

EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

<http://www.escnj.us>

1660 Stelton Road, Piscataway, NJ 08854
Telephone: (732) 777-9848 ♦ Fax: (732) 777-9855

Mark J. Finkelstein
Superintendent

Gary E. Molenaar
Assistant Superintendent



Anthony La Marco
*Business Administrator/
Board Secretary*

Union Township Public Schools Special Services Department Review Proposal

Special Services Department Review Up to 100 hrs. at \$171/hr. = \$ 17,100

- Proposed Department Review Process
 - Student Records Review/Audit
 - Survey of Stakeholders
 - Document/Report Review
 - Interview of Select Administrators and CST
 - Related Services Review
 - Special Class Program Observations
- Record Review/Examination of a sample of up to fifty (50) student records representing the following:
 - Initial Classification
 - Re-Evaluation
 - Transition (ages 5, 14, & 16)
 - Graduation/Aging Out
 - ESLS
- Document/Report Review:
 - School Report Card/State Performance Data
- Staffing Review
 - Number of Paraprofessionals appropriate to program needs
 - 1:1 aide (i.e., paraprofessional) assignments and determination thereof
 - CST case loads
- CST Interviews
 - Re-Evaluation procedures
 - Data sources used to make placement decisions
 - Declassification procedures
- Director/Supervisor Interviews
- Central Office Interviews
- Stakeholder Surveys
 - Students as appropriate
 - Parents

Academy Learning Center ♦ Adult Community Services ♦ Bright Beginnings Learning Center ♦ Center for Lifelong Learning ♦ Future Foundations Academy
NuView Academy ♦ Pathways to Adult Living ♦ Piscataway Regional Day School ♦ Turning Point Academy

Child Study Team & Related Services ♦ Collaborative Educational Services ♦ Cooperative Pricing – Lease Purchase Bidding ♦ Cooperative Transportation
Home Instruction ♦ Nonpublic School Services ♦ Children's Specialized Hospital ♦ Itinerant Services for Children with Hearing Loss ♦ Professional Development Academy

Special Class Program Observation/Review

Up to 3 hrs./class, 7 classes, Up to 21 hrs. at \$171/hr. = \$3,591

- Observation of Select Self-Contained, Special Class Programs, & Resource Programs
 - IEP review for appropriateness of Goals and Objectives
 - Staffing review
 - Interview of select faculty and administrators:
 - Classroom teachers
 - Select related service providers
 - CST members making placement decisions
 - School administrators

Final Written Report to Superintendent

Grand Total Up to \$20,691

District Contact Information	
Name: <u>Dr. Scott Taylor</u>	Position: <u>Superintendent</u>
Phone: (908) 851-6400 x6414	Email: <u>taylor@twpunionschools.org</u>
District: <u>Union Township Public Schools</u>	
Mailing Address: <u>2369 Morris Avenue, Union, NJ 07083</u>	
District Authorization	
District Authorizing Official: _____	Date: _____
Signature	