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DEPARTMENT OF SPECIAL SERVICES Township of Union Public Schools M-E-M-O-R-A-N-D-U-M

TO:

Dr. Scott Taylor

C:

Gerald Benaquista, Kim Conti, Yolanda Koon, Julia Vicidomini, Diane

Cappiello

FROM:

Joseph Seugling

RE:

Board Agenda

DATE:

2020-07-20

Approve the use of Burlington County Special Services School District Educational Services Unit to conduct Speech/Language, Occupational Therapy, and Psychological Evaluations for district students. The cost of each evaluation is as follows: Speech/Language \$561.00, Occupational Therapy \$485.00, and Psychological \$505.00. Total cost to the district will not exceed \$2,000.00 for the 2021-2022 school year.

(Account # 11-000-219-320-01-19)

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AGREEMENT FOR PROFESSIONAL SERVICES Between

BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT

And

TOWNSHIP OF UNION PUBLIC SCHOOLS

This agreement is made and entered into by the **TOWNSHIP OF UNION PUBLIC SCHOOLS**, (hereinafter referred to as the School District) and the Burlington County Special Services School District/Educational Services Unit (hereinafter referred to as ESU) for Professional Services for the 2021-2022 school year.

Responsibilities of the Educational Services Unit:

- 1. The ESU will provide the following Professional Services, as requested by the School District, to include:
 - a. Child Study Team Staffing and Evaluations, participation in eligibility and IEP meetings, counseling and other related CST services
 - b. Physical, Occupational and Speech Therapy evaluations, consultation and therapy services
 - c. Home Instruction, Supplemental Instruction, basic skills, and classroom instruction/consultation
 - d. Transition Services, Work-Based Learning (formally SLE) Coordinator, and Job Coaching
 - e. Assistive Technology Education and Communication (AAC) evaluations, consultation, training and support services
 - f. Functional Behavior Assessments, Behavioral Services, and Consultations
 - g. Deaf and Hard of Hearing Itinerant Services
 - h. Comprehensive Deaf and Hard of Hearing Child Study Team evaluations
 - i. Reading Specialist services
 - j. Virtual and online services (separate agreement)
 - k. Instructional Coaching
 - I. Nonpublic Services and entitlements (separate agreement)
 - m. Professional development (separate agreement needed if specialized)
- The ESU will provide services, records and reports in accordance with all regulations affecting the School District in force during the period of this agreement.
- The ESU will ensure that all of their staff is appropriately certified as required by New Jersey Department of Education regulations to
 perform the Professional Services. All staff complete mandatory personnel requirements such as criminal history checks, NJDOE required
 trainings, and other requirements enforced at their date of hire.
- 4. The Professional Services provided by ESU staff will be in response to specific written requests from the School District. All services provided will comply with applicable New Jersey State and Federal regulations. ESU administration will collaborate with School District staff in the provision of the Professional Services.
- The ESU bills semi-monthly, and provides the School District with a record of Professional Services rendered.
- 6. Any service needs not reflected in this agreement must be discussed with the ESU administration for consideration.
- Out of County rate applies to the location where the services are provided, not the location of the student's home district.
- No Show Charges (including Destination Charge) are in effect for Professional Services as stated on the Fee Schedule. One-hour minimum
 notice is required to avoid this charge for in-county services. Two-hour minimum notice is required for out-of-county services.
- 9. Refer to Professional Services Agreement rates for additional details such as no show, half day rate, and block day rate.
- Related Services Billing- refer to Program Descriptors and Service Request Form for details.
- 11. Deaf and Hard of Hearing (Itinerant and CST Services) Billing-refer to the Service Request for details.

Responsibilities of the School District:

- The School District shall make available to the ESU all records and information relevant to the School District and relevant to students for whom the Professional Services are being rendered, including IEPs for individual service requests.
- The School District will provide adequate facilities and technology for Professional Services to be performed on the School District premises, such as computer, internet access, and fax access.
- All block bill services require the School District to provide testing materials to the evaluator providing service as part of a block bill. When
 test materials are not provided for block services, an ESU lending fee of \$25/day per test kit, and a \$15 protocol fee per assessment, will
 be billed to the School District.

4. The School District shall pay to the ESU the following Fee Schedule rates for Professional Services:

SERVICE TYPES	IN COUNTY	OUT OF COUNTY
EVALUATIONS		
Assistive Technology - Educational	\$970.00	\$1071.00
Augmentative Alternative Communication (AAC) Evaluation	\$1015.00	\$1112.00
AAC with Speech and Language Evaluation	\$1300.00	\$1505.00
Rehavioral Consultation	\$88.00/hr	\$98,00/hr
Comprehensive Deaf & Hard of Hearing (D/HH) Evaluation Package - 3 Di/HH CST evaluations (and Results Meeting Attendance) - Educational Interpreter (if applicable) - 1-hr TOD Follow-up Consultation	\$2239.00	N/A
D/HH Functional Behavior Assessment	\$1683,00	\$1724.00
D/HH Functional Behavior Assessment with Behavior Intervention Plan	\$1836.00	\$1907.00
D/HH Learning Evaluation	\$645.00/ \$695.00 w/ Educational Interpreter	\$798.00/ \$839.00 w/Educational Interpreter
D/HH Psychological Evaluation	\$645.00/ \$695.00 w/ Educational Interpreter	\$798.00/ \$839.00 w/Educational Interpreter
D/HH Speech Language Evaluation	\$645.00/ \$695.00 w/ Educational Interpreter	\$798,00/ \$839,00 w/Educational Interpreter
Functional Behavior Assessment	\$1300.00	\$1351.00
Functional Behavior Assessment with Behavior Intervention Plan	\$1418.00	\$1570.00
Learning Evaluation	\$464,00	\$505.00
Occupational Therapy Evaluation	\$342.00	\$362.00
Occupational Therapy Evaluation w/Sensory Profile	\$454.00	\$485.00
Occupational Therapy Sensory Profile	\$347.00	\$413.00
Physical Therapy Evaluation	\$342,00	\$362.00
Psychological Evaluation	\$464.00	\$505.00
Speech Evaluation (Articulation)	\$337.00	\$362.00
Speech Evaluation (Language)	\$464.00	\$495.00
Speech Evaluation (Language/Articulation)	\$507.00	\$561.00
Social Evaluation	\$367,00	\$410.00
Student Anxiety Support Services	\$1607.00	\$1836.00
*NOTICE No Show in-/County Charges will apply - Evaluations: \$100.00, D/H	H Evaluations - \$125.00, with Educational Interprete	
CHILD STUDY TEAM SERVICES		
Learning Disabilities Teacher / Consultant	\$82.00/hr	
- MA OF MALE PROPERTY OF THE P	(**) (\$94.00/hr
Psychologist	\$505,00 day BLOCK RATE*	\$94.00/11
Social Worker	\$262.00 1/2 day BLOCK RATE	
ADDITIONAL SERVICES		
Assistive Technology (AT)	\$98.00/hr	\$115.00/hr
	\$98.00/hr	
Augmentative Alternative Communication (AAC)	\$625.00 day BLOCK RATE ** \$310.00 1/2 day BLOCK RATE	\$115,00/hr
Board Certified Behavior Analyst (BCBA)	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE * \$280.00 ½ day BLOCK RATE	\$92.00/hr
Board Certified Behavior Analyst (BCBA)	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE * \$280.00 ½ day BLOCK RATE \$79.00/hr	\$92.00/hr \$85.00/hr
Board Certified Behavior Analyst (BCBA) Instructional Coach Job CoachIng	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE * \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr	\$92.00/hr \$85.00/hr \$47.00/hr
Board Certified Behavior Analyst (BCBA) Instructional Coach Job Coaching Professional Development	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE * \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr \$160.00/hr unless specialized	\$92.00/hr \$85.00/hr \$47.00/hr \$175.00/hr unless specialized
Board Certified Behavior Analyst (BCBA) Instructional Coach Job Coaching Professional Development	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE * \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr \$160.00/hr unless specialized \$76.00/hr (2 hour minimum)	\$92.00/hr \$85.00/hr \$47.00/hr \$175.00/hr unless specialized \$88.00/hr
Board Certified Behavior Analyst (BCBA) Instructional Coach Iob CoachIng Professional Development Reading Specialist	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE * \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr \$160.00/hr unless specialized \$76.00/hr (2 hour minimum) \$69.00/hr	\$92.00/hr \$85.00/hr \$47.00/hr \$175.00/hr unless specialized \$88.00/hr \$74.00/hr
Board Certified Behavior Analyst (BCBA) Instructional Coach Iob Coaching Professional Development Reading Specialist Feacher Feacher of Deaf (TOD)	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE * \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr \$160.00/hr unless specialized \$76.00/hr (2 hour minimum)	\$92.00/hr \$85.00/hr \$47.00/hr \$175.00/hr unless specialized \$88.00/hr
Board Certified Behavior Analyst (BCBA) Instructional Coach Iob Coaching Professional Development Reading Specialist Feacher Feacher of Deaf (TOD)	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE * \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr \$160.00/hr unless specialized \$76.00/hr (2 hour minimum) \$69.00/hr	\$92.00/hr \$85.00/hr \$47.00/hr \$175.00/hr unless specialized \$88.00/hr \$74.00/hr
Board Certified Behavior Analyst (BCBA) Instructional Coach Iob CoachIng Professional Development Reading Specialist Teacher Teacher of Deaf (TOD) Nork Based Instruction (WBI) Coordinator	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE * \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr \$160.00/hr unless specialized \$76.00/hr (2 hour minimum) \$69.00/hr \$112.00/hr (1 hour minimum)	\$92,00/hr \$85,00/hr \$47,00/hr \$175,00/hr unless specialized \$88,00/hr \$74,00/hr \$128,00/hr (1 hour minimum) \$81,00/hr
Board Certified Behavior Analyst (BCBA) Instructional Coach Job CoachIng Professional Development Reading Specialist Teacher Teacher of Deaf (TOD) Work Based Instruction (WBI) Coordinator THERAPY SERVICES	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE ** \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr \$160.00/hr unless specialized \$76.00/hr (2 hour minimum) \$69.00/hr \$112.00/hr (1 hour minimum) \$76.00/hr	\$92.00/hr \$85.00/hr \$47.00/hr \$175.00/hr unless specialized \$88.00/hr \$74.00/hr \$128.00/hr (1 hour minimum)
Board Certified Behavior Analyst (BCBA) Instructional Coach Job Coaching Professional Development Reading Specialist Teacher Teacher of Deaf (TOD) Work Based Instruction (WBI) Coordinator THERAPY SERVICES Docupational Therapy	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE ** \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr \$160.00/hr unless specialized \$76.00/hr (2 hour minimum) \$69.00/hr \$112.00/hr (1 hour minimum) \$76.00/hr	\$92,00/hr \$85,00/hr \$47,00/hr \$175,00/hr unless specialized \$88,00/hr \$74,00/hr \$128,00/hr (1 hour minimum) \$81,00/hr
Board Certified Behavior Analyst (BCBA) Instructional Coach Job CoachIng Professional Development Reading Specialist Teacher Teacher Teacher of Deaf (TOD) Work Based Instruction (WBI) Coordinator THERAPY SERVICES Occupational Therapy	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE ** \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr \$160.00/hr unless specialized \$76.00/hr (2 hour minimum) \$69.00/hr \$112.00/hr (1 hour minimum) \$76.00/hr	\$92,00/hr \$85,00/hr \$47,00/hr \$175,00/hr unless specialized \$88,00/hr \$74,00/hr \$128,00/hr (1 hour minimum) \$81,00/hr
Board Certified Behavior Analyst (BCBA) Instructional Coach Iob Coaching Professional Development Reading Specialist Feacher Feacher of Deaf (TOD) Nork Based Instruction (WBI) Coordinator FHERAPY SERVICES Decupational Therapy	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE ** \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr \$160.00/hr unless specialized \$76.00/hr (2 hour minimum) \$69.00/hr \$112.00/hr (1 hour minimum) \$76.00/hr	\$92.00/hr \$85.00/hr \$47.00/hr \$175.00/hr unless specialized \$88.00/hr \$74.00/hr \$128.00/hr (1 hour minimum) \$81.00/hr
Board Certified Behavior Analyst (BCBA) Instructional Coach Job Coaching Professional Development Reading Specialist Teacher Teacher of Deaf (TOD) Work Based Instruction (WBI) Coordinator THERAPY SERVICES Occupational Therapy Physical Therapy Speech Therapy DISTRICT PARTICIPATION SERVICES	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE * \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr \$160.00/hr unless specialized \$76.00/hr (2 hour minimum) \$69.00/hr \$112.00/hr (1 hour minimum) \$76.00/hr \$90.00/hr \$556.00 day BLOCK RATE *	\$92.00/hr \$85.00/hr \$47.00/hr \$175.00/hr unless specialized \$88.00/hr \$74.00/hr \$128.00/hr (1 hour minimum) \$81.00/hr \$99.00/hr
Augmentative Afternative Communication (AAC) Board Certified Behavior Analyst (BCBA) Instructional Coach Job Coaching Professional Development Reading Specialist Teacher Teacher of Deaf (TOD) Work Based Instruction (WBI) Coordinator THERAPY SERVICES Occupational Therapy Physical Therapy Speech Therapy DISTRICT PARTICIPATION SERVICES Burlington County Professional Development Institute (BCPDI)	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr \$160.00/hr unless specialized \$76.00/hr (2 hour minimum) \$69.00/hr \$112.00/hr (1 hour minimum) \$76.00/hr \$90.00/hr \$90.00/hr \$1556.00 day BLOCK RATE \$283.00 ½ day BLOCK RATE \$1.50 per resident student based on ASSA	\$92.00/hr \$85.00/hr \$47.00/hr \$175.00/hr unless specialized \$88.00/hr \$74.00/hr \$128.00/hr (1 hour minimum) \$81.00/hr \$99.00/hr
Board Certified Behavior Analyst (BCBA) Instructional Coach Job CoachIng Professional Development Reading Specialist Teacher Teacher Teacher of Deaf (TOD) Work Based Instruction (WBI) Coordinator THERAPY SERVICES Occupational Therapy Physical Therapy Speech Therapy DISTRICT PARTICIPATION SERVICES	\$310.00 ½ day BLOCK RATE \$89.00/hr \$550.00 day BLOCK RATE * \$280.00 ½ day BLOCK RATE \$79.00/hr \$40.00/hr \$160.00/hr unless specialized \$76.00/hr (2 hour minimum) \$69.00/hr \$112.00/hr (1 hour minimum) \$76.00/hr \$90.00/hr \$556.00 day BLOCK RATE * \$283.00 ½ day BLOCK RATE (MLOR PLLOM)	\$92.00/hr \$85.00/hr \$47.00/hr \$175.00/hr unless specialized \$88.00/hr \$74.00/hr \$128.00/hr (1 hour minimum) \$81.00/hr \$99.00/hr

NOTICE No Show charges will apply: hourly services- one (1) hour at agreement rate except where noted in the agreement.

Minimum 1-hour billing for Single Service discipline in one physical location (except where noted- refer to agreement).

*Block Rate - Full Day: 6,5 Hrs Half Day: 3.25 Hrs (compensated time) Block rate is not applicable for summer services.

*Itemized billing NOT available for Block Rate and Half Day Services. Half Day Services are for am or pm blocks not mid-day scheduling.

*Occupational Therapy Sensory Profile: Current OT evaluation must be available and have been completed within 18 months of the request.

*Di/HH CST evaluations must be provided a recent audiogram.

NOTE: Out of County rate applies to the location where the services are provided, not the location of the student's home district.

Destination charge based on Professional Services Agreement.



Destination Charge:

A destination charge for services will be rendered for sites outside of Burlington County, NJ. For non-Burlington County School Districts, the charge will be calculated in units of time from 20 Pioneer Boulevard, Westampton Township, Burlington County, NJ to the out of county site where services are rendered. The round trip calculation will be based on the time travelling to and from the destination site at the rate listed on the Professional Services Agreement for the hourly rate of the specific discipline. The destination charge is in addition to the out of county rate for the service.

For Burlington County districts, the destination charge will apply as described above for all sites 35 miles or greater from the Westampton address. The destination charge is in addition to the out of county rate for the service. NJ State Agencies are excluded from the destination charge.

Covenant Not to Compete:

The parties agree that staff members placed by the Unit are not to be recruited and/or offered employment for a period of one year from the date of placement in an assigned district. Both parties to this agreement acknowledge that this expectation represents good business practices between the Unit and the School District.

Unanticipated Delayed Openings, and/or Early Dismissal:

In the event of a delayed opening and/or early dismissal as a result of an extraordinary event (e.g. weather related conditions), administrative dismissal, or prior to a holiday, all block bill full and half days will be charged at the established block rate. For hourly service requests that exceed 3 hours or more, the district will be billed for the full requested time. This includes, but is not limited to, educational interpreters, related services, and instructional services.

Additional Understandings:

- A. This Agreement shall be effective as of the later date of party execution.
- B. Both parties will promote a coordinated effort by mutual periodic evaluation of the program.
- C. This Agreement may be amended only by the written consent of both parties. This agreement may be terminated at any time, for any reason, by either party, upon a sixty (60) day advance written notice to the other party.

ATTEST
Board Secretary
Board Administrator/Board Secretary Andrew C. Willmott, CPA

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