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Cappiello, Diane

From: Frain, Virginia
Sent: Tuesday, September 26, 2017 10:29 AM
To: Cappiello, Diane
Subject: FW: Request for Holy Spirit School (Union) to use Hannah Caldwell and Washington School Gym for the 2017-18 Basketball season

Please put letter from Holy Spirit School Basketball season in for the October 17th board meeting.

Thank you,

Ginger Frain
Administrative Assistant
Operations & Maintenance
Township of Union Board of Education
2369 Morris Avenue
Union, NJ 07083
908-851-6426
908-851-9688 Fax

From: Derrick J Watkins [mailto:derrick_j_watkins@hotmail.com]
Sent: Monday, September 25, 2017 10:51 PM
To: Frain, Virginia
Cc: derrick_watkins@adp.com
Subject: Request for Holy Spirit School (Union) to use Hannah Caldwell and Washington School Gym for the 2017-18 Basketball season

Hi Ginger,
I hope you had great summer and are doing well! Holy Spirit School Union is back in session and preparing for our 2017-18 Basketball season. We would like to thank the school board for allowing us to use Hannah Caldwell and Washington School Gyms last season and hope that they can accommodate this year as well.

We would like the use of Hannah Caldwell gym Tuesday evenings from 5:30 – 9:00 PM and Washington School Gym Thursday evenings from 5:30 – 9:00 PM from mid-October through February. We would also appreciate if the rental and utility fees could be waived. Please let me know if you have questions or need any additional information.

Thank you again for your generosity and assistance.
Sincerely,

Derrick J Watkins
973.868.9475
[Derrick J Watkins@hotmail.com](mailto:Derrick_J_Watkins@hotmail.com)