DEPARTMENT OF SPECIAL SERVICES TOWNSHIP OF UNION PUBLIC SCHOOLS M-E-M-O-R-A-N-D-U-M

TO: Dr. Gerald Benaquista

C: Diana Cappiello
Dr. Gretel Perez
Yolanda Koon
Bernadette Watson

From: Kim Conti

Re: Board Agenda Items

Date: December 14, 2023

Approve Good Talking People, LLC of New Jersey to provide Speech/Language Pathologist to render Speech/Language Therapy Services, including student evaluations, consultation at the rate of \$100.00 per hour for the 23-24 School Year not to exceed \$60,000.00.

Account # 11-000-216-320-01-19

SERVICES AGREEMENT

THIS AGREEMENT is made and entered into as of the 13th day of December by and among Good Talking People, L.L.C., a New Jersey limited liability company, to provide the services of Arlene Rubin, having her principal office located at 111 Galway Place, Teaneck, New Jersey 07666 ("Therapist") on the one part and Union Board of Education having its principal office located at 2369 Morris Ave, Union, New Jersey 07083 ("School") on the other part.

WHEREAS, the Therapist is a licensed Speech/Language Pathologist by the division of Consumer Affairs of the State of New Jersey; and

WHEREAS, the School desires to engage the services of Therapist to render speech/language therapy services, including student evaluation, consultation and treatment to students identified by the School students (hereinafter referred to as "S/LT Services"); and

WHEREAS, the Therapist is willing to render such S/LT Services to the School and its students but only on the terms contained in this agreement;

NOW WHEREFORE, in consideration of the mutual covenants and conditions contained in this agreement and for other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the parties hereby agree as follows:

1. Services/Standard of Services.

- (a) Nature of Services. Subject to the terms of this agreement and in consideration for the compensation agreed to be paid to the Therapist by the School as set forth below, the Therapist (or her employees or sub-contractors) shall render S/LT Services to students identified by the School at the School's facility on a weekly basis as needed, pursuant to a treatment schedule to be mutually determined by the parties from time-to-time, which S/LT Services shall at all times comply and comport with IEP requirements. Therapist shall render such services to the School's students as identified by the School from time-to-time during the Term of this agreement.
- (b) Standard of Services. Therapist (or her employees or sub-contractors) shall independently evaluate the needs of students designated by the School to whom S/LT Services are provided or requested to be provided under this agreement and shall provide services based upon the needs of such patients. Therapist shall render all such services in a professional manner using Therapist's professional discretion and judgment and in accordance with IEP requirements. Subject to the forgoing, Therapist shall render services which in the Therapists unfettered discretion (or that of her employees or sub-contractors, as applicable) are appropriate for each patient.
- (c) Right to Refuse Patients/Students. Therapist (and her employees and sub-contractors, as applicable) shall have the right to refuse to render services to any patient or

student, or to cease rendering services to any student at any time in her good faith professional discretion or in her good faith business discretion and after accepting a patient/student, Therapist may cease rendering services for good cause (ie, if a student is violent or unruly). Nothing contained in this agreement shall be construed or interpreted to require Therapist to render services to any particular student. Notwithstanding the foregoing, Therapist hereby represents and agrees that she (and her employees or sub-contractors) shall not refuse to render services to any patient based on race, creed, nationality, national origin, sex, physical handicap or disability or for any other reason which would violate applicable law.

- 2. <u>Location of Services</u>. Therapist shall provide all S/LT Services hereunder at the School at the School's address set forth above. The School shall provide to Therapist a safe, clean, private room or other adequate and sufficient space and facilities suitable for the provision of S/LT Services by Therapist (and her employees and sub-contractors). The School hereby represents and warrants that the facilities provided to Therapist hereunder shall comply with all applicable state, federal and local laws, rules and regulations, including but not limited to the Americans With Disabilities Act and all applicable local zoning laws. While on the School's facilities, Therapist shall comply with all District Policies, rules and regulations as made known to Therapist from time to time by the School.
- 3. Scheduling of Services. The parties shall mutually agree from time-to-time upon a schedule pursuant to which Therapist shall render services hereunder, which schedule shall take into account the needs, requirements and availability of the students designated by the School and the Therapist's professional availability. The Therapist shall be available (or shall make an employee or sub-contractor available) on at least a weekly basis as needed to render S/LT Services hereunder. Notwithstanding the foregoing, the School agrees to guarantee a minimum of 8 hours per calendar week to Therapist and to schedule therapy sessions for a minimum of two (2)-hour segments per day as set forth in the Schedule of Fees annexed hereto as Exhibit "A" and incorporated herein by this reference.
- 4. <u>Term.</u> The Term of this agreement shall commence on February 1, 2024 and shall continue for the duration of the school year unless either party terminates this agreement by giving at least thirty (30) days prior written notice before the end of the initial term or unless sooner terminated pursuant to the terms of this agreement.
- 5. <u>Licensure</u>. Each party hereby represents and warrants that it holds in good standing and shall continue to hold in good standing during the entire Term of this agreement, all licenses required to fully perform this agreement. Any sub-contractor appointed by Therapist shall likewise hold in good standing all licenses required to fully perform this agreement at all times while such party is rendering services hereunder.
- 6. <u>Compensation and Billing</u>. The School hereby agrees to pay the Therapist for all services rendered by Therapist hereunder (whether such services are rendered directly to The School or directly to the students designated hereunder) in accordance with and according to the Schedule of Fees annexed hereto as Exhibit "A" and incorporated herein and made a part of this

agreement by this reference. The parties agree and acknowledge that Therapist shall be compensated by the School in accordance with the attached Schedule of Fees for all services rendered hereunder, including but not limited to S/LT Services, treatments, evaluations, and attendance at meetings.

The Therapist shall render invoices to the School on a monthly basis for all services rendered to the School's students pursuant to this agreement. The School shall pay the balance due as shown on each such monthly invoice within sixty (60) days from the date of each such invoice. The School agrees to pay a service charge of 1.5% per month (18% per annum) on all outstanding balances, which will be added to the account on a monthly basis. The School also agrees to pay all reasonable costs of collection in the event of non-payment, including but not limited to any attorneys fees reasonably incurred by Therapist and any and all court costs.

In addition to the foregoing remedies and without limiting any other remedies which Therapist may have under this agreement or at law, in the event the School fails to pay any such monthly invoice within thirty (30) days from the date thereof, Therapist will have the right to terminate all services under this agreement on twenty-four (24) hour notice to the School.

By signing below, the School warrants and represents that all sums due or to become due to Therapist under this Agreement have been duly approved by the appropriate Board of Education and other governmental agencies responsible for approving disbursements and expenditures by the School and that sufficient monies to pay for Therapist's services have been duly approved as a part of the School's budget. The School further warrants and represents that it has complied with all applicable laws, rules and regulations in connection with the solicitation of Therapist's services hereunder, including but not limited to any statutes applicable to bidding on public contracts.

7. Books and Records.

- (a) The School's Records. The School shall maintain accurate records pertaining to all students for whom Therapist's services are requested hereunder, which records shall contain, at a minimum, each student's name, address, identity of next of kin or guardian, and a copy of all prescriptions for speech/language therapy, if any.
- (b) Therapist's Books and Records. Therapist shall maintain accurate books and records pertaining to the dates, times and locations of all services rendered to patients under this agreement so that the School may verify the accuracy of any invoice or statement rendered by Therapist hereunder.
- 8. Patient Privilege. Except as otherwise expressly provided herein to the contrary or as required by applicable law, rule or regulation, Therapist shall not be obligated to disclose any medical or other records of any student to the School or to any other person, firm or entity, except as may be required for submission to a state or federal agency pursuant to applicable law, rule or regulation.

- 9. <u>Patient Records</u>. Therapist shall maintain all records customarily made and retained by licensed Speech/Language Pathologists in the State of New Jersey. Therapist shall provide copies of all such records to the School to the extent required by applicable law, rule and/or such regulation.
- 10. <u>Termination</u>. Without limiting anything contained in this agreement to the contrary, the Therapist will have the right to terminate this agreement upon twenty-four (24) hours prior written notice if any of the following events shall occur:
- (i) If the School fails to pay any invoice within thirty (30) days from the date thereof pursuant to Paragraph 6, above;
- (ii) If the School fails to comply with any other material term or condition of this agreement and the same is not cured within five (5) days after written notice of such default and demand for cure is provided to the School; or
- (iii) Upon the occurrence of any act or omission by the School or its agents, students, employees or representatives which exposes the Therapist or her employees or subcontractors or patients to liability for personal injury or property damage.

11. Insurance.

- (a) Therapist's Insurance Coverage. Therapist shall maintain in at least minimum amounts required by applicable law, all life, health and disability insurance, including but not limited to workers' compensation insurance, as may be required by applicable law with respect to Therapist and all employees and/or sub-contractors of Therapist who render services to the School hereunder. Nothing contained in the foregoing shall be construed or interpreted so as to require Therapist to provide to any of her employees or sub-contractors any policy of insurance or participation in any employment benefit plan or program of Therapist not expressly required by applicable law, and Therapist shall have the right to change or alter such policies from time-to-time in accordance with applicable law.
- (b) The School's Insurance Coverage. The School shall maintain, during the Term hereof, general public liability insurance insuring the School against claims for personal injury, death or property damage occurring upon, in or about the School's property where Therapist will render services to students of the School, such insurance to afford protection to the limit of not less than \$1,000,000 in respect to injury or death to a single person, and to the limit of not less than \$3,000,000 in respect to any one accident, and to the limit of not less than \$500,000 in respect to any property damage.
- 12. <u>Indemnity</u>. The parties each hereby mutually warrant and agree that they will hold the other and the other's principals, employees, agents, successors, licensees, subcontractors, representatives and permitted assigns harmless from all liability, loss, costs, and expenses (including reasonable attorneys' fees) that it or they may suffer by reason of the breach or alleged breach of any of the terms and warranties contained herein by them.

- 13. Relationship. The parties are independent contractors and nothing contained in this agreement shall be construed to create any employee/employer, agent/principal, servant/master, partnership or joint venture relationship among the parties. Neither party shall have the right, power or authority to make any commitments or incur any liabilities on behalf of the other. All personnel assigned by Therapist to perform services to the School will be employees of Therapist and Therapist will pay all salaries and expenses of, and all federal and state taxes, social security, federal and state unemployment taxes, and any other payroll or withholding taxes relating to such employees. Therapist shall indemnify and hold harmless the School from and against any and all liabilities, costs and expenses (including but not limited to any taxes, withholdings, penalties, accountant fees and attorney's fees) incurred as a result of Therapist's failure to pay all applicable taxes due upon monies received hereunder from the School.
- 14. <u>Non-Exclusivity</u>. Therapists services to the School and to its students under this agreement are rendered on a non-exclusive basis and Therapist shall not be restricted against or from rendering the same or similar services to any third party, whether before, during or after the Term of this agreement, without any restriction whatsoever.

In the event Therapist is unwilling or unable to render services to any student or refuses any assignment hereunder, the School shall have the right to contract with other speech/language therapists to render services to such students for whom Therapist is unable or unwilling to render services.

- 15. <u>Supplies/Equipment</u>. The Therapist shall provide and supply, at her own expense, all materials, supplies, equipment and tools required to render all services required to be rendered by Therapist hereunder and to accomplish the work agreed to be performed in accordance with this agreement.
- 16. Right of The Therapist to Subcontract. Therapist shall have the right to assign any of her employees or any sub-contractor to render any and all services required of Therapist. All personnel assigned by Therapist to perform S/LT Services under this agreement will be duly qualified and licensed to provide such services. Therapist will pay all salaries, compensations of and expenses of, and all federal, social security, federal and state unemployment taxes, and other payroll or withholding taxes, if any, relating to such employees and sub-contractor.

Therapist represents and warrants that all S/LT Services provided hereunder will be performed by qualified personnel in conformity with the best practices and customary applicable standards.

In the event that Therapist engages the services of any sub-contractor to render services hereunder, Therapist shall require such sub-contractor to accept and agree to the duties and obligations conferred upon Therapist under this agreement with respect to such services and Therapist shall inform the School of the name and business address of the sub-contractor. The School hereby agrees, warrants and represents that it shall not attempt in any fashion to

circumvent Therapist hereunder and that, during the Term hereof and for one (1) year after the expiration of the Term hereof, the School will not enter into any agreement, directly or indirectly, with any such sub-contractor for rendition of any services to the School.

17. Governing Law/Venue. This agreement and all disputes arising out of or in connection with the execution and/or performance hereof shall be governed in all respects by the laws of the State of New Jersey applicable to agreements entered into and fully performed within the State of New Jersey. The parties hereby consent, stipulate and agree that in the event of any dispute among the parties arising out of or in connection with this agreement or the execution, enforcement, breach or performance hereof.

18. Miscellaneous.

- (a) Compliance with all applicable laws. The parties shall each comply with all applicable federal, state and local laws, rules and regulations governing the subject-matter of this agreement and all services, equipment and facilities to be provided hereunder.
- (b) No representations or warranties. No representation or warranty is made by Therapist that any services rendered hereunder will be fit for any specific purpose. Therapist cannot make any warranties or guarantees as to the outcome or results of any treatment or services with any particular patient or student.
- (c) Costs and Fees In Event of Dispute. In the event of any dispute arising out of or in connection with this agreement, the prevailing party shall be entitled to reasonable attorneys' fees and costs of suit in addition to any other remedies or relief to which it may be entitled.
- (d) Notices. Any and all notices and demands required or desired to be given under this agreement (except as otherwise expressly stated herein to the contrary) shall be in writing and shall be deemed to have been given (i) when delivered by hand, (ii) when sent by telegram or mailgram, (iii) when mailed by United States certified or registered mail, return receipt requested, postage prepaid, addressed to the respective party at their address listed above or at such other address or addresses as either party may designate by notice to the other from time-to-time in accordance with this section. With respect to any notices or demands required or desired to be given to Therapist, the School shall provide a courtesy copy of such notice by first class mail to Steven C. Schechter, Attorney At Law, 39-26 Broadway, Fair Lawn, New Jersey 07410.
- (e) Waiver, Etc. Failure by either party at any time to require performance by the other party or to claim a breach of any provision of this agreement will not be construed as a waiver of any right accruing under this agreement, nor affect any subsequent breach, nor affect the effectiveness of this agreement or any part hereof, nor prejudice either party as regards any subsequent action.
- (f) Severability. If any part of this agreement shall be held to be unenforceable for any reason at all, the remainder of this agreement shall nevertheless remain in full force and effect and shall continue to be binding upon the parties.
- (g) Delays/Force Majeure. Therapist's obligation to perform services hereunder (including but not limited to S/LT Services) shall be excused without liability when prevented by strike, act of God, storm, earthquake, fire, governmental action, accident or any other condition beyond Therapist's immediate control. Therapist agrees to resume performance of services

hereunder as soon as practicable following cessation of such condition. Therapist shall use reasonable efforts to provide notice by telephone or otherwise, to the extent possible or practicable under the circumstances, in the event Therapist's services are so prevented.

- (h) Headings/Gender. The headings of the sections and paragraphs of this agreement, including the Schedules hereto, are included for reference purposes only and shall not affect the interpretation or meaning of this agreement. Additionally, whenever the context so requires, each pronoun or verb used herein shall be construed in the singular or the plural sense and each pronoun used herein shall be construed in the masculine, feminine or neuter sense.
- (i) Binding Agreement/Integration. This agreement, together with the Schedules hereto, constitutes the entire agreement among the Therapist and the School with respect to the subject matter hereof and no representation or statement not contained in the body of this agreement or such Schedules shall be binding upon the Therapist or the School. This agreement supersedes and replaces all prior and contemporaneous understandings, negotiations and agreements among the parties, whether oral or written. This agreement shall be binding upon the parties hereto and upon their respective heirs, successors, employees, representatives, agents and permitted assigns. This agreement may not be changed, modified or amended except by written instrument duly signed by both parties.
- (j) Authority. By signing where indicated below, each party represents and warrants that it has the full, right, power and authority to enter into and to fully perform all obligations under this agreement required of each respective party. If the School is a corporation, limited liability company or other business entity, by signing below, the person signing on behalf of the School represents that all necessary approvals of shareholders, members, directors, officers and others have been obtained and that execution of this agreement does not violate the School's charter, certificate of incorporation, articles of organization, by-laws, or any other operating, shareholder or partnership agreement or the like.

IN WITNESS WHEREOF, the parties have set their hands hereunto and have executed this agreement (or have caused it to be executed by their duly authorized officers) as of the day and year first written above.

Print Name of School	GOOD TALKING PEOPLE, L.L.C.
Signature	By:Arlene Rubin, Director
,	AGREED AND ACCEPTED INSOFAR AS APPLICABLE TO ME PERSONALLY
Title	Arlene Rubin

ACCEPTED AND AGREED TO:

Exhibit "A" Schedule of Fees

School Year 2023-2024

Onsite Services (at the school)

Speech Language Therapy Services (Speech Language Therapy Service includes attendance at child study team meetings, parent conferences and any related activities) \$100.00 per hour (minimum of 3 hour blocks)

\$800.00

Speech Language Evaluations

(All evaluations include full written report, recommendations, and goals.)

Additional Services Available

Offsite Services

(Provided at the office of Good Talking People, LLC)

Pre-School Speech Language Evaluation

\$1000.00

\$400.00

Basic Speech Evaluation

Basic Language Evaluation

(including Articulation, Oral Motor, Feeding, Voice, or

Fluency)

\$800.00

Basic Speech and Language Evaluation

\$1000.00

\$2800.00

Comprehensive Speech Language Evaluation

(Speech language evaluation plus deep testing including written language, social communication skills, higher language

concepts)

Speech Language Therapy Services

30 minute individual session

\$ 90.00 (Arlene \$100)

45 minute individual session

\$130.00 (Arlene: \$140)

60 minute individual session

\$160.00 (Arlene: \$170)

Social Communication Skills Program

\$90.00

Service Agreement 2023-2024 Good Talking People LLC

RIDER FOR GOOD TALKING PEOPLE LLC

This Rider is incorporated fully into the terms of the attached Agreement between Good Talking People LLC and the Union Tp. Board of Education. To the extent that there are any inconsistencies between the terms of the Agreement and this Rider, the terms of the Rider take precedence.

I. Licensing/Certification

Provider shall only provide employees who are licensed or certified as may be required by State law.

II. Criminal Background Check

Provider shall provide a Criminal History Record Information (CHRI), including fingerprint background check for each of its employees who provide direct services to a student during the term of this Agreement and shall provide the Board with verification of the CHRI. During the term of the Agreement, Provider shall report to the Board any modification of the CHRI including without limitation any arrest or conviction of any employees providing direct services to students.

III. Sexual Abuse/Child Abuse Disclosure Release Form

Provider hereby acknowledges its obligations under the Sexual Abuse/Child Abuse Disclosure requirements of P.L. 2018, c.5, N.J.S.A. 18A:6-7.6 to 7.13 (commonly referred to as "Pass the Trash", the "PTT Law"), as applicable, and certifies that it is compliant with the PTT Law and all obligations required therein.

IV. Insurance

- 1. Provider shall maintain general liability and professional liability coverage for any negligent acts or omissions of its employees which may give rise to liability under this Agreement. Coverage shall be written on a "claims made basis" for a minimum of One Million Dollars (\$1,000,000.00) per individual and in the sum of Two Million Dollars (\$3,000,000.00) per occurrence.
- 2. Provider shall maintain, as its sole expense, Worker's Compensation insurance for its employees.
- 3. Provider shall file upon execution of the contract all certificates of insurance upon forms acceptable to Board. The certificates shall contain a provision that the coverage afforded on the policies will not be cancelled or materially changed during the term of the contract.

- V. Term. The term of this Agreement shall commence on February 1, 2024 and end on June 30, 2024.
- VI. Fees. The Provider shall be paid \$100.00 per hour for speech/language therapy sessions, in an amount Not To Exceed \$60,000 for the term of the Agreement.

VII. Public Contracting Requirements

- A. <u>Non-Collusion</u>. The Provider warrants and represents that this Agreement has not been solicited, secured or procured directly or indirectly in a manner contrary to the laws of the State of New Jersey and that the federal, state and local laws and regulations have not been violated and shall not be violated as they relate to the procurement or the performance of the Agreement by any conduct, including the paying or giving of any fee, commission, compensation, gift, gratuity or consideration of any kind, directly or indirectly, to any state or district employee, officer or official.
- B. <u>Business Registration</u>. Pursuant to N.J.S.A. 52:32-44, the Provider must provide a copy of its business registration certificate to the District prior to execution of the contract.
- C. Pay-To-Play. Pursuant to N.J.S.A. 19:44A-20.27 (P.L. 2005, c. 271), each contracting for-profit Provider shall file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission if the for-profit Provider receives contracts in excess of \$50,000 from public entities in a calendar year. It is the for-profit Provider's responsibility to determine if filing is necessary.
- D. <u>Non-Discrimination</u>. The Provider shall be fully responsible for the recruitment and hiring of staff necessary to perform this Agreement. The Provider shall operate in conformity with applicable provisions of all federal and state anti-discrimination statutes and directives, including the New Jersey Law Against Discrimination, N.J.S.A. 10:5-1 et seq., the mandatory language of N.J.A.C. 17:27-3.4(a) and N.J.A.C. 17:27-7.4(a) and (b), regarding Affirmative action, and the requirements of 42 U.S.C. 121.01 et seq., regarding the Americans with Disabilities Act.

The Provider certifies that it is an Equal Opportunity Employer and will not discriminate in the recruitment, selection, hiring, promotion or demotion of staff or the selection of services provided to children on the basis of or against any person because of race, creed, religion, color, national origin/nationality, ancestry, age, sex/gender (including pregnancy), marital status/civil union partnership, familial status, affectional or sexual orientation, gender identity or expression.

domestic partnership status, atypical hereditary cellular or blood trait, genetic information, disability, (including perceived disability, physical, mental, and/or intellectual disabilities), or liability for service in the Armed Forces of the United States.

E. Records. Provider shall keep all records pertaining to its services under this Agreement for no less than five (5) years.

VIII. ADDITIONAL TERMS

- A. <u>Governing Law</u>. This Agreement will be construed and governed in all respects according to the laws of the State of New Jersey. Any litigation shall be filed within the courts of the State of New Jersey.
- B. <u>Relationship to Parties</u>. Provider enters into this Agreement as an independent contractor. Nothing contained in this Agreement will be construed to create a partnership, joint venture, agency or employment relationship between the parties.
- C. <u>Assignment.</u> This Agreement may not be assigned by either party, in whole or part.
- D. <u>Modification of Terms</u>. No amendments or modifications to the terms of this Agreement will be binding unless evidenced in writing and signed by an authorized representative of each party hereto.
- E. <u>Notices</u>. Any Notice given in connection with this Agreement will be given in writing and will be delivered either by hand, by courier with proof of delivery, or by certified mail, return receipt requested, to the other party, at the party's address stated below.
- F. <u>Confidentiality</u>. Except for acknowledging the existence of this Agreement, the parties understand and agree that the terms of this Agreement, including all payment terms, shall be kept confidential unless disclosure is required by law or the parties agree, in writing, to such disclosure. All methods and mode of conduct of business for Board and Provider are to be kept confidential by Board and Provider and not disclosed to any other party or used in part or whole without the permission of Board and/or Provider.
- G. Entire Agreement. This writing constitutes the entire Agreement between Provider and Board; there are no prior written or oral promises or representations incorporated herein. Each Attachment, Fee Schedule, Proposal or other documents referenced herein and/or attached to this Agreement are incorporated herein as if the same was set out in full in the text of this Agreement, but to the extent any terms

included in a Proposal conflict with the terms of the Rider, this Rider takes precedence.

H. Force Majeure. Neither Provider nor the Board shall be deemed to be in default of the Agreement if either party is prevented from performing any of the obligations hereunder by reason of fire, floods, strikes, boycotts, embargoes, unusually severe weather conditions, epidemics, pandemics or any other similarly extreme circumstance for which it is not responsible or which is not within its control. If any of the foregoing occur during the term of the Agreement and Provider is unable to perform, the Board shall not be responsible for payment of any services that are not performed.

IX. NOTICE

All notices, requests, consents and approvals under this Agreement shall be served or given in writing by certified mail or courier with signature required and tracking confirmation.

Notices to the Board shall be delivered to:

Yolanda Koon, Business Administrator/Secretary Union Tp. Board of Education 2369 Morris Avenue Union, New Jersey 07083

With a copy of legal notices to:

Lester E. Taylor, Esq. Taylor Law Group LLC 430 Mountain Avenue, Suite 103 New Providence, NJ 07974

Notices to Provider shall be delivered to:

Jennifer Riccardi, Practice Manager Good Talking People LLC 111 Galway Place Teaneck, NJ 07666

THE PARTIES hereby agree to the terms of this Rider:

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Print name/Title:	Print Name/Title:		
Dated:	Dated:		

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