

# SCHOOL SECURITY DRILL NOTIFICATION

**District: Township of Union**

**Month of: May, 2012**

<b>SCHOOL NAME</b>	<b>DRILL TYPE</b>	<b>OCCUPANTS INVOLVED</b>	<b>DATE &amp; TIME</b>
<i>Union High School</i>	<i>Shelter In Place</i>	<i>Students/Staff/Faculty</i>	<i>May 15, 2012/2:10 p.m.</i>
<i>Kawameeh Middle School</i>	<i>Evacuation-Chemical Spill</i>	<i>Students/Staff/Faculty</i>	<i>May 23, 2012 8:45 a.m.</i>
<i>Burnet Middle School</i>	<i>Bomb Threat</i>	<i>Students/Staff/Faculty Security Director</i>	<i>May 14, 2012 9:02a.m.-9:20 a.m.</i>
<i>Hannah Caldwell School</i>	<i>Active Shooter (Lockdown)</i>	<i>Students/Staff/Faculty</i>	<i>May 23, 2012 2:02 p.m.</i>
<i>Franklin Elementary School</i>	<i>Evacuation</i>	<i>Students/Staff/Faculty</i>	<i>May 31, 2012 2:00 p.m.</i>
<i>Battle Hill School</i>	<i>Shelter in Place</i>	<i>Students/Staff/Faculty</i>	<i>May 31, 2012</i>
<i>Connecticut Farms Elementary School</i>	<i>Lockdown – Intruder in the Building</i>	<i>Students/Staff/Faculty</i>	<i>May 5, 2012 1:45 p.m.</i>
<i>Livingston Elementary</i>	<i>Evacuation</i>	<i>Students/Staff/Faculty 459</i>	<i>5-23-12 2:13 PM</i>
<i>Washington School</i>	<i>Active Shooter (Lockdown)</i>	<i>Students/Staff/Faculty</i>	<i>May 21, 2012 9:30 a.m.</i>
<i>Hamilton School</i>	<i>Bomb Threat</i>	<i>Students/Staff/Faculty</i>	<i>May 10 , 2012 9:05 a.m.</i>

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

4/25/12 (Wednesday)

Time of day the drill was conducted:

9:15 am - 9:30 am + 1:00 pm

School Name:

Washington Elementary School

Location of the Emergency Evacuation Drill:

Washington School

Playground Area