

**Final**  
**Township of Union Board of Education**  
**Budget Calendar**  
**Fiscal 2022-2023**

November 2021	Introduction and planning of preliminary budget; Board discusses budget calendar and budget goals
November 2021	Budget projection module permissions given Budget Preparation-all locations and departments <ul style="list-style-type: none"><li>• Schools</li><li>• Buildings and Grounds</li><li>• Transportation</li><li>• Special Education</li><li>• Curriculum</li><li>• Personnel</li><li>• Technology</li><li>• Athletics</li></ul>
January 5, 2022	Budget Projection edit permissions are withdrawn Budget Projection Personnel Questionnaire due
January 2022	Presentations by department given to administration according to priority levels (Must haves, wants, wish lists)
January 2022	Board adopt budget calendar and budget goals
January 6, 2022	Board conducts annual organization meeting
February 2022	Discussion of draft budget with Board of Education finance committee
February 2022	Budget draft – discussion at mid-year planning session
February 22, 2022	Last day of Governor's Budget Message
February 24, 2022	First day for release of state aid figures and adequacy
March 15, 2022	Adoption of tentative budget
March 20, 2022	Deadline for proposed budget to be sent to the Executive County Superintendent of schools

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April 20, 2022	Last day to advertise for earliest public hearing on proposed budget
April 20, 2022	Last day for County Superintendent approval
April 26, 2022	Timeline to hold Public Hearings on Budget
May 10, 2022	Last day to adopt budget
May 17, 2022	Last day to certify the amount fixed and determined by the School Board