



14 July 2017

Mr. Gregory Brennan
Business Administrator / Board Secretary
Township of Union Public Schools
2369 Morris Avenue
Union, NJ 07083

Re: 7308 – Partial Roof Replacement at Franklin Elementary School
Bid Recommendation

Principals

*Marc R. Parette, AIA, PP
Gregory J. Somjen, AIA

Partners

*John Carlton, AIA
Stephen D. Quick, AIA

Associates

*William Bannister, AIA
Melissa Insinga, NCIDQ
Edward Neighbour, AIA
*Erin Vasold, AIA

*LEED AP

Mr. Brennan,

I have reviewed the bid package submitted by the apparent low bidder, VMG Group, for the above referenced project. In my professional opinion, all their paperwork is complete and in compliance with the Project Manual requirements.

It is my recommendation that the Township of Union Public Schools Board of Education award a contract in the amount of \$307,000.00 to VMG Group. The total bid includes a general allowance of \$30,000.00 and a roof decking allowance of \$15,000.00 to be used for unforeseen conditions and for other work the Board deems appropriate for this project. All unused allowance money will be credited back to the District at the conclusion of the project.

Once the Board awards the project, I will provide the contractor with a Notice to Proceed.

If you should have any questions, please do not hesitate to contact me.

Regards,

Parette Somjen Architects, LLC

By: Kenneth Miele | Senior Asst. Project Manager



AIA® Document A310™ – 1970

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we
(Here insert full name and address or legal title of Contractor)

VMG Group
288 Cox St.
Roselle, NJ 07203

as Principal, hereinafter called the Principal, and
(Here insert full name and address or legal title of Surety)

International Fidelity Insurance Company
2570 Blvd. of the Generals, Suite 125
Norristown, PA 19403

a corporation duly organized under the laws of the State of NJ as Surety, hereinafter
called the Surety, are held and firmly bound unto

(Here insert full name and address or legal title of Owner)
Township of Union Board of Education
2369 Morris Avenue
Union, NJ 07083

*See Below

as Oblige, hereinafter called the Oblige, in the sum of [^] (\$), for the payment of
which sum well and truly to be made, the said Principal and the said Surety, bind ourselves,
our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by
these presents.

WHEREAS, the Principal has submitted a bid for
(Here insert full name, address and description of project)

PSA 7308 Partial Roof Replacement at Franklin Elementary School

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal
shall enter into a Contract with the Oblige in accordance with the terms of such bid, and
give such bond or bonds as may be specified in the bidding or Contract Documents with
good and sufficient surety for the faithful performance of such Contract and for the prompt
payment of labor and material furnished in the prosecution thereof, or in the event of the
failure of the Principal to enter such Contract and give such bond or bonds, if the Principal
shall pay to the Oblige the difference not to exceed the penalty hereof between the amount
specified in said bid and such larger amount for which the Oblige may in good faith
contract with another party to perform the Work covered by said bid, then this obligation
shall be null and void, otherwise to remain in full force and effect.

10% of the total amount bid not to exceed \$20,000.00

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Signed and sealed this 14th day of July , 2017

(Witness) Handwritten Signature

(Witness) Handwritten Signature

Witness for Surety
Joseph T. Catania

VMG Group
(Principal) Handwritten Signature (Seal)

Handwritten Signature - President
(Title)

International Fidelity Insurance Company
(Surety) Handwritten Signature

(Title) Mary Lawrence (Seal)
Attorney-in-Fact

CONSENT OF SURETY
(Pursuant to N.J.S.A. 40A: 11-22)

TO: Township of Union Board of Education

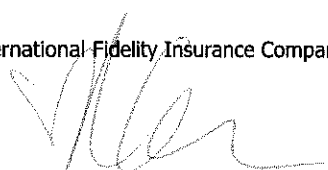
KNOW ALL MEN BY THESE PRESENTS, that for and in consideration of the sum of \$1.00 lawful money of the United States of America, the receipt whereof is hereby acknowledged, paid the undersigned corporation, and for other valuable consideration International Fidelity Insurance Company,
incorporated, organized and existing under the laws of the State of
NEW JERSEY **and licensed to do business in the State of New Jersey, certified and agrees, that if the contract for the**

PSA 7308 Partial Roof Replacement at Franklin Elementary School

is awarded to VMG Group
the undersigned Corporation will execute the bond or bonds as required of the contract documents and will become Surety in the full amount set forth in the contract documents for the faithful performance of all obligations of the Bidder.

Signed and sealed: July 14, 2017

International Fidelity Insurance Company

By: 
Mary Lawrence
Attorney-in-Fact

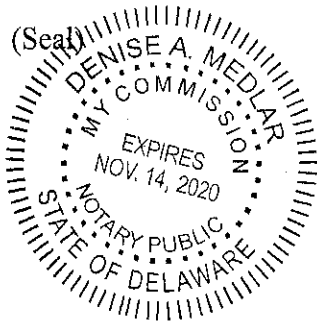
ACKNOWLEDGMENT BY SURETY

STATE OF Delaware

County of New Castle ss.

on this 14th day of July, 2017, before me, Denise A. Medlar,
a notary public in and for the County and State aforesaid, residing therein, duly
commissioned and sworn, personally appeared Mary Lawrence, known to me to be the
person whose name is subscribed to the within instrument, and acknowledged that he/she
executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official
seal, the day and year in this certificate first above written.



Denise A. Medlar
Notary Public

POWER OF ATTORNEY

INTERNATIONAL FIDELITY INSURANCE COMPANY ALLEGHENY CASUALTY COMPANY

ONE NEWARK CENTER, 20TH FLOOR NEWARK, NEW JERSEY 07102-5207

KNOW ALL MEN BY THESE PRESENTS: That INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and ALLEGHENY CASUALTY COMPANY, a corporation organized and existing under the laws of the State of New Jersey, having their principal office in the City of Newark, New Jersey, do hereby constitute and appoint

DENISE A. MEDLAR, BRENT D. HEADLEY, RICHARD G. ANDERSON, MARY LAWRENCE, NANCY C. BUCK,
GINA M. PEPE, JOSEPH T. CATANIA

Wilmington, DE.

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 20th day of July, 2010 and by the Board of Directors of ALLEGHENY CASUALTY COMPANY at a meeting duly held on the 10th day of July, 2015:

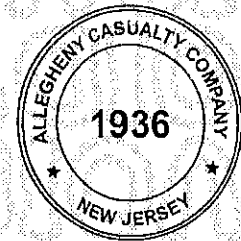
"RESOLVED, that (1) the Chief Executive Officer, President, Executive Vice President, Vice President or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY have each executed and attested these presents on this 31st day of December, 2016.



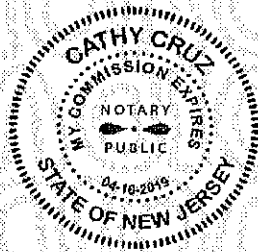
STATE OF NEW JERSEY
County of Essex

ROBERT W. MINSTER
Chief Executive Officer (International Fidelity Insurance Company) and President (Allegheny Casualty Company)



On this 31st day of December 2016, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies:

IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.



A NOTARY PUBLIC OF NEW JERSEY
My Commission Expires April 16, 2019

CERTIFICATION

I, the undersigned officer of INTERNATIONAL FIDELITY INSURANCE COMPANY and ALLEGHENY CASUALTY COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 14th day of July, 2017

MARIA BRANCO, Assistant Secretary

INTERNATIONAL FIDELITY INSURANCE COMPANY
 ONE NEWARK CENTER, 20TH FLOOR, NEWARK, NEW JERSEY 07102-5207

STATEMENT OF ASSETS, LIABILITIES, SURPLUS AND OTHER FUNDS

AT DECEMBER 31, 2016

| <u>ASSETS</u> | |
|--|-----------------------------|
| Bonds (Amortized Value) | \$116,553,232 |
| Common Stocks (Market Value) | 35,026,858 |
| Mortgage Loans on Real Estate | 364,497 |
| Cash, Bank Deposits & Short Term Investments | 27,210,274 |
| Unpaid Premiums & Assumed Balances | 9,398,922 |
| Reinsurance Recoverable from Reinsurers | (563,771) |
| Electronic Data Processing Equipment | 339,714 |
| Investment Income Due and Accrued | 643,984 |
| Net Deferred Tax Assets | 4,099,217 |
| Receivables from Parent, Subsidiaries & Affiliates | 96,331 |
| Other Assets | <u>21,246,462</u> |
| TOTAL ASSETS | <u>\$214,415,720</u> |

| <u>LIABILITIES, SURPLUS & OTHER FUNDS</u> | |
|---|-----------------------------|
| Losses (Reported Losses Net as to Reinsurance Ceded and Incurred But Not Reported Losses) | \$2,684,535 |
| Reinsurance Payable on Paid Losses and Loss Adjustment Expenses | 353,354 |
| Loss Adjustment Expenses | 3,582,623 |
| Commissions Payable, Contingent Commissions & Other Similar Charges .. | 1,129,001 |
| Other Expenses (Excluding Taxes, Licenses and Fees) | 5,107,108 |
| Taxes, Licenses & Fees (Excluding Federal Income Tax) | 386,783 |
| Current Federal & Foreign Income Taxes | 155,610 |
| Unearned Premiums | 34,001,398 |
| Dividends Declared & Unpaid - Stockholders | 234,182 |
| Dividends Declared & Unpaid: Policyholders | 868,437 |
| Ceded Reinsurance Premiums Payable | 2,367,376 |
| Funds Held by Company under Reinsurance Treaties | 1,031 |
| Amounts Withheld by Company for Account of Others | 67,451,019 |
| Provision for Reinsurance | 43,665 |
| Payable to Parent, Subsidiaries and Affiliates | 56,120 |
| Other Liabilities | <u>6,884,658</u> |
| TOTAL LIABILITIES | <u>\$125,306,898</u> |
| Common Capital Stock | \$1,500,000 |
| Gross Paid-in & Contributed Surplus | 374,600 |
| Surplus Notes | 16,000,000 |
| Unassigned Funds (Surplus) | 72,212,700 |
| Less: Treasury Stock at cost (21,744 shares common) (value incl. \$45.) | <u>978,480</u> |
| Surplus as Regards Policyholders | <u>\$89,108,820</u> |
| TOTAL LIABILITIES, SURPLUS & OTHER FUNDS | <u>\$214,415,720</u> |

I, Francis L. Mitterhoff, President of INTERNATIONAL FIDELITY INSURANCE COMPANY, certify that the foregoing is a fair statement of Assets, Liabilities, Surplus and Other Funds of this Company, at the close of business, December 31, 2016, as reflected by its books and records and as reported in its statement on file with the Insurance Department of the State of New Jersey.



IN TESTIMONY WHEREOF, I have set my hand and affixed the seal of the Company, this 22nd day of February, 2017.
 INTERNATIONAL FIDELITY INSURANCE COMPANY

DOCUMENT 00 41 13
BID FORM – STIPULATED SUM (SINGLE-PRIME CONTRACT)

To: Gregory Brennan
Union Township Board of Education
2369 Morris Avenue
Union, NJ 07083

Project: Partial Roof Replacement at Franklin Elementary School
Union Township Board of Education
PSA No. 7308

Date: 7/14/17

Submitted by: VMG Group
(full name)

(full address) 288 Cox St

Roselle NJ 07203

(phone number) 908 298 1130

Submit one original and two copies of the executed offer and all required documentation on Bid Forms provided, signed and sealed with required security deposit in a closed opaque envelope, clearly identified with Bidder's name, Project name and number and Owner's name on the outside.

1. OFFER

Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Parette Somjen Architects L.L.C. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work on the Base Bid for the Sum of:

TOTAL PRICE

\$ 307,000.00dollars, lawful money of the USA
(In Figures)

\$ three hundred seven thousanddollars, lawful money of the USA
(Written)

Note: If written amount differs from the Numerical Figures, only the written amount will be accepted as the correct BID.

All applicable federal taxes, State of New Jersey taxes and Local taxes are included in the Bid Sum except those that must not be included in the bid in accordance with the Instructions to

Bidders. Included in the Total Price above are all allowances listed in Document 00 43 00, Appendix 'C', Allowances.

Pursuant to N.J.A.C. 17:27-7.4, if the total cost of a construction contract is equal or greater than \$2,500,000.00, the bid includes the necessary funds (one half of one percent of the value of the construction contract) set aside for financing minority and female worker outreach and training programs.

2. ACCEPTANCE

This offer shall be open to acceptance for sixty days from the bid opening date.

If this bid is accepted within the time stated, or such additional time to which we have agreed, and we fail to commence the Work by the date required in the Contract Documents or to execute the Contract and provide the required bonds and certificates of insurance within the time required by the Contract Documents, the security deposit shall be forfeited to the Owner by reason of our failure. If the difference between this bid and the bid upon which a Contract is signed, plus any additional expenses related to the default exceeds the amount of the forfeited security deposit, we shall be liable to the Owner for the difference.

In the event our bid is not accepted within the time stated above, the required security deposit will be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.

3. CONTRACT TIME

The bidder hereby affirms that all work embodied within this Contract for the base bid and any accepted alternates will be completed by the schedule outlined in document 00 21 13. Bidder agrees to commence work no later than (2) two days after the Notice to Proceed. Furthermore, each Bidder agrees to provide sufficient staff and as many work crews as necessary to meet the specified completion date including the use of multiple crews working simultaneously.

TIME IS OF THE ESSENCE for this project and each contractor shall be liable to pay to the Owner liquidated damages. Refer to document 00 21 13 "Instructions to Bidders," section 1.4 Contract Time for the definition of liquidated damages.

4. ADDENDA

The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

Addendum # Dated 6/29/17

Addendum # Dated

Addendum # Dated

5. QUALIFICATION OF BIDDERS:

Each Bidder shall submit with his / her bid the following documents:

Bid Security: Each Bidder's proposal must be accompanied by a Certified Check, Cashier's Check or Bid Bond in the amount of 10% of the bid, but not in excess of \$20,000.00. The bid must also be accompanied by a certificate from a Surety Company authorized to do business in the State of New Jersey, certifying that said Company will provide the Bidder with a Performance Bond in the full amount of the Contract Price and in the form prescribed by the Specifications, in the event that the Bidder is awarded the Contract.

Those forms and affidavits attached and referenced in Section 00 43 00 "Procurement Form Supplements."

6. BID FORM SIGNATURES

Respectfully submitted:

By:.....*[Signature]*.....
(Signature)
.....*Vera Bojan*.....
(Printed Name)
.....*President*.....
(Title)

The Bidder is a –

.....Individual

.....Partnership

.....*[Signature]* Corporation organized under the laws of the State of*New Jersey*.....
(insert name of State)

.....Joint Venture

If a joint venture, submit copy of joint venture agreement and state the name of and type (Individual, Partnership, Corporation) of each entity comprising the venture:

.....

.....Other business entity, such as Limited Liability Company – please specify here:

.....

Corporate Seal

END OF DOCUMENT 00 41 13