

F-9

TOWNSHIP OF UNION BOARD OF EDUCATION
UNION, NEW JERSEY

FILE CODE 3453

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Kawameeh

Date: 6/11/19

DEPARTMENT: Yearbook Account: #26

VENDOR: Jostens Amount: \$4,824.50

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]: Remainder due for 2018-2019
yearbooks.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Jason Malanda

NAME


SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Gregory Brennan, Business Administrator

Date



INVOICE

Please Pay From This Invoice

Remit To:
Jostens
21336 NETWORK PLACE
CHICAGO IL 60673-1213

Ship To: No. 1056262		Sold To: No. 1056262		Invoice #	Date	Page	
KAWAMEEH MIDDLE SCHOOL 490 DAVID TERRACE UNION NJ 07083		KAWAMEEH MIDDLE SCHOOL 490 DAVID TERRACE UNION NJ 07083		1183179	10-JUN-2019	1 of 1	
				Terms	Job Number	Job Year	
				NET 30	17353	2019	
				Customer PO Number			
Bill To:		No. 1056262					
KAWAMEEH MIDDLE SCHOOL YEARBOOK 490 DAVID TERRACE UNION NJ 07083 ATTN: Amanda Maxwell		Revised Date:		Sales Agent		Agent #	
		10-JUN-2019		BONNIE BLACKMAN		0980	
		FOB Shipping Point		Scheduled Delivery		Copies	Pages
				22-MAY-2019		195	72
				For Customer Service Call 800-322-9725			
Line #	Description					Sell Price	
1	8 1/2 X 11, 72 PAGES FULL COLOR, 125 COPIES					4,547.00	
2	70 ADDITIONAL COPIES @ \$29					2,030.00	
3	16 OVERRUN COPIES					412.50	
4	IN THE EVENT THAT YOU DO NOT SELL OR USE YOUR OVERRUN COPIES, PLEASE E-MAIL OR CALL YOUR PLANT CONSULTANT FOR CREDIT WITHIN 60 DAYS OF YOUR INVOICE DATE WITH THE NUMBER OF OVERRUNS YOU WERE UNABLE TO SELL OR USE.					.00	
5	FULL COVER SCHOOL DESIGN COVER					INCLUDED	
6	CREATIVE ART TIME FOR CUSTOM ART SET-UP					370.00	
7	80# GLOSS PAPER STOCK					INCLUDED	
8	TRANSICOLOR LIGHT BEIGE ENDSHEETS					INCLUDED	
9	195 FLASHBAX/WHAT'S UP INSERT@ \$1.50					292.50	
10	195 EIGHT PAGE COLOR AUTOGRAPH SECTIONS					INCLUDED	
11	30 SIGNATURE PACKAGES @ \$10					300.00	
12	51 PERSONALIZATION @ \$5					255.00	
13	109 ICONS@ \$2.50					272.50	
14	CREDIT FOR PACKAGE PERSONALIZATION					-150.00	
15	9 EIGHT PAGE UNBOUND AUTOGRAPH SECTIONS @ \$1.05					13.50	
16	8 CLEAR PLASTIC COVERS @ \$1.50					12.00	
17	3 PHOTO POCKETS @ \$1.50					4.50	
18	TOTAL DEPOSIT PAYMENTS SUBMITTED BY SCHOOL					-3,660.00	
19	NET DEPOSIT BALANCE					-3,660.00	
Total Charges +		Shipping & Handling +	Total Tax +	Subtotal +	Total Credits/ Adjustments (-)	Total Deposits/Payments (-)	
8,359.50		125.00	0.00	8,484.50	0.00	-3,660.00	
Please Pay This Amount						4,824.50	

Please Detach and Return This Portion With Your Payment. Thank You For Your Order.

Customer PO Number	Customer Number	Invoice Number	Invoice Date	Amount	Payment
	1056262	1183179	10-JUN-2019	4,824.50	

Remit To: Jostens
21336 NETWORK PLACE
CHICAGO IL 60673-1213

KAWAMEEH MIDDLE SCHOOL
YEARBOOK
490 DAVID TERRACE
UNION NJ 07083

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS Date: 6.10.19

DEPARTMENT: Yearbook Account: 2055

VENDOR: Lifetouch Amount: 9612.58

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]: payment for the
2019 yearbooks.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Althea Bossard

NAME

Althea Bossard

SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Gregory Brennan, Business Administrator

Date

UHS STUDENT ACTIVITIES ACCOUNT

DATE: 6.10.19

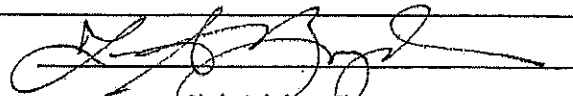
I. This will authorize the Treasurer of the UNION HIGH SCHOOL STUDENT ACTIVITIES ACCOUNT

Pay \$ 9,612.58 to the order of Lifetouch NSS Accts Receivable

Charge to CLUB ACCOUNT: Yearbook Acct. No. _____

Purpose: Purchase of 2019 yearbooks.

Yearbook
Club Name


Club Advisor Signature

II. Account Balance: _____ Verified By: _____

Date: _____ Comment: _____

III. Approved: Athia Bassard
Principal - Signature

Date: 6/10/19

IV. Date Paid: _____ Check #: _____ Acct. No. _____

Processed By: _____



1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52

Event: 12210019 Lifetouch ID: 45085
Statement: 31428454 Balance Due: \$9,612.58
RI Amount Enclosed:

*Thank you for being a valued Lifetouch customer!
Please write the Event on the check payments.
Remit check or money order in the enclosed envelope payable to:*

*Union High School
ATTN: Dominick Gangemi
2350 N 3rd St
Union NJ 07083*

*Lifetouch NSS Accts Receivable
PO Box 46993
Eden Prairie MN 55344-9728*

Statement Date: 6-04-2019 Revision - 2

Detach and remit the above portion with your payment.

Invoice Statement

*Lifetouch National School Studios Inc.
11000 Viking Drive
Eden Prairie MN 55344-7243*

Event: 12210019 School Year: 2018-2019
Statement Date: 6-04-2019 Terms: Net 10

Customer

*Union High School
2350 N 3rd St
Union NJ 07083*

Invoice Charge Summary Rev-2

Main Order	\$30,000.00
Optional Extra Copies	\$281.25
Shipping & Handling	\$581.33
Tax	\$0.00
Invoice Statement Total	\$30,862.58
Less Payments Received Through 6-04-2019	(\$21,250.00)
Balance Due	\$9,612.58

Bill To

*Union High School
ATTN: Dominick Gangemi
2350 N 3rd St
Union NJ 07083*

Contact Us

*Lifetouch Customer Care
(800) 736-4761
webeasecustomercare@lifetouch.com*

Disclosure & Notifications

- Returned optional extra copies will receive a credit. You may deduct the value of returned optional extra copies from your payment. See Optional Extra Copies section for details.
- This invoice subject to any state or local sales and use tax.

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS Date: 6/13/19

DEPARTMENT: Senior Class of 2019 Account: 2214

VENDOR: O'Donnell Sign Company Amount: 1,820.00

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]: _____

grad signs

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Althea Bossard

NAME

Althea Bossard

SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Gregory Brennan, Business Administrator

Date

UHS STUDENT ACTIVITIES ACCOUNT

DATE: 6/13/19

I. This will authorize the Treasurer of the UNION HIGH SCHOOL STUDENT ACTIVITIES ACCOUNT

Pay \$ 1,820.00 to the order of O'Donnell Sign Company

Charge to CLUB ACCOUNT: Class of 2019 Acct. No. 2214

Purpose: grad signs

Senior Class of 2019 Club Name
Chloe Club Advisor Signature

II. Account Balance: _____ Verified By: _____
Date: _____ Comment: _____

III. Approved: Althea Bassard Date: 6/14/19
Principal - Signature

IV. Date Paid: _____ Check #: _____ Acct. No. _____

Processed By: _____

O'DONNELL SIGN COMPANY, LLC
 269 Bloomfield Avenue
 Verona, New Jersey 07044
 Phone: 973.879.9369 www.ODonnellSign.com odsigns@aol.com

Invoice No. 44573

INVOICE

Customer

Name UNION HIGH SCHOOL SENIOR PROM 2019
 Address 2350 NO. 3rd STREET
 City UNION State NJ ZIP 07083
 Phone CHERYL FISKE 908-419-4005

Misc

Date 5/23/2019
 Order No. CHERYL
 Rep BILL
 FOB

Qty	Description	Unit Price	TOTAL
104	NEW 2019 CONGRATULATIONS GRADUATE SIGNS 18" X 36"	\$10.50	\$1,092.00
104	STUDENT NAMES ADDED TO ABOVE SIGNS	\$7.00	\$728.00
		\$12.50	\$-
<p>THIS INVOICE REFLECTS NAME 104 "DAVID MARTIN" ADDED BY CHERYL FISKE ON 5/28/2019 @ 12:19 PM</p> <p>THANK YOU, IT IS ALWAYS A PLEASURE WORKING WITH YOU. LOOKING FORWARD TO WORKING WITH YOU NEXT YEAR!</p> <p>TAX-EXEMPT</p>			
		SubTotal	\$1,820.00
		Shipping	
		TOTAL	\$1,820.00

Payment

Check

Comments _____
 Name _____
 CC # _____
 Expires _____

Tax Rate(s)

Office Use Only

"Thank You for Choosing O'Donnell Sign Company!"

"Thank You for Choosing O'Donnell Sign Company!"

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00 .

SCHOOL: UHS

Date: 6/21/19

DEPARTMENT: Music/Theatre Account: 2001

VENDOR: 11th hour Design Amount: 4,478.12

PURPOSE OF EXPENDITURE [attach appropriate invoice(s): Program printing,
Scenic Design, Set Materials

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Althea Bossard

NAME

Althea Bossard

SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Gregory Brennan, Business Administrator

Date

UHS STUDENT ACTIVITIES ACCOUNT

DATE: 6/21/19

I. This will authorize the Treasurer of the UNION HIGH SCHOOL STUDENT ACTIVITIES ACCOUNT

Pay \$ 4,478.12 to the order of 11+hourDesign

Charge to CLUB ACCOUNT: Advanced Musical Theatre Acct. No. 2001

Purpose: scenic design + materials, program printing

Advanced Musical Theatre

Club Name

Melina Albert

Club Advisor Signature

II. Account Balance: _____ Verified By: _____

Date: _____ Comment: _____

III. Approved: [Signature] Bussard

Principal - Signature

Date: 6/25/19

IV. Date Paid: _____ Check #: _____ Acct. No. _____

Processed By: _____

11thourDesign

INVOICE

Attention:
UHSPAC
2350 North Third St.
Union NJ 07083

Total due: \$4,478.12 by May 2, 2019

Apr 2, 2019
2019 - Chicago
Invoice # 2019078

Please make check payable to
11thourDesign.

Credit Cards accepted.
(4% Convenience fee applies)

Item	Subtotal
Program Print Fee - qty: 1,800 44 page (1/1) + Cover (4/4)	\$2,000.00
Scenic Design	\$1,500.00
Lawn Signs qty: 50	\$537.50
Newspaper Props/To Sell qty: 100	\$185.00
Home Depot Gold Paint - 2 gallons 03/22 Order ID: H0915-196512	\$105.00 \$150.62
	Subtotal \$4,478.12
	Total due by Apr 3, 2019 \$4,478.12

11thourDesign - Paul Gaschler
6 Burnside Ave • Cranford, NJ 07016 • 908.591.5551

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: Union High School Date: 6/21/19

DEPARTMENT: music Account: ~~0000~~ 2033

VENDOR: JW Pepper & Son Amount: \$1,000

PURPOSE OF EXPENDITURE (attach appropriate invoice(s): _____

Marching band competitive field show
music & digital media files for sound FX

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Althea Bossard
NAME

Althea Bossard
SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Gregory Brennan, Business Administrator

Date

COMPLETE SECTION I ONLY

DATE 6/21/19

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

Pay \$ 1,000 to the order of JW Pepper & Son Inc.

and charge the account of marching band Acct. No. 2033

Purpose: 2019 marching band competitive show music & digital media files

band
Club or Activity

J. Mull
Faculty Adviser - Signature

II. Account Balance _____ Verified by _____

Date _____ Comment _____

III. Approved Anthony Bossard
Principal - Signature

Date 6/25/19

IV. Date Paid _____ Check No. _____ Acct. No. _____

Processed by _____



191 Sheree Blvd.
 Exton, PA 19341
 www.jwpepper.com

Bill To:
 Union High School Instrumental
 Attn: Ms Laura Muller
 2350 N 3rd St
 Union, NJ 07083

Ship To:
 Union High School
 2350 N 3rd St
 Union, NJ 07083

Invoice Date
06/19/19
 INVOICE #
158350985
 Terms
30 NET
Due: 07/19/19
 Purchase Order #

 Ship Via
**20-FEDEX
 GROUND
 COMMERCIAL**

Sold to: Union High School

Sales Order #	Sales Order Date	Account #	Contact	Ship Whse	Ship Date	Bill Date
1142022	06/18/19	902163	Muller, Laura	101 EXT	06/19/19	06/19/19

#	Description	Ordered	Quantity Billed	Unit Price	Extended Amount
1	10679716, Time Machine Complete Show-	1	1	\$ 1,000.00	\$ 1,000.00

Please Make Checks In U.S.
Dollars Payable To:
J.W. Pepper & Son, Inc.
 P.O. Box 642
 Exton, PA 19341

 Phone: 1-800-345-6296
 Fax: 1-800-260-1482
 satisfaction@jwpepper.com

SUBTOTAL	\$ 1,000.00
TAX	\$ 0.00
SHIPPING	\$ 0.00
HANDLING	\$ 0.00
TOTAL	\$ 1,000.00
PAYMENTS/CREDITS	\$ 0.00
AMOUNT DUE	\$ 1,000.00

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS Date: 6/25/19

DEPARTMENT: Key club Account: 46

VENDOR: Key club international Amount: max \$2,000

PURPOSE OF EXPENDITURE [attach appropriate invoice(s): _____

Key club dues.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

NAME

Austina Bressano

SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Gregory Brennan, Business Administrator

Date

COMPLETE SECTION I ONLY

DATE 6/25/19

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

Pay \$ max \$2,000 to the order of Key Club International

and charge the account of Key Club Acct. No. 46

Purpose: Key Club dues

Key Club
Club or Activity

Will
Faculty Adviser - Signature

II. Account Balance _____ Verified by _____

Date _____ Comment _____

III. Approved Austin Bassard
Principal - Signature

Date 6/25/19

IV. Date Paid _____ Check No. _____ Acct. No. _____

Processed by _____

Dues

Here is an explanation of the dues process for the 2017-2018 service year. During the 72nd International Convention, the **cost of international dues was raised to \$7.00**. District dues are now **\$6.50**. Clubs are also permitted to charge an additional **\$5.00** in order to nurture their club treasuries. The minimum charge for dues is no less than **\$13.50** and no more than **\$18.50**.

If the dues payment for your club is received by **November 1st, 2017**, the club will win an "Early Bird Award." If you are unable to have them received by the previously mentioned date, you can still send the dues payment in to meet the requirement for a dues paid club status. The deadline for regular dues payment is **December 1st, 2017**. Remember, for both of these dates, the dues payment must be received by the District, not postmarked.

As I am sure you already know, dues are vital for the smooth functioning of the District. Not only do they keep the District and International progress afloat, but they are also essential in coming back to reward members. Dues help pay for district functions like Regional Training Conferences, Fall Rally, and District Convention as well as help to fund the district website and cover the cost of printing the *Jersey Key*.

Please contact your LTG or District Treasurer Courtney Vita for more information!

Process for Dues Payment

1. Go to <http://www.keyclub.org/MUC/>.
2. Log into the Membership Update Center using the information provided from your advisor (see the below list for instructions on setting up a password if you do not already have one).
3. Update and edit all necessary member information (ex: deleting seniors, updating officer list).
4. Once your club member information is accurate and updated, print the invoice and either 1) mail it with a check or 2) submit credit card information directly after generating an invoice.

How to Create a Password (Completed by an Advisor)

1. If you are new to using this system click the Register/Reset Password the first time you use the Membership Update Center.
2. Enter a faculty advisor's email address (NOT a personal address) and further instructions to set up a password will be sent to that address – check for this email but note the response may not be immediate.
3. If an advisor or club secretary is having difficulties accessing the Membership Update Center, send an email to Member Services and be sure to include what the problem is and all pertinent information (club's full name, your name, phone, email). Note this information must be emailed.

Dues should be sent to:

Key Club International
ATTN: NJ Dues
3636 Woodview Trace
Indianapolis, IN 46268

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: CHS Date: 6/25/19

DEPARTMENT: Key Club Account: 46

VENDOR: Union board of ed Amount: \$1100 max

PURPOSE OF EXPENDITURE [attach appropriate invoice(s): _____

Transportation to fall Rally.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

NAME

Mitcha Bossard

SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Gregory Brennan, Business Administrator

Date

COMPLETE SECTION I ONLY

DATE 6/25/19

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

Pay \$ 1100 max to the order of In house transportation - union board of ed.

and charge the account of Key club Acct. No. 46

Purpose: Fall Rally transportation

Key club
Club or Activity

[Signature]
Faculty Adviser - Signature

II. Account Balance _____ Verified by _____

Date _____ Comment _____

III. Approved [Signature]
Principal - Signature

Date 6/25/19

IV. Date Paid _____ Check No. _____ Acct. No. _____

Processed by _____

FALL RALLY 2019

Into the Jungle of Service!

*SUNDAY, OCTOBER 13TH, 2019
AT SIX FLAGS GREAT ADVENTURE
JACKSON, NJ*

*Bring Cans to Support Our District Project:
Hunger in New Jersey!*

*COME TO THE LARGEST GATHERING
OF NJ KEY CLUBBERS TO EXPLORE
THE EXCITING JUNGLES OF
SERVICE!*

*Contact 1144.sia@njkeyclub.org, 114.ch40@njkeyclub.org or
1148.plasmacher@njkeyclub.org for more information!*

KEY CLUB®

Fall Rally Registration Packet 2018
New Jersey District

Dear New Jersey Key Club Officers and Advisors,

October 13th, 2018

It gives me great pleasure to invite you all to the largest annual gathering of Key Clubbers within the New Jersey District, Fall Rally, on Sunday ~~October 7th~~, 2018. This is an amazing opportunity to meet Key Clubbers from around the state and have a phenomenal day full of fun! It has taken many of your board members innumerable hours and an unparalleled effort to build upon the successes of previous years to make this year's Fall Rally the best yet. During the energetic morning session you will learn more about our District Project, meet the District Board, and become inspired by our Keynote Speaker **STEPHEN GANDLEY, Past Kiwanis District Governor and Key Club Zone Administrator**. Key Clubbers will also compete by division to win the coveted spirit stick. After the quick, informative, and inspirational morning session, Key Clubbers and Advisors will have the opportunity to enjoy everything Six Flags Great Adventure and Fright Fest has to offer. **Please remember to bring canned or non-perishable food with you to donate to our District Project, Hunger in New Jersey on October 7th!**

The Early Registration cost for attending Fall Rally is **\$40** for non-Season Pass holders and **\$7** for Season Pass holders. Clubs who register early will receive a free bus parking pass, upon request. Please remember that the Early Registration Form (page 5) must be **postmarked by September 28th, 2018**. I urge all advisors to send in the early registration form to make the process easier for everyone. All registration forms and payment for Early Registration and luncheons should be mailed to:

New Jersey Key Club
c/o Kaitlin McCann
83 Harrop Place
Ewing, NJ 08618

*Administration of
Kiwanis may charge
this summer*

Once the registration has been processed, a receipt will be issued. If you have missed the deadline for Early Registration, an On-Site Registration form can be found on page 7. On-Site Registration is **\$45**, and **both the form and payment must be brought to Six Flags on the morning of Fall Rally.**

Buses are asked to arrive **between 7:30 A.M. and 8:30 A.M. on October 13th** and park in the bus parking area. Key Clubbers will then proceed to the Main Gate area. One representative from each club and the advisor (if present) must pick up their club's tickets at the tables marked "EARLY REGISTRATION." On-Site registrants must report to the On-Site Registration Booths to submit their On-Site Registration form and payment. **Registration will be open between 7:30 am and 9:15 am.** If a club arrives after 9:15 am and has not registered early, they must report to the park gates and pay the park's full price of admission.

This year, as in the past, the **Advisor/Chaperone Luncheon** is available! Information for the Adviser/Chaperone luncheon can be found on page 5 of this packet. For more information concerning the free luncheon tickets for advisors, please see the chart on page 5.

We hope to build upon previous year's successes, and we ask that you help us exceed the goal of **3,000+** attendees once again this year and experience the largest Fall Rally the New Jersey District has ever seen!

If you have any questions or concerns regarding Fall Rally, please do not hesitate to contact me in anyway as listed above. More information regarding the registration process, schedule of the day, and luncheon information can be found on page 4 of this packet. You will "searching" for a mystery at Fall Rally, so keep your eyes peeled!

Alexis Faison
Fall Rally Registration Chairperson

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS Date: 6/25/19

DEPARTMENT: Key club Account: 46

VENDOR: Giving tree coffee Amount: max \$3,000

PURPOSE OF EXPENDITURE [attach appropriate invoice(s): _____

Fundraiser for district convention.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

NAME

Alicia Bossard

SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Gregory Brennan, Business Administrator

Date

COMPLETE SECTION I ONLY

DATE 6/25/19

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

Pay \$ Max \$3,000 to the order of Giving Bean Coffee Fundraiser

and charge the account of Key Club Acct. No. 46

Purpose: Fundraiser for district convention.

Key Club Wilt
Club of Activity Faculty Adviser - Signature

II. Account Balance _____ Verified by _____

Date _____ Comment _____

III. Approved ~~Arthur~~ Bossard
Principal - Signature

Date 6/25/19

IV. Date Paid _____ Check No. _____ Acct. No. _____

Processed by _____



Invoice

312 County Line Rd
Wayne, PA 19087

Invoice Date:	1/11/2019
Account #	31219
Invoice # :	0011
Terms :	Net 30
Due Date:	2/10/2019

Organization Bill to:: Union High School Key Club
Julia Landicho

Contact e-mail : jim@givingbean.com

P.O. # (if applicable) : _____

GIVING-BEAN.com

great coffee (and treat) for great causes

fundraiser for:

checks payable to:

ANNE EMERSON LIBRARY 2015 SHAWAN, ST.

ADD TOTAL QTY'S SOLD HERE ->

Item	Price	QTY	Total
Harmony Decaf	\$12.50		
Sunrise Breakfast	\$12.50		
Bold Reserve	\$12.50		
Hazelnut Crème	\$12.50		
Pumpkin Spice	\$12.50		
French Vanilla	\$12.50		
Caramel Crème	\$12.50		
Chocolate Raspberry	\$12.50		
Heritage Organic	\$14		
Sunrise Breakfast	\$12.50		
Bold Reserve	\$12.50		
Heritage Organic	\$14		
Sunrise Breakfast	\$12.50		
Bold Reserve	\$12.50		
Salted Caramel	\$12.50		
Variety Pack-flavors	\$12.50		
Earl Grey	\$12.50		
Welsh Morning	\$12.50		
Green T Mango	\$12.50		
Paradise Passion	\$12.50		
Organic Green Sencha	\$12.50		
Organic Bengal Black	\$12.50		
Berry Basket <small>caf-free</small>	\$12.50		
Mountain Gold <small>caf-free</small>	\$12.50		
Tea Infuser Basket	\$8		
Quinoa Organic <small>Cocoa</small>	\$12		
Classic Natural Cocoa	\$10		
Bombay Chai Latte	\$10		
Vanilla Bean	\$9		
Espresso Choc Chip	\$9		
Customer total Items			
Customer total due			
Paid?			

seller's Name _____

ORDERS DUE: _____

INSTRUCTIONS from coordinator: _____

(Orders ship 6-12 days after due date)

support@givingbean.com 610-985-8075

Donations: _____

Total Collected at time of order entry: _____ Uncollected: _____

Ver 4.1.18

Fresh Roasted Specialty Coffee

12 oz Bag, 100% Arabica Beans
Whole Bean and Ground

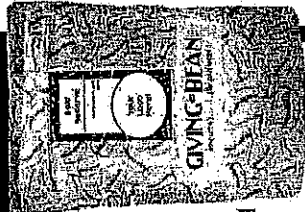
Harmony Decaf \$12.50
City Roast - Medium - Ground

Sunrise Breakfast Blend \$12.50
City Roast - Medium - Whole Bean & Ground
Balanced and Bright

Bold Reserve \$12.50
Viennese Roast - Dark - Whole Bean & Ground
Full bodied and Smooth

Flavored* Ground Coffee \$12.50
Hazelnut Crème, Pumpkin Spice,
French Vanilla, Caramel Crème, and
Chocolate Raspberry
City Roast - Medium - Ground
Smooth and Creamy

Organic Heritage Blend \$14
Full City Roast - Medium Dark - Whole Bean & Ground
A nice mid. point between a breakfast and bold roast



Single Serve (K-Cups) \$12.50

compatible with standard k-cup machines

- Roaster's Dozen! 12 K-Cups per box
- Sunrise Breakfast Blend
- Bold Reserve
- Salted Caramel
- Variety Pack of Flavors*
(Hazelnut, French Vanilla, Salted
Caramel and Pumpkin Spice)



Giving Bean has no affiliation with Keurig® or K-Cup®. Keurig® is a trademark of Keurig Incorporated.

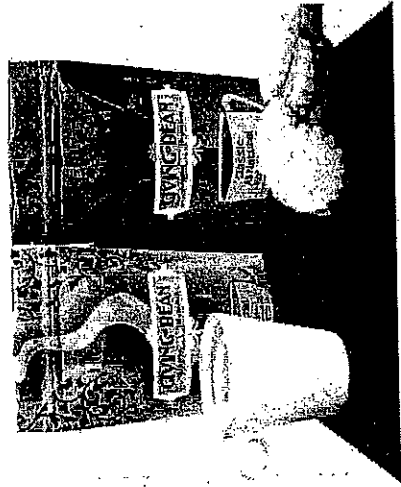
GIVING BEAN.com

great coffee (and tea) for great causes

All Natural Cocoa & Chai 12 oz

Classic Natural Cocoa Mix \$10
Creamy and delicious, mix with water

Bombay Chai Latte Mix \$10
Creamy sweet milk-based mix with black
tea, cinnamon, cardamom, and clove
Mix with water



- Vanilla Bean \$9
- Espresso Chocolate Chip \$9

Delicious, all natural,
buttery, rich and
wholesome cookies!



A Mountain of Goodies

Earl Grey* \$12.50
Black tea blended with oil of Bergamot, a classic

Welsh Morning \$12.50
Robust yet smooth and creamy, the perfect
cup to get you going in the morning

Green Tea Mango* \$12.50
Tropical Mango blended with Sencha Green Tea,
refreshing hot and iced

Paradise Passion* \$12.50
Blend of green and black tea with papaya, rose hips,
passion fruit, and sunflower

Organic Green Tea Sencha \$12.50
Chinese style Sencha green tea, sweet and
pleasant flavor

Organic Bengal Black \$12.50
Delicate yet assertive, this is a darling tea that is
lighter and less astringent than most black teas

Berry Basket - Caffeine Free* \$12.50
Apple, elderberry, currant, rose hips, blackberry

Mountain Gold - Caffeine Free* \$12.50
Rooibos, orange peel, cinnamon, and clove



Infusing basket gives loose tea plenty of room to
open up and steep, giving you the most flavorful
cup of fine tea yet! Fits in almost any mug and is
dishwasher safe silicone

*Natural and Artificial Flavors

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00 .

SCHOOL: UHS ^{club} Date: 6/28/19
DEPARTMENT: clubs - key club Account: 46
VENDOR: Yankee Canello Amount: max \$6,000

PURPOSE OF EXPENDITURE [attach appropriate invoice(s): _____]
Fundraising for District Convention

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

NAME

Antonia Bassano

SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Gregory Brennan, Business Administrator

Date

COMPLETE SECTION I ONLY

DATE 6/25/19

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

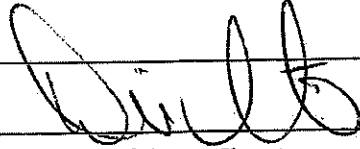
Pay \$ Max \$6,000.00 to the order of Yankee Candle Fundraising.

and charge the account of Key Club Acct. No. 46.

Purpose: Fundraising for District Convention

Key Club

Club or Activity



Faculty Adviser - Signature

II. Account Balance _____ Verified by _____

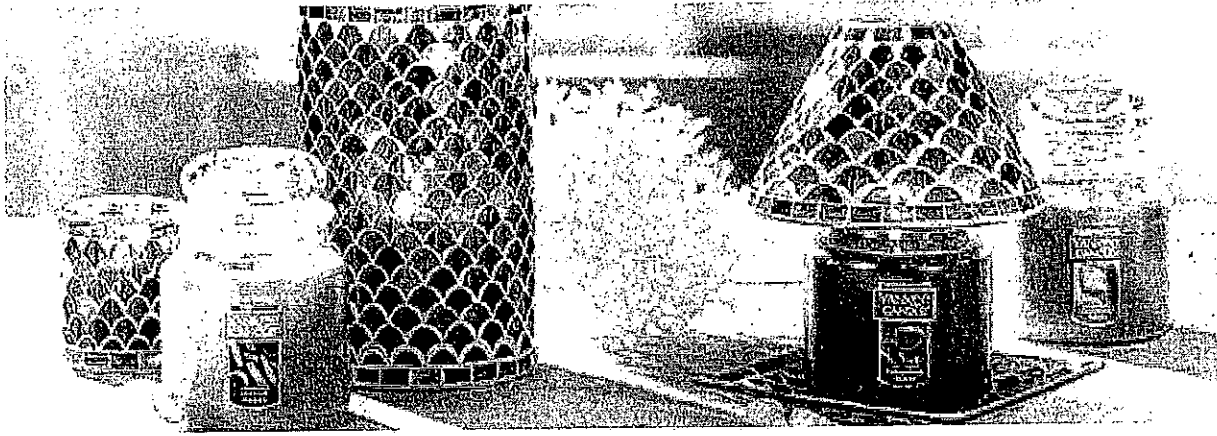
Date _____ Comment _____

III. Approved Athena Bessard
Principal - Signature

Date 6/25/19

IV. Date Paid _____ Check No. _____ Acct. No. _____

Processed by _____



"Online sales? Start with Yankee Candle Fundraising and reach supporters across the country."

EASY AND PROFITABLE

Easier for you to raise funds:

By promoting high-quality, value priced, branded products that are backed by a name that is trusted and make your supporters happy. People are tired of supporting fundraisers that offer products that are over-priced that they can purchase at a local retail outlet for much less. Over 150 items to choose from priced from \$6.00 to \$28.00 . Choosing Yankee Candle® Fundraising will give your supporters a product that they recognize, trust and will be proud to give as a gift or a treat for themselves. Our products are priced comparable to our retail stores and your group earns 40% profit.

Easy to run:

There are no materials costs to you, no order minimums, we tally all orders, ship each sellers orders with their names on their box, have a customer portal for our chairperson to understand how the sale worked and a 21 Day Service Guarantee that states we will provide 5% additional profit if we do not ship within 21 days after we receive your order. [Please click here for our Service Guarantee.](#)

Easy to wrap up your sale:

Our Customer Service Center is open 7 days a week and we make it easier for you and your parents to resolve any issues you may have. Yankee Candle® Fundraising will deal directly with your sellers, shipping any missing or damaged items straight to their home. We do everything we can to let your job end at delivery.

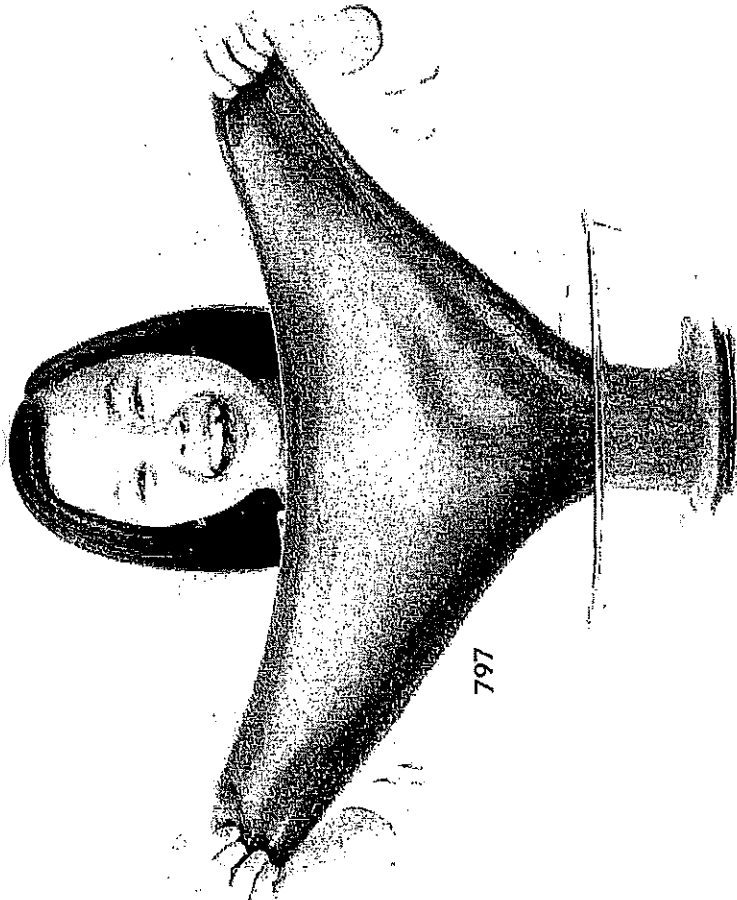
- *catalogs*
- *testimonials*
- *profit calculator*
- *seller sign-up*

YANKEE

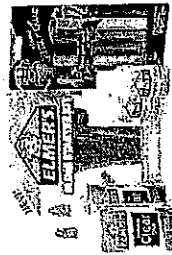
MEDIUM CLASSIC
JAR CANDLES

2 for
\$40!

see pages 2 & 3



797



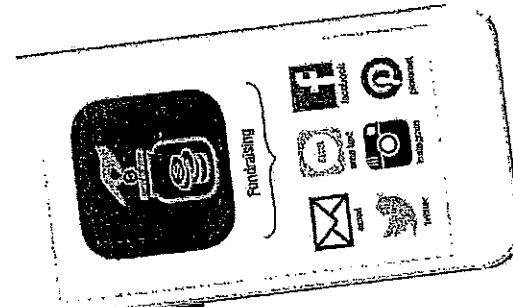
797 Elmer's Everyday Slime Starter Kit
Elmer's Slime Starter Kit provides a super-fun indoor activity. Create tactical slime projects—great for kids that like to fidget. Includes Magical Liquid to activate your slime, making it delightfully goopy!
\$16.00

Put the "FUN" back in
Fundraising!

YANKEE CANDLE® OFFERS:

- A wide variety of products from Rubbermaid®, Calphalon, Contigo, WoodWick®, and other popular brands
- Prices starting at under \$10!

Reach everyone quickly
with our mobile app.
Selling has
never been
so easy!



Use our mobile
app to sell!
Reach out instantly
to friends and family
on your contact list.
Selling has never
been easier!

YANKEE



Search icon: brenda field

Compose

Inbox 1,053

Starred

Snoozed

Sent

Drafts 147

_Inbox

Admin contact

Important contacts

Key Club

Parent email 2014-15

Stefanie +

Diana Prieto

Yankee Candle Web Fundraiser Inbox x

Field, Brenda <Brenda.Field@newellco.com>
to Brenda

Hello,

I hope your fundraiser is going well.

Please remind everyone that they can continue to
Birthday gifts, Mother's Day gifts, teacher gifts and
ordering from your fundraiser.

Thanks so much!
Brenda

Brenda Field
Regional Coordinator
Yankee Candle Fundraising
Direct line: 413-712-9704
1-800-351-1533 x 7129704
Text 413-310-0707
Fax 413-665-9162
Brenda.Field@newellco.com
www.yankeecandlefundraising.com
www.familyfr.com

Reply

Reply all

Forward

EXHIBIT B-1

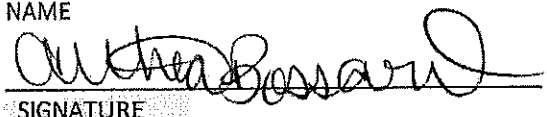
Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS Date: 6/28/19
DEPARTMENT: Key club Account: 46
VENDOR: U.S. Key club Amount: ~~4,000~~ 1,500 max.

PURPOSE OF EXPENDITURE [attach appropriate invoice(s): _____
Payment for Fall Rally Registration.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

NAME



SIGNATURE

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Gregory Brennan, Business Administrator

Date

COMPLETE SECTION I ONLY

DATE 6/25/19

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

Pay \$ 1,500 max to the order of N.S. Key club

and charge the account of Key club Acct. No. 46

Purpose: payment for Fall Rally registration

Key club
Club or Activity

[Signature]
Faculty Adviser - Signature

II. Account Balance _____ Verified by _____

Date _____ Comment _____

III. Approved [Signature]
Principal - Signature

Date 6/25/19

IV. Date Paid _____ Check No. _____ Acct. No. _____

Processed by _____



KEY CLUB®

Fall Rally Registration Packet 2018
New Jersey District

Dear New Jersey Key Club Officers and Advisors,
October 13th, 2018

It gives me great pleasure to invite you all to the largest annual gathering of Key Clubbers within the New Jersey District, Fall Rally, on Sunday ~~October 7th~~, 2018. This is an amazing opportunity to meet Key Clubbers from around the state and have a phenomenal day full of fun! It has taken many of your board members innumerable hours and an unparalleled effort to build upon the successes of previous years to make this year's Fall Rally the best yet. During the energetic morning session you will learn more about our District Project, meet the District Board, and become inspired by our Keynote Speaker **STEPHEN GANDLEY, Past Kiwanis District Governor and Key Club Zone Administrator**. Key Clubbers will also compete by division to win the coveted spirit stick. After the quick, informative, and inspirational morning session, Key Clubbers and Advisors will have the opportunity to enjoy everything Six Flags Great Adventure and Fright Fest has to offer. **Please remember to bring canned or non-perishable food with you to donate to our District Project, Hunger in New Jersey on October 7th!**

The Early Registration cost for attending Fall Rally is **\$40** for non-Season Pass holders and **\$7** for Season Pass holders. Clubs who register early will receive a free bus parking pass, upon request. Please remember that the Early Registration Form (page 5) must be **postmarked by September 28th, 2018**. I urge all advisors to send in the early registration form to make the process easier for everyone. All registration forms and payment for Early Registration and luncheons should be mailed to:

New Jersey Key Club
c/o Kaitlin McCann
83 Harrop Place
Ewing, NJ 08618

*Administration of
Kiwanis may charge
this summer*

Once the registration has been processed, a receipt will be issued. If you have missed the deadline for Early Registration, an On-Site Registration form can be found on page 7. On-Site Registration is **\$45**, and **both the form and payment must be brought to Six Flags on the morning of Fall Rally.**

Buses are asked to arrive **between 7:30 A.M. and 8:30 A.M. on October 13th** and park in the bus parking area. Key Clubbers will then proceed to the Main Gate area. One representative from each club and the advisor (if present) must pick up their club's tickets at the tables marked "EARLY REGISTRATION." On-Site registrants must report to the On-Site Registration Booths to submit their On-Site Registration form and payment. **Registration will be open between 7:30 am and 9:15 am.** If a club arrives after 9:15 am and has not registered early, they must report to the park gates and pay the park's full price of admission.

This year, as in the past, the **Advisor/Chaperone Luncheon** is available! Information for the Adviser/Chaperone luncheon can be found on page 5 of this packet. For more information concerning the free luncheon tickets for advisors, please see the chart on page 5.

We hope to build upon previous year's successes, and we ask that you help us exceed the goal of **3,000+** attendees once again this year and experience the largest Fall Rally the New Jersey District has ever seen!

If you have any questions or concerns regarding Fall Rally, please do not hesitate to contact me in anyway as listed above. More information regarding the registration process, schedule of the day, and luncheon information can be found on page 4 of this packet. You will "searching" for a mystery at Fall Rally, so keep your eyes peeled!

Alexis Faison
Fall Rally Registration Chairperson