SERVICES COMMISSION
&
TOWNSHIP OF UNION BOARD OF EDUCATION**

This Agreement made and entered into this **1st** day of **September, 2020** effective as of **September 1, 2020** by and between the **Township of Union Board of Education**, having administrative offices at 2369 Morris Avenue, Union, NJ 07083 (the "Board") and the **Union County Educational Services Commission**, with their principal place of business at 45 Cardinal Drive, Westfield, New Jersey, 07090 (the "Commission").

WITNESSETH:

WHEREAS, the Board is in need of professional assistance in connection with the conducting of transition services; and

WHEREAS, the Board wishes to engage the transition services of the Commission to render said services for the period from **September 1, 2020 through June 30, 2021** (the "Work"); and

WHEREAS, the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq. does not require transition service contracts to be advertised for bid; and

WHEREAS, the Board and the Commission do hereby wish to enter into this Agreement for Transition Services (the "Contract"),

NOW, THEREFORE, the Board and the Commission mutually agree as follows:

- 1. SCOPE OF SERVICES:** Union County Educational Services Commission's Transition Services Department will provide the following services to Township of Union Public Schools:
 - A. One UCESC Special Education Teacher to collaborate with the school district's self-contained classroom teacher or other designated staff liaison to implement a weekly, virtual job readiness and career exploration program.
 - B. The UCESC Special Education teacher will attend at least one initial virtual introductory meeting with the selected school district staff liaison to coordinate setting up student accounts, scheduling the weekly sessions, and mapping out any needed training.
 - C. The UCESC Special Education teacher will manage the platform, deliver training and support to each student with regards to logging in and using the platform, as well as provide periodic progress reports on usage/non-usage to the school district staff liaison including student performance on module assessments.

- D. Two-hours of weekly online programming for each student who is designated to participate in the program for the duration of the contract.
- E. Start and end dates of services will be mutually agreed upon between UCESC and the designated Township of Union school district contact. UCESC will not provide any services on dates when UCESC is closed in accordance with the UCESC 2020-21 District Calendar. If other non-service dates are deemed necessary, such dates will be mutually agreed upon between UCESC and the designated Township of Union district contact. A copy of the UCESC district calendar will be provided to the designated Township of Union district contact as soon as it is available pending board of director approval.
2. **FEES**: The Board agrees to pay the Commission the following fees for the services:
- A. The cost of services for the 2020-2021 school year is as follows:
- \$9,630 for 1 group (up to 12 students) for one hour of virtual programming per week.
 - \$19,260 for 2 groups (up to 24 students) for one hour of virtual programming per week **or** for 1 group (up to 12 students) for two hours of virtual programming per week.
 - \$28,890 for 3 groups (up to 36 students) for one hour of virtual programming per week.
- B. The total contact cost for the school year 2020-21 is **\$19,260**
- C. The school year will be that established by the Union County Educational Services Commission. This fee shall be payable monthly commencing on the 30th day of each month for which services have already been rendered for said month or any part thereof. Annual tuition fees shall be prorated commencing with the calendar month of enrollment.
- D. In the event the Board requests additional services in excess of those set forth in section 2B above, an addendum to the contract will be necessary.

IN WITNESS WHEREOF, the parties hereto have executed this Contract on the date first written above.

TOWNSHIP OF UNION BOARD OF EDUCATION

(SEAL)

ATTEST: _____
Board Secretary Date

By: _____
Board President Date

UNION COUNTY EDUCATIONAL SERVICES COMMISSION

ATTEST: _____
Board Secretary Date

By: _____
Board President Date