

Members of the Board of Education
Township of Union Board of Education
Union, NJ 07083

April 29, 2013

RE: Travel to Paris, France – Summer of 2014

Honorable Members of the Board of Education:

I am writing today with enthusiasm to ask for approval to lead a trip to Paris, France in July of 2014. The following bullet represents a concise list of the most important information you will need to consider regarding the approval of this trip.

- Approximately 32 Union High School students and family members and at least 4 adult chaperones would travel together, at no cost to the Board of Education, for 7 days and 5 nights to Paris, France to enjoy a linguistic, cultural, historical and social immersion experience.
- Proposed tour dates: July 5-12, 2014
- Student cost will be approximately \$2500.00 per person. This price is all inclusive.
- The company with whom we intend to travel is Prométour which is based out of Montreal and Paris and which possesses all appropriate operating licensure, bank protection, and general and professional liability insurance certificates. (certificates available upon request) See also: www.prometour.com
- Teacher has traveled using Prométour on two previous occasions abroad. Their personnel operate with the highest level of professionalism and ensure an outstanding and authentic learning experience is enjoyed by all.
- All hotels and flights are guaranteed and rates insured
- Ancillary insurance is offered to any student who would desire.
- Special dietary needs accommodated at all meals.
- A Paris-based French tour guide will meet our group in Paris and be with us 24 hours a day.
- Student participants will be currently enrolled in the UHS French program and maintain satisfactory grades
- Students intend to fundraise in school using a variety of initiatives including individual and group fundraisers to be determined and as are appropriate and approved by Mr. Gibbons.
- Families will have a choice of payment schedules commensurate with their needs.
- All financial transactions will take place through secure servers online precluding the teacher from needing to handle any funds. Refund policies are in place as outlined by Prométour.

I have attached a copy of the proposed itinerary for your perusal which includes a mock payment schedule. The students and I would very much appreciate your support and approval. If you have any further questions or require any further documentation, please do not hesitate to contact me at your convenience.

Sincerely,

Nicole K. Mortellito-Tartaglia
French Teacher - Union High School
NMortellito@twpunionschools.org

SEVERABILITY – (Savings) CLAUSE:

If during the term of this contract, it is found that a specific clause of the contract is illegal under Federal or State law, or by any agency of competent jurisdiction, the remainder of this Employment Contract not affected by such a ruling shall remain in force.

MODIFICATION – (Complete Agreement) CLAUSE:

Any proposed changes to this contract are subject to prior review and approval by the Executive County Superintendent.

YOUR ITINERARY

PROMÉTOUR
a class of its own



USA: 1-800-304-9446 CAN: 1-800-657-7754 INFO@PROMETOUR.COM

PARIS VILLE LUMIÈRE

UNION HIGH SCHOOL

7 DAYS / 5 NIGHTS

July 5-11, 2014

USA: 1-800-304-9446 CAN: 1-800-657-7754 INFO@PROMETOUR.COM

PROMÉTOUR

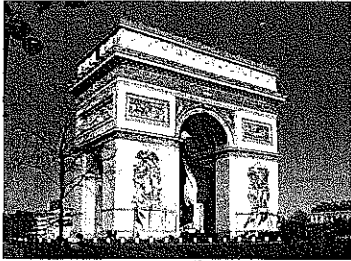
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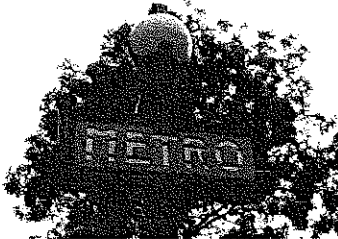


DAY 1: USA / FRANCE

- Fly through the night to Paris.

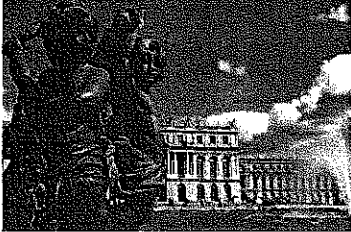
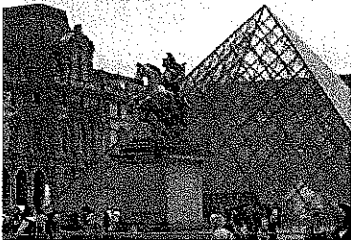
DAY 2: PARIS

- Meet your Prométour Tour Director at Charles de Gaulle Airport in Paris.
- Stop by your hotel to drop-off your bags.
- Follow the **Voie Triomphale**, from the **place de la Concorde**, to the avenue des **Champs-Élysées**, to the **Arc de Triomphe**.
- See the **Tomb of the Unknown Soldier**.
- Have your first dinner in Paris on the **Champs-Élysées**, then take a stroll on the avenue before returning to your hotel.
- Overnight in Paris.



DAY 3: PARIS

- Breakfast at your hotel.
- This morning, visit **Philippe Auguste's Louvre** where you'll see master pieces such as the **Mona Lisa**.
- If you leave from the **Coure Carré** side of the palace, you can hear the chimes from **Saint-Germain l'Auxerrois** around noon.
- Next, enter the magnificent **Notre-Dame Cathedral**, a magnificent religious edifice which is one of the supreme masterpieces of French gothic architecture.
- Lunch in the **Latin Quarter**
- Take a walk through the **Luxembourg Gardens**. Find the **Statue of Liberty** in the garden. This statue is a model that sculptor Frédéric Bartholdi used when designing the larger one in New York.
- Make your way to **Montmartre** and see the spectacular view from the **Sacré-Coeur**. See the vineyards and the **Moulin de la Galette**, a windmill situated near the top of the Montmartre
- Dinner on **Place du Tertre**.
- Overnight in Paris.



DAY 4: VERSAILLES / PARIS

- Breakfast at your hotel.
- Head to the train station to travel by **RER to Chateau Versailles**, the extravagant Palace built for the Sun King
- Visit the opulent **Grand Apartments**, the **King's Chamber** and the **Hall of Mirrors**.
- Explore the **spectacular gardens**
- Lunch on your own in Versailles
- Return to Paris
- Spend some time exploring in the **Quartier Marais**, see the beautiful **Place des Vosges** the oldest square in Paris and one of the most beautiful squares in the world
- Dinner and overnight in Paris

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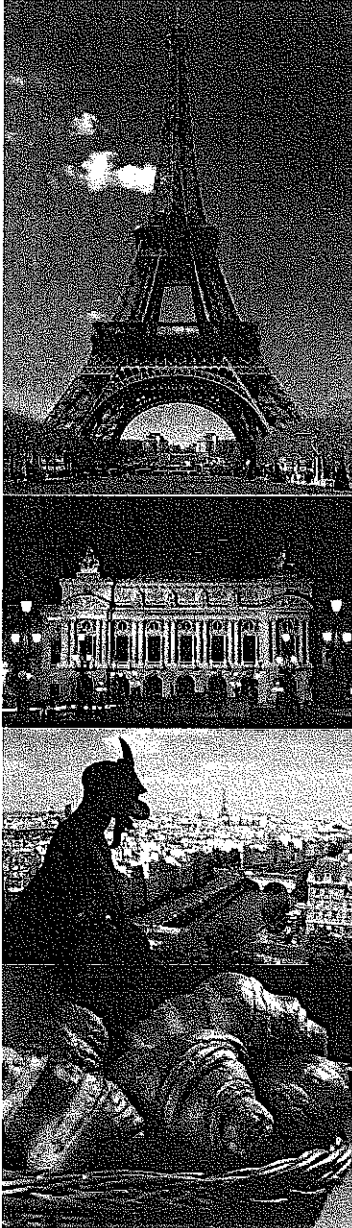
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DAY 5: PARIS

- Breakfast at your hotel.
- This morning, explore the **Cimetière du Père Lachaise**, a Paris Landmark. See the resting place of Édith Piaf, Jim Morrison, Honoré de Balzac and many more.
- Next, visit **le Marché d'Aligre**, a fun and very lively market which is made up of two parts: The covered market "Marché Beauveau" (dating back to 1777) and the open-air market on the square d'Aligre.
- Great place for lunch on your own.
- Make your way to **Champs-de Mars**, stopping at the **Wall for Peace**; you can put their messages of peace in the chinks of the Wall that are planned for this purpose.
- Admire the view of the city from the **3rd floor of the Eiffel Tower**.
- Later in the day, take a "**bateau mouche**" cruise of the River Seine.
- Dinner and overnight in Paris

DAY 6: PARIS

- Breakfast at your hotel.
- Visit **Musée d'Orsay** and its extensive collection. A guided visit, where the local guide discusses major pieces. Then have 2 hours to explore the d'Orsay at your own pace
- Next, discover the **Fragonard perfume museum**, which opened in 1983, occupies a very lovely Napoleon III town house built in 1860 by Lesoufaché, a student of Garnier. The decoration is entirely of that period. Here you can discover a wonderful collection of perfumery objects that take you travelling through the ages.
- Enjoy some free time for lunch in the area. Perhaps do a little last minute shopping at **Galleries Lafayette**.
- Some last minute shopping on **rue Rivoli**.
- This afternoon, visit the **Hôtel des Invalides**, founded by Louis XIV to shelter 7,000 aged or crippled former soldiers.
- Dinner and overnight in Paris.

DAY 7: RETURN HOME

- After breakfast, transfer to the airport for your return flight

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PRICE PER PERSON SHEET

This is a privately operated tour - you will not be combined with another group!

PRICE PER PERSON

32 + participants (max 1 bus)	\$ 2497
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ADULT SUPPLEMENTS

Single room \$400
Twin room \$200
Activity fee \$70

PAYMENT SCHEDULE

\$500 due April 5, 2013
\$500 due July 5, 2013
\$500 due October 5, 2013
\$500 due February 5, 2014
Balance due April 5, 2014

Take advantage of our easy online monthly instalment plan
Pay as little as **\$166.41** a month after a **first deposit of \$500**
made by **April 5, 2013**

PRICE INCLUDES:

- **TRAVELGUARD: OPTION A: Basic Group Program** covering group dates of travel. Includes Emergency Medical and Cancellation
- Roundtrip airfare*
- Associated transportation costs while in Europe
- 5 nights multiple occupancy (3/4 per room with private bath) in quality hotels
- 5 Breakfasts / 5 Dinners (includes one beverage and a vegetarian option)
- All cultural and aforementioned visits, activities, tours and admissions
- Service of a dynamic professional bilingual Prométour Tour Director with the group 24 hours a day
- Departure taxes and Airline fuel surcharges at time of ticket purchase (**\$676**)
- Quebec Compensation Fund: For your benefit, a contribution has been added to the cost of your services as prescribed by the Quebec Consumer Protection Office; the amount of the contribution is 0.20% of the cost of the purchased services (for eg. \$2497)
- Your contribution value is equivalent to \$4.99
For more information: <http://www.opc.gouv.qc.ca/>

PRICE DOES NOT INCLUDE:

- **TRAVELGUARD: Optional Individual Program Upgrade**
- **OPTION B: Individual Deluxe Program:** Basic Package + additional benefit and higher coverage
- **OPTION C: Individual Ultimate program ****
- Deluxe Package + No-Reason Cancellation & Job Loss Protection
**Ultimate Program is not eligible in NY, PA & WA
- Applicable airline baggage charges according to their policies
- Meals not mentioned above
- Recommended tips for your Prométour Tour Director: 3 Euro per day, per person
- Recommended tips for your Bus Driver (s) 1 Euro per day, per person
- Personal spending money
- Airline fuel surcharge increases:

Date of quote: **December 14, 2012**

Your Prométour Tour Project Manager: **Steve O'Neill**

Exchange rate: Prométour has quoted this package at an exchange of **1 € = 1.30 USD**, in the event of a significant change, Prométour may be required to revise the final price of your tour 60 days prior to your departure.