

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Kawameeh Middle School Date: 10/5/21
DEPARTMENT: Yearbook Account: # 26
VENDOR: JUSTENS Amount: \$ 2617.58

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Initial deposit for 2021-2022 school
year.

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Jason Malanda

SIGNATURE: 

.....

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date: _____

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Kawameeh Middle School Date: 10/5/21
DEPARTMENT: Yearbook Account: #26
VENDOR: Jostens Amount: \$3270.40

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Second deposit for 2021-2022 school year
(due by 3/1/21)

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Jason Malanola

SIGNATURE: 

.....
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____

Date: _____

YEARBOOK

CELEBRATING MOMENTS THAT MATTER

YEAR: 2022 | JOB #: 17353 | REP: Bonnie Blackman | DATE: 10/05/21

YEARBOOK DEPOSIT INVOICE

Thank you for choosing Jostens to publish your yearbook! We appreciate your partnership in keeping your account in good standing. We've outlined your school's account summary below. We can't wait to see your book!

PAYMENT INSTRUCTIONS

You can submit payment by returning the lower portion of this notice with a check or money order. You may also pay via credit card by calling 1-800-854-7464 ext. 17186. We're happy to answer any questions you have! We're available M-F 8am - 5pm CST or email us at Printing_AR@Jostens.com.

Thank you for your timely payment!

PAYMENT SUMMARY

Purchase Order Number (if applicable):	
Initial Deposit Amount Due by: 11/01/21	\$3270.40
Money Received To Date: <small>(Includes any web sales and school payments)</small>	\$652.82
Remaining Due:	\$2617.58
<hr/>	
ADDITIONAL PAYMENTS WILL BE REQUIRED THROUGHOUT THE YEAR	
Second Deposit Amount Due by: 03/01/22	\$3270.40
Final Invoice Due After Book Ships	Consult Your Rep

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT.
KEEP UPPER PORTION FOR YOUR RECORDS.

JOSTENS, INC.
Amanda Maxwell
Kawameeh Middle School
490 DAVID TERRACE
UNION, NJ 07083

Please check the box if your address has changed and update your address on the back of this remittance.

PAYMENT ADDRESS
JOSTENS, INC.
1336 NETWORK PLACE
CHICAGO, IL 60673-1213

PAYMENT SUBMISSION

JOB NUMBER: 17353
YEAR: 2022

AMOUNT PAID: _____

Please make check or money order payable to Jostens, Inc.
Or pay via credit card by calling 1-800-854-7464 ext. 17186

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Kawameeh Date: 10/4/2021
DEPARTMENT: Administration Account: #06
VENDOR: Union Twp BOE Amount: \$1068.00

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Total monies collected for book fines

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Jason Malanda

SIGNATURE: 

.....
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____

Date: _____

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High school Date: 9/28/21
 DEPARTMENT: Clubs (Key Club) Account: 46
 VENDOR: Key Club International Amount: MAX \$2,700

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Payment to Key Club International for club dues,

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Stefania Courtney

SIGNATURE: Stefania Courtney

.....
 Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date: _____

KEY CLUB INTERNATIONAL FEES

Montana	\$ 6.50 District dues \$ 7.00 International dues \$13.50 Total	
Nebraska-Iowa	\$ 6.00 District dues \$ 7.00 International dues \$13.00 Total	
New England	\$ 3.50 District dues \$ 7.00 International dues \$10.50 Total	
New Jersey	\$ 6.50 District dues \$ 7.00 International dues \$13.50 Total	\$13.50 per Student
New York	\$ 6.00 District dues \$ 7.00 International dues \$13.00 Total	
Ohio	\$ 3.00 District dues \$ 7.00 International dues \$10.00 Total	
Pacific Northwest	\$ 5.50 District dues \$ 7.00 International dues \$12.50 Total	
Pennsylvania	\$ 6.50 District dues \$ 7.00 International dues \$13.50 Total	
Rocky Mountain	\$ 7.00 District dues \$ 7.00 International dues \$14.00 Total	
Southwest	\$ 5.00 District dues \$ 7.00 International dues \$12.00 Total	
Texas-Oklahoma	\$ 6.00 District dues \$ 7.00 International dues \$13.00 Total	

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS Date: 9/23/21
DEPARTMENT: Senior class Account: 2227
VENDOR: ~~XXXXXXXXXX~~ Amount: up to \$8,000
2-K Printing & Promotions

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

pay for apparel that people ordered

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Cheryl Fiske

SIGNATURE: [Signature]

.....

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date : _____

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS Date: 9/23/21
DEPARTMENT: Math Account: 2227
VENDOR: 2-K Printing & Promotions Amount: up to * \$5000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

pay for shirts that seniors ordered

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: _____

SIGNATURE : _____

.....
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date : _____

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS Date: 9/23/21
DEPARTMENT: Senior Class Account: _____
VENDOR: Carr Marketing Amount: Up to \$10,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Food trucks festival planning & execution - security, decorations,
marketing

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Cheryl Fiske

SIGNATURE: Cheryl Fiske

.....
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date: _____

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS Date: 9/22/21
DEPARTMENT: Senior Class Account: 2227
VENDOR: O'Donnell Amount: up to \$8,000
Sign Company

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

pay for lawn signs for seniors who ordered them

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Cheryl Fiske

SIGNATURE: Oil Jere

.....
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date : _____

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS Date: 9/24/21
DEPARTMENT: Music/Theatre Account: 2077
VENDOR: Home Depot Amount: 1524.04

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):

Building materials for scenic construction
Once on This Island (2020)

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

NAME: Melissa Abbate

SIGNATURE: Melissa Abbate

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Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the approved amount.

Yolanda Koon, Business Administrator _____ Date: _____

Account Ending in 3309

PREVIOUSLY BILLED INVOICES							Please submit payment for all past due amounts.	
Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount	Due Date		
02/29/20	THE HOME DEPOT VAUXHALL, NJ	8045478			\$99.58	04/18/20		
03/01/20	THE HOME DEPOT VAUXHALL, NJ	7610660			\$178.02	04/18/20		
03/01/20	THE HOME DEPOT VAUXHALL, NJ	7620045			\$247.70	04/18/20		
03/06/20	THE HOME DEPOT VAUXHALL, NJ	2903684	WA79501688	WA79501688	\$455.18	04/18/20		
03/07/20	THE HOME DEPOT UNION, NJ	1523039			\$134.22	04/18/20		
03/08/20	THE HOME DEPOT GARWOOD, NJ	614160			\$101.19	04/18/20		
03/08/20	THE HOME DEPOT VAUXHALL, NJ	904007	OOTI	W850857174	\$308.15	04/18/20		
TOTAL					\$1,524.04			

PAST DUE INVOICES						
1-29 Days	30-59 Days	60-89 Days	90-119 Days	120-149 Days	150-179 Days	180+ Days
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,524.04	\$0.00

PURCHASE HISTORY	
Year to Date	\$3,980.10
Life to Date	\$104,244.81

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DEDICATED FIELD SUPPORT



LIFETIME COLOR HISTORY

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