

**Township of Union Board of Education
Budget Calendar
Fiscal 2020-2021**

October 2019	Introduction and planning of preliminary budget
October 2019	Budget projection module permissions given Budget Preparation-all locations and departments
	<ul style="list-style-type: none"> • Buildings and Grounds • Transportation • Special Education • Curriculum • Personnel • Technology • Athletics
November 1, 2019	Budget Projection edit permissions are withdrawn Budget Projection Personnel Questionnaire due
December 2019	Presentations by department given to administration according to priority levels (must haves, wants, wish lists)
December 10, 2019	Board discusses budget calendar
December 17, 2019	Board adopts budget calendar
January 07, 2020	Board conducts annual organization meeting
February 11, 2020	Discussion of draft budget with Board of Education finance committee
February 13, 2020	Budget draft – discussion at mid-year planning session
Date: TBD	Last day of Governor's Budget Message
Date: TBD	First day for release of state aid figures and adequacy
March 17, 2020*	Adoption of tentative budget
March 19, 2020*	Deadline for proposed budget to be sent to the Executive County Superintendent of schools
Date: TBD	Last day to advertise for earliest public hearing on proposed budget
Date: TBD	Last day for County Superintendent approval
Date: April 30, 2020*	Public Hearing on Budget

TBD – awaiting NJDOE calendar
*dates are subject to change