

DEPARTMENT OF SPECIAL SERVICES
Township of Union Public Schools
M-E-M-O-R-A-N-D-U-M

TO: Dr. Scott Taylor

C: Gerald Benaquista, Yolanda Koon, Kim Conti, Bernadette Watson, Diane Cappiello

FROM: Joseph Seugling

RE: Board Agenda

DATE: 2021-09-30

Approve teachers employed through Silvergate to provide bedside instruction for District students on an "as needed" basis for the 2021-2022 school year in the amount not to exceed \$10,000.00, in accordance with the information in the hands of each Board member [Account #7693/11-150-100-320-01-19].



Homebound Instruction Agreement

Date: 9-10-2021

To: Union
Attn: Ms. Karen Wojcik
From: Alexandra Arnese, Educational Director

This is the **2021-2022** Silvergate Prep Homebound Instruction Agreement

Billing is **\$50.00 per hour for a total of 10 hours per week** - Length of stay is expected to extend greater than 10 school days at an estimated length of stay of 30 days.

At the end of each week, student work will be provided to the school. A weekly itemized bill detailing the instructional hours will be sent to the district finance department.

Educational Services, billing and payments will be handled through Silvergate Prep (New Jersey Approved Provider Code 35 6035 160). If there is additional information you require, please contact **Felicia Rember** at frembert@silvergateprep.com and/or **Pinkal Shah** at pshah@silvergateprep.com Thank you for your assistance.

School District:

Silvergate Prep:

Signature

Alexandra Arnese
Signature

Name

Alexandra Arnese _____
Name

Title

Educational Director _____
Title

Date

9-10-2021
Date

1065 US Highway Route 22, 3rd floor
Bridgewater, NJ 08807
908-801-6700 x6101

<http://genpsychadolescent.com/educational/>



Billing:

Silvergate Prep will provide a weekly detailed invoice to the school district based on the school district's rules (hours approved per child, cost per hour, invoicing process, etc.). Payment is expected within 30 days of receipt of invoice. Payments should be made payable to Silvergate Prep. Payments can be sent to Silvergate Prep, 1065 US 22 West, Third Floor, Bridgewater NJ 08807. **Attn: Pinkal Shah. Ms. Pinkal Shah can be contacted via email at Pshah@silvergateprep.com. Please fill out (Page 3) and return to Ms. Shah as soon as possible to assure proper billing.** Silvergate Prep pays each certified teacher directly.

Services Offered:

Students assigned to Silvergate Prep receive direct instruction by a NJ certified teacher.

Contract:

THERE IS NO REQUIRED MINIMUM CONTRACT WITH THE SCHOOL DISTRICT. Silvergate Prep will work with one student or 100 students. Since we do not require a minimum amount of hours, there are no risks to utilizing our program.

Contacts:

Felicia Rembert
Silvergate Prep Operations Administrator
Office: 908-801-6700 Ext. 6101
Email: Frembert@silvergateprep.com

Pinkal Shah
Silvergate Prep Billing Administrator
Office: 908-526-8370 Ext. 1132
Email: Pshah@silvergateprep.com

1065 US Highway Route 22, 3rd floor
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Billing Information Page

This information page should be filled out and returned directly to Silvergate Prep's Billing Administrator, Ms. Pinkal Shah at pshah@silvergateprep.com. Ms. Shah will use this information to send out weekly invoices for each Silvergate student. It is very important for this form to be completed and returned to guarantee proper billing.

School Name/District: _____

Attention: _____

Contact's Email: _____

Contact's Phone Number: _____

School District Address (for hard copy invoice):

1065 US Highway Route 22, 3rd floor
Bridgewater, NJ 08807
908-801-6700 x6101

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