



TheBrainShow.com

Invoice: 004009023022
Date: September 23, 2022
From: Magic Touch Entertainment - Jeff and Beverly O'Lear
145 Lake in the Clouds Road Canadensis, Pa 18325
1-570-676-5702 Fax 570-300-3309 Email: Beverly@TheBrainShow.com

To: **Hanna Caldwell Elementary School - Principal Mr. Hoyt**
1120 Commerce Avenue Union, NJ 07083 (s) 908-851-4418
Contact: Janette Tramuta - School Counselor © 908-209-5081 (e) jtramuta@twpunionschools.org

Description: The Brain Show Educational Assembly Program

Date: **February 10th, 2023 (Friday)**

Location: **Hanna Caldwell Elementary School Room: Auditorium (First Floor)**

Show Times: 1st Assembly 9:30 A.M. Grade Level 3rd and 4th
2nd Assembly 10:40 A.M. Grade Level K, 1st and 2nd

Load-In: ON February 9th, 2023 Time to be determined

It takes up to 2 hrs. to assembly set and up to 2 hrs to remove from facility.

Total Amount Due: \$1,950.00 (One Thousand Nine Hundred Fifty Dollars)

**Payment due on or before February 10th, 2023
Check Made Payable: Magic Touch Entertainment**

**Federal EIN# 23-2305172
Magic Touch Entertainment is held fictitiously under the corporation of
Singing Telegrams by Jeff, Inc.**

PLEASE SIGN AND FAX BACK TO 570-676-9935 BEFORE OCTOBER 20th, 2022

Purchasers Signature:  Date: 11.22.22
Magic Touch Representative: **Beverly A. O'Lear** Date: **September 23, 2022**



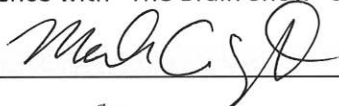
TheBrainShow.com

www.thebrainshow.com Jeff and Beverly O'Lear
145 Lake in the Clouds Road Canadensis, Pa 18325
570-676-5702 Email: Beverly@TheBrainShow.com

In order to have a smooth running performance of "The Brain Show" sm, please review and sign the information below.

- 1) It can take up to two (2) hours to unload and set up our production. A flat bed dolly can help make the "load in" process move along more efficiently. Please refer to load in time on page 1 of invoice.
- 2) Please have performance area swept and cleared of any debris, school equipment, exercise mats, balls, etc.
- 3) No special lighting required, just lights "up" or "on" so stage and/or performance area is well lit for the performer as well as the audience.
- 4) Just one electrical outlet is needed. A 20 amp clean circuit (please no other electrical items should be on the same circuit).
- 5) If performance is to be on a stage either in an auditorium, gym or cafeteria, the recommended stage size is 40 feet wide by 25 feet deep. The minimum size (for a three player position presentation) is 20 ft wide by 15 ft deep. Ceiling height min. 9 ft.
- 6) If the presentation is in and on a gymnasium floor, please alert the gym teacher of our presence, as well as how long we will be there. We ask that if we need to share the gym with a class that there be no activities that require the use of anything being hit, kicked, or thrown. In other words, no basketball, soccer, baseball, kickball, etc. These items may mistakenly find their way onto The Brain Show sm set and damage the intricate and delicate equipment.
- 7) If on an auditorium or cafeteria stage, please alert any drama and music personnel of our presence and ask them to please re-locate from the time of our load in to load out.
- 8) Please advise any after school programs of our special needs as well.
- 9) **Due to copyright laws and the recent misuse of the internet (Facebook, Youtube, etc...) There is to be NO VIDEO TAPING ALLOWED including cell phones, cameras & other recording devices. The NO VIDEO TAPING rule is non-negotiable.** Schools nationwide have asked that we do not release any pictures of their students for any promotional materials. We must abide by this request.
- 10) Please have the Principal, Head Teacher, or designated Teacher Introduce or give "Thumbs up" when program is to begin.

I have read the above suggestions and am aware of the specific needs necessary to ensure a problem free experience with "The Brain Show" sm presentation.

Signature:  Date: 11.22.22



www.thebrainshow.com Jeff and Beverly O'Lear
 145 Lake in the Clouds Road Canadensis, Pa 18325
 570-676-5702 Fax 570-300-3309 Email: Beverly@TheBrainShow.com