

EXHIBIT B-1

Student Organization Fund Approval for Expenditure In Excess of \$1,000.00

SCHOOL: UHS Date: 5/5
DEPARTMENT: Senior Class Account: 2227
VENDOR: ZGS Amount: \$7891.00

PURPOSE OF EXPENDITURE [attach appropriate invoice(s): _____]
Graduation - caps + gowns

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Cheryl Fiske
NAME
[Signature]
SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Business Administrator

Date

Zolnier Graduate Supply

308 35th Street

Union City, NJ 07087

(201) 617-9656

ZGS.HELP@GMAIL.COM

Zolniergraduatesupply.co

m



INVOICE

BILL TO

Union High School

2350 North Third Street

Union, New Jersey 07083

United States

INVOICE # 7567

DATE 04/12/2023

DUE DATE 05/12/2023

TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Cap & Gown w/ Tassel Graduation Caps, Gowns and Tassels - Maroon Shiny Caps and Gowns with Maroon and White Tassels	526	14.50	7,627.00
Shipping & Handling Insurance to protect goods while in travel	22	12.00	264.00

Caps, Gowns and Tassels 2023

SUBTOTAL	7,891.00
TAX	0.00
TOTAL	7,891.00
BALANCE DUE	\$7,891.00