

EXHIBIT B-1

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: BMS

Date: 2/5/24

DEPARTMENT: _____

Account: 2006

VENDOR: Charter Up

Amount: Not to exceed \$2000.00

PURPOSE OF EXPENDITURE (attach appropriate invoice(s): _____

transport to Philly

In accordance with the Student Organization Fund-Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

Julie Carvalho
NAME

[Signature]
SIGNATURE



Per the Student Organization Funds -- Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00.

I approve the purchase of goods/services per the attached.

Yolanda Koon, Business Administrator

Date