

DEPARTMENT OF SPECIAL SERVICES  
Township of Union Public Schools  
M-E-M-O-R-A-N-D-U-M

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TO: Dr. Gerald Benaquista

C: Gerald Benaquista, Gretel Pérez, Yolanda Koon, Kim Conti, Bernadette Watson, Diane Cappiello

FROM: Chris Carew *CC*

RE: Board Agenda

DATE: 2024-02-27

Approve the provision of the Professional Development session, "Discovering the Power of The Creative Curriculum Cloud", to be conducted by the company Teaching Strategies, for district Special Education Preschool Disabled staff during the 23-24 school year. Total expenditure will not exceed \$2,000.00.  
(A/C# 11-000-219-320-02-19/7075)

# Discovering the Power of *The Creative Curriculum*® Cloud

for Preschool

## Learning Objectives

- Articulate the steps involved in accessing teaching resources found within the *Library* area.
- Demonstrate proficiency in navigating and utilizing the planning tools provided in *The Creative Curriculum*® Cloud.
- Outline the procedure for generating monthly, weekly, and daily plans using *The Creative Curriculum*® Cloud.
- Explain the process of capturing media, communicating with families, and documenting children's development and learning through the *Teaching Strategies*® Teacher app.
- Recognize the digital resources available to enhance family partnerships and foster two-way communication.

## AGENDA

Welcome and Introductions

Review of Learning Objectives

A Closer Look at the *Library* Area

Planning in the *Teach* Area

- Setting Up Your *Weekly Template*
- Adding *Teaching Guides*
- Week View
- Day View

Partnering With Families

- Resources in the *Family Area*

Exploring the *Teaching Strategies*® Family App

Introducing the *Teaching Strategies*® Teacher App

Accessing Support Resources

Review of Learning Objectives

Reflecting on the Session



TEACHING STRATEGIES, LLC ("TS")
4500 EAST-WEST HIGHWAY, SUITE 300
BETHESDA, MARYLAND 20814
301-634-0818

Customer Name: Township of Union Public Schools
Customer Number: 02A159635
Contact Name: Gretel Perez
Contact Email: gperez@twpunionschools.org
Contact Title: Asst. Superintendent-
Instruction/Curriculum

Prepared by: Karyn Ross
karyn.r@teachingstrategies.com
Expiration Date: 03-28-2024
Subscription Term: -

SUMMARY table with columns: PRODUCT, SALES PRICE, QTY, TOTAL PRICE. Row 1: PD0007260, Discovering the Power of The Creative Curriculum® Cloud for Preschool (3 Hours), \$1,897.50, 1, \$1,897.50

Subtotal: \$1,897.50
Shipping: \$0.00
Tax: \$0.00
Total: \$1,897.50

BILL TO

Billing Client: Township of Union Public Schools
Billing Street: 2369 MORRIS AVE
Billing City: UNION
Billing State: New Jersey
Billing Postal Code: 07083
Billing Country: United States

Professional Development and Training

Professional Development and Training is delivered subject to the following terms: (i) Customer will be invoiced following completion of each session ordered, but not more frequently than monthly; (ii) Fees for training are based on a maximum number of 30 attendees per session. An additional fee of \$80 will be charged for each attendee in excess of this maximum; (iii) Additional fees, including travel expenses, will also apply for each session not scheduled at least 21 days in advance; (iv) Customer agrees to arrange for a facility with sufficient space for the number of attendees, and to provide any necessary supplies and equipment, including food, beverages, microphones, speakers, projectors, computers and viewing screens; and (v) Not less than 48 hours in advance of the session, Customer will be provided with an electronic copy of the materials to be distributed to attendees. Customer is responsible for reproducing the materials in sufficient quantity to provide to each attendee. Note that the materials are

copyrighted, and may not be reproduced or distributed except in accordance with this provision, without the prior written consent of TS. Your execution of this Order represents a binding purchase of the Professional Development and Training services noted above and a binding commitment to pay the fees when invoiced following the completion of each session.

The Parties may mutually consent through informal written communications to revise Professional Development and Training dates and/or session types listed above so long as the fee(s) for the revised Professional Development and/or Training is consistent with the fee(s) listed above.

In the event of cancellation by the Customer, the following cancellation fees will apply:  
 Cancellation within 48 hours of scheduled session date, Customer is invoiced 100% of session fee.  
 Cancellation within 7 calendar days of scheduled session date, Customer is invoiced 50% of session fee.  
 Cancellation within 21 calendar days of scheduled session date, Customer is invoiced 25% of session fee.

In the event that Customer schedules Professional Development and Training with less than a 30-day notice before session date, the following additional fees will apply:  
 Scheduling within 21-30 days prior to session, Customer is invoiced an additional fee of \$300.  
 Scheduling with less than a 21-day notice, Customer is invoiced an additional fee of \$790.  
 Scheduling with less than a 24-hour notice, Customer is invoice an additional fee of \$790 and also for any additional travel expenses incurred due to last minute travel scheduling.

PD Details			
TOPIC AND FORMAT	DATE	START	END
Discovering the Power of The Creative Curriculum <sup>®</sup> Cloud for Preschool (3 Hours)	05/10/2024	1:15 PM	3:15 PM