



## *Service Proposal*

**Prepared for:**

Township of Union Public Schools  
2369 Morris Avenue  
Union, NJ 07083  
Attn: Dr. Scott Taylor, Superintendent

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**Proposal Date: July 23, 2021**

*Please Note: This proposal has a 30 day expiration date  
from the date above unless agreed upon by contracting parties.*

The following represents the agreed upon proposal conditions for contracted services from Oakridge Consulting, LLC:

**Consultation Date Range:** July 24, 2021-July 31, 2021

**Topic:** COVID Reentry Survey: Objective measurement analysis

**Description:** Through consultation, an objective survey that represents stakeholder feedback regarding the reentry into Union Public Schools following the COVID-19 Pandemic will be created for distribution to identified stakeholders. The consultation process will involve preliminary qualitative questioning from Dr. Thomas D'Elia, of Oakridge Consulting, and identified members of Union Public Schools. Through such responses, an objective survey will be collaboratively developed that seeks to measure identified stakeholder feedback regarding the 2021-2022 reentry into Union Township Public Schools.

**Fee:** \$1000 (Inclusive of preliminary questioning and survey development)

**Oakridge Consulting, LLC**  
139 Oakridge Avenue  
Nutley, NJ 07110  
973-207-8547

VENDOR NO: 387931

BILL TO

**BOARD OF EDUCATION  
TOWNSHIP OF UNION  
COUNTY OF UNION  
2369 MORRIS AVENUE  
UNION, NEW JERSEY 07083**

(908) 851-6408, 6409 OR 6410 • FAX (908) 964-1462

BUDGET YEAR

2021->2022

**PURCHASE ORDER NUMBER**

22-00629

THIS NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES AND CORRESPONDENCE.

DATE: 07/26/2021

VENDOR:

SHIP TO:

THOMAS M. D'ELIA  
OAKRIDGE CONSULTING LLC  
139 OAKRIDGE AVE.  
NUTLEY, NJ 07110

Attn To : Dr. Taylor -  
Superintendent  
SUPERINTENDENT'S OFFICE  
2369 MORRIS AVENUE  
UNION,, NJ 07083

PO. TYPE		MISC. DESCRIPTION		
Po_type= Other		Survey Consultation Fee		
		Partial <input type="checkbox"/>		Complete <input type="checkbox"/>
QUANTITY ORDERED	CATALOG / UNIT	ITEM DESCRIPTION / ACCOUNT NUMBER	UNIT PRICE	TOTAL AMOUNT
1	Each	Contracted Service Fee:  Thorough consultation, an objective survey that represents stakeholder feedback regarding the reentry in Union Public Schools following the COVID-19 Pandemic will be created for distribution to identified stakeholders.  Fee inclusive of preliminar questioning and survey development  7247/11-000-230-610-01-23-0060- (\$1,000.00)	1,000.00	1,000.00 <hr/> \$1,000.00

**INSTRUCTIONS TO VENDORS - (ADDITIONAL INFORMATION ON REVERSE SIDE)**

**VERBAL ORDERS ARE PROHIBITED.**

- Invoices must be rendered on the enclosed voucher form.
- Make a separate invoice for each order.
- Do not make any shipments "Collect". Prepay transportation charges, and include amount on bill, as otherwise agreed.
- Enclose shipping memo with each shipment.
- The right is reserved to cancel this order if reasonable shipment cannot be made.
- The purchase is exempt by statute from payment of all Federal, State and Municipal excise, sales and other taxes.
- All hazardous Chemical Products must be accompanied by material safety data sheets and labeled with CAS numbers.

**ORDER INVALID UNLESS SIGNED BY THE BUSINESS ADMINISTRATOR/BOARD SECRETARY**

*Ulanda Krom*

BUSINESS ADMINISTRATOR/BOARD SECRETARY DATE

VENDOR ACCEPTANCE CERTIFIES COMPLIANCE WITH FEDERAL AND STATE REGULATIONS REGARDING EQUAL EMPLOYMENT OPPORTUNITY WITHOUT REGARD TO RACE, CREED, COLOR, NATIONAL ORIGIN, ANCESTRY, AGE, SEX AFFECTATIONAL OR SEXUAL ORIENTATION, MARITAL STATUS, FAMILIAL STATUS, LIABILITY FOR SERVICE IN THE ARMED FORCES OF THE UNITED STATES, ATYPICAL HEREDITARY CELLULAR OR BLOOD TRAIT OF ANY INDIVIDUAL OR NON-APPLICABLE DISABILITY.