

SCHOOL SECURITY DRILL NOTIFICATION

District: Township of Union

Month of: April 2018

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
Union High School	Bomb Scare	The entire building.	4-25-18 924 AM
Burnet Middle School	"	"	4-25-18 949 AM
Kawameeh Middle School	"	"	4-25-18 1030 AM
Jefferson School	"	"	4-23-18 917 AM
Battle Hill School	"	"	4-26-18 1007 AM
Connecticut Farms School	"	"	4-27-18 1117 AM
Livingston School	"	"	4-3-18 1005 AM
Washington School	"	"	4-27-18 1115 AM
Franklin School	"	"	4-30-18 1030 AM
Hannah Caldwell School	"	"	4-30-18 930 AM
Hamilton School- Supervisors Bldg.			
BOE Admin. Bldg.			

DRILL TYPE:

- ACTIVE SHOOTER
- EVACUATION (non-fire)
- BOMB THREAT
- LOCKDOWN

OCCUPANTS:

- STUDENTS/STAFF/FACULTY
- STAFF and/or CRISIS TEAM MEMBERS

*PLEASE COMPLETE THIS FORM BEFORE THE 5th OF EACH MONTH & EMAIL MARY JANE SHEEHAN AT MARYJANE.SHEEHAN@DOE.STATE.NJ.US

SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: April 6, 2018

Time of day the drill was conducted: 9:15 am & 12:35 pm

School Name: Connecticut Farms School

Location of the Emergency Evacuation Drill: _____

AM Drill - Playground near Basketball Court / PM Drill - Wewanna Avenue near PreK Exit 6 Door

Route Number(s): Riders Only - All Routes

Name of the school principal/person(s) overseeing the drill: Mrs. Michelle Osborne-Warren 

Other information relative to the emergency evacuation drill: _____

Light rain, mixed snow.

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Date of the school bus emergency evacuation drill: 4-4-2018

Time of day the drill was conducted: 9:30

School Name: Livingston School

Location of the Emergency Evacuation Drill: Playground

Route Number(s): _____

Name of the school principal/person(s) overseeing the drill: Benjamin Kloc 

Other information relative to the emergency evacuation drill:

N/a

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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: 4/24/18

Time of day the drill was conducted: 9:15 am

School Name: Kawameeh Middle School

Location of the Emergency Evacuation Drill: Parking lot

Route Number(s): All students

Name of the school principal/person(s) overseeing the drill: Mr. MALANDA

Other information relative to the emergency evacuation drill:

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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, May 3, 2018

Time of day the drill was conducted: 9:10-10:30

School Name: Burnet Middle School

Location of the Emergency Evacuation Drill: BMS 1000 Caldwell Avenue, Union (field and Stone St)

Route Number(s): All students and staff

Name of the school principal/person(s) overseeing the drill: Ms. Sharon K. Drayton, Vice Principal

Other information relative to the emergency evacuation drill:

Burnet MS has successfully completed their final bus evacuation of the year. A special thanks to our transportation department for all their help.