

**EXHIBIT B-1**

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00.**

**School: Kawameeh Middle School      Date: 03/14/16**

**Department: Student Council**

**Vendor: Metro Fundraising      Amount: \$2,883.90**

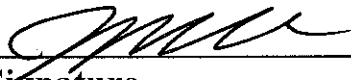
**PURPOSE OF EXPENDITURE (Attach appropriate invoice(s):**

**Cheesecake/Magazine fundraising for Student Council**

**In accordance with the Student Organization Fund - Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00**

**Jason Malanda – Principal**

**Name**

  
\_\_\_\_\_  
**Signature**

-----  
**Per the Student Organization Fund - Policy and Procedural Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1000.00.**

**I approve the purchase of goods/services per the attached.**

\_\_\_\_\_  
**Manny Vieira, Business Administrator**

**Date**



81 Pension Road, Suite 120  
Manalapan, New Jersey 07726  
www.metro-schoolplan.com  
877-386-3900

**Invoice**

DATE	INVOICE #
3/10/2016	9006

Kawameeh M.S. Student Council  
490 David Terrace  
Union, NJ 07803  
Attn: Ms. Christina Neas

P.O. NO.	TERMS	PROJECT
	Due upon receipt	

DESCRIPTION	AMOUNT SOLD	RATE	AMOUNT
Cheesecake/Frozen - Metro Delights Brochure at 35% profit.	4,092	0.65	2,659.80
Magazine Fundraiser / Orders received at 35% profit.	214	0.65	139.10
Shipping	85	1.00	85.00

Thank you for your business!	<b>Total Due</b>	<b>\$2,883.90</b>
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**ATHLETIC  
DEPARTMENT**

## **Memo**

To: Diane Cappiello

From: Phyllis Lang, Secretary  
Athletic Office

Re: Add to agenda over \$1000.00 Expenditure

Date: 3/18/2016

Attached are Expenditures for the Athletics over \$1000.00.

The Athletic Office will be giving out the Lou Retino Scholarship for Football and the Student Trainer Scholarship for deserving students.

Please approve these expenditure, at the next Board Meeting.

Thank you

Phyllis

EXHIBIT B-1

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL : Union High School

Date: 3/18/2016

DEPARTMENT: Athletics - Scholarships from Athletic Office

Account: 3220

VENDOR: Union High School Scholarship Awards

Amount: \$3500.00 approx.

PURPOSE OF EXPENDITURE [attach appropriate invoice(s): This is just an estimation for scholarships that will be awarded to seniors graduating in June, 2016. This will be for the Student Trainers and the Lou Retino Scholarship.

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Linda Ionta- Director of Athletics, Phys Ed, Health & Nurses  
NAME



SIGNATURE

\*\*\*\*\*  
Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

\_\_\_\_\_  
Manuel E. Vieira, Business Administrator

\_\_\_\_\_  
Date

**EXHIBIT B-1**

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00.**

**School:** Kawameeh Middle School      **Date:** 03/22/16

**Department:** Student Council

**Vendor:** Yankee Candle Fundraising      **Amount:** \$1,337.85

**PURPOSE OF EXPENDITURE (Attach appropriate invoice(s):**

Yankee Candle fundraising for 8<sup>th</sup> grade trip.

**In accordance with the Student Organization Fund - Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00**

**Jason Malanda – Principal**

**Name**

  
Signature

-----  
**Per the Student Organization Fund - Policy and Procedural Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1000.00.**

**I approve the purchase of goods/services per the attached.**

\_\_\_\_\_  
**Manny Vieira, Business Administrator**

**Date**

YANKEE CANDLE  
FUNDRAISING

INVOICE

Customer Address:  
ATTN CHRISTINA NEAS  
490 DAVID TER  
KAWAMEEH MIDDLE SCHOOL  
UNION NJ 07083 US

Remit to Address:  
P.O. Box 3750  
Boston, MA 02241-3750  
To make a payment by phone:  
1-855-YCC FUND

Date: 3/19/2016  
Attn: CHRISTINA NEAS  
Organization: KAWAMEEH MIDDLE SCHOOL

Sales Rep: BRENDA FIELD

**Total Due: \$1,337.85 by 4/18/2016**

**Please use Customer #990041202 on check.**

Total Sale:	\$1,931.00
Less Profit:	\$772.40
Subtotal:	\$1,158.60
Total Tax:	\$85.25
Shipping:	\$94.00
Total Due:	\$1,337.85

If Payment received by YCF on or before 4/18/2016 please pay \$1,303.09 to take advantage of the prompt pay discount.

**Please note, online orders are not included in this invoice as they are pre-paid by the purchaser at the time of purchase on the website.**

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*Please return this portion with payment*

Customer: #990041202  
Organization: KAWAMEEH MIDDLE SCHOOL

**Total Due: \$1,337.85**

Amount Paid: \$

**Please use Customer #990041202 on check.**

**Mail Payment to:**  
Yankee Candle Fundraising  
P.O. Box 3750  
Boston, Ma 02241-3750

TOWNSHIP OF UNION BOARD OF EDUCATION  
UNION, NEW JERSEY

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: UHS

Date: 4/4/16

ACCT. NAME: Chorus/Band Fundraiser

Account: 2045

VENDOR: Mortide Hawk Chocolates

Amount: \$ 3798.12

PURPOSE OF EXPENDITURE (attach appropriate invoice(s):  
spring trip fundraiser  
see attached

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Laurie DelGuercio  
Name

Laurie DelGuercio  
SIGNATURE

BOARD APPROVAL DATE: 4/19/16

\*\*\*\*\*

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

\_\_\_\_\_  
Manuel E. Vieira, Business Administrator

\_\_\_\_\_  
Date

COMPLETE SECTION 1 ONLY

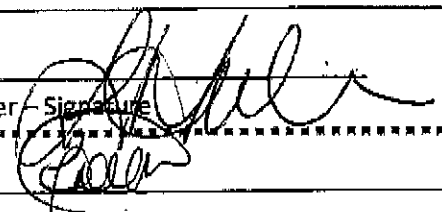
DATE 3/2/16

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

Pay \$ 3798.12 to the order of Gertrude Hawk Chocolates

and charge the account of Chorus/Band Acct. No. 45

Purpose: fundraiser for spring trip

spring trip  
Club or Activity Faculty Adviser - Signature 

II. Account Balance \$2650.81 Verified by 

Date 4/4/16 Comment \_\_\_\_\_

III. Approved \_\_\_\_\_ Date \_\_\_\_\_  
Principal -- Signature

IV. Date Paid \_\_\_\_\_ Check No. \_\_\_\_\_ Acct. No. \_\_\_\_\_

Processed by \_\_\_\_\_



# Gertrude Hawk CHOCOLATES

9 Keystone Park • Dunmore, PA 18512  
Phone: (570) 342-7556  
Toll Free: 1-800-822-2032

Page 2 of 4

121034

Attn: AL LEVITZ/LAURA MULLER  
UNION HIGH SCH MARCHING BAND  
2350 NORTH 3RD STREET

UNION, NJ 07083

**TERMS:**

1% DISCOUNT IN 15 DAYS; NET 30  
1.5% LATE CHARGE PER MONTH  
AFTER 30 DAYS

BILL DATE	GROUP #	LEADERS NAME	INVOICE #
02/29/16	121034	AL LEVITZ/LAURA MULLER	058354
	12103499	UNION HIGH SCH MARCHING BAND	6126.00
		SECTION TOTAL :	6126.00
		GROSS TOTAL :	6126.00
		DISCOUNT 38.00% :	- 2327.88
		SUB TOTAL :	3798.12
		AMOUNT PAID :	0.00
		CREDITS/CHARGES :	0.00
		GRAND TOTAL DUE :	3798.12

Please Detach and Return this Portion  
with your payment to:

GERTRUDE HAM K CHOCOLATES/FUNDRAISING  
P.O. Box 641639  
Pittsburgh, PA 15264-1639

NOTE: RESTOCKING CHARGE OF 15% ON  
RETURNS OVER \$15.00.

121034 UNION HIGH SCH MARCHING BAND  
2350 NORTH 3RD STREET  
UNION, NJ 07083

Customer # 121034  
Invoice # 058354

You may deduct 37.98  
if you pay by 03/19/16

Amount Enclosed	
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TOWNSHIP OF UNION BOARD OF EDUCATION  
UNION, NEW JERSEY

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: UHS Date: 4/4/16  
 ACCT. NAME: Campers Fund Account: 2014  
 VENDOR: Fairview Lake Environmental Camp Amount: \$3,400.00  
 PURPOSE OF EXPENDITURE [attach appropriate invoice(s):  
Payment of camping trip venue  
see attached

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Laurie DelSuerdo

Name:

Janice DelSuerdo

SIGNATURE

BOARD APPROVAL DATE: 4/19/16

\*\*\*\*\*

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Manuel E. Vieira, Business Administrator

Date

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

Pay \$ 3,400.<sup>00</sup> to the order of Fairview Lake YMCA Environmental Camp

and charge the account of Camp Acct. No. 2014

Purpose: Payment for Camping field trip

Camp field trip

Club or Activity

Kathy Brooks

Faculty Adviser - Signature

II. Account Balance \$188.54

Verified by [Signature]

Date 4/4/16

Comment

III. Approved \_\_\_\_\_

Principal - Signature

Date \_\_\_\_\_

IV. Date Paid \_\_\_\_\_ Check No. \_\_\_\_\_ Acct. No. \_\_\_\_\_

Processed by \_\_\_\_\_

### FAIRVIEW LAKE YMCA CAMP & CONFERENCE CENTER 1035 FAIRVIEW LAKE ROAD NEWTON, NJ 07860 (973) 383-9282 GROUP APPLICATION AND RENTAL AGREEMENT

"The Group" Union High School Primary Phone # 908-851-6501 Ext. \_\_\_\_\_

Address of Group 2350 No. Third St.; Union, NJ 07083

Secondary Phone # \_\_\_\_\_ Cell # 908-577-1835

Email Address kbrooks@twpunionschools.org Fax # 908-687-5204

Group Coordinator Kathy Brooks

Address of Group Coordinator (if different from above): \_\_\_\_\_

Unit(s) Rented Wickapeck For purpose of EE

Arrival Date 05/03/2016 Time 10:40 AM Departure Date 05/06/2016 Time 6-7:00 pm

First Meal Required Tues. Lunch Last Meal Required Fri. Lunch

Guaranteed Minimum Number of Persons in Group 20

*Cost of Services as stated on attached sheet, see Exhibit A.*

Deposit Due \$ 975.00 Office Use-Rec. # & Date \_\_\_\_\_

Rate per person \$ 195.00 (Includes Ice Cream Social)

<b>Females</b>	<b>Males</b>	
<u>1</u> Adults	<u>1 or 2</u>	} estimates
<u>8</u> Youth	<u>10</u>	
<u>9</u> Total	<u>11- 12</u>	

**IMPORTANT!!**  
Certificate of Insurance required  
with Contractual Agreement

**SERVICES DESIRED**

\*Snack No    \*Ice Cream Social Yes    \*S'mores No    \*additional charges \_\_\_\_\_

*Please make any changes to above.*

Check below all that apply:

TV/DVD     Meeting Place     Swimming     Campfire     Rowboat/Canoe     Archery

Trading Post (store service)    Other Activities: \_\_\_\_\_

**Special Food Needs:** Vegetarians # \_\_\_\_\_ Vegans # \_\_\_\_\_ Other dietary needs: \_\_\_\_\_

TOWNSHIP OF UNION BOARD OF EDUCATION  
UNION, NEW JERSEY

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS

Date: 4/4/16

ACCT. NAME: Project Graduation

Account: 2212

VENDOR: 

Amount: \$3,000.00

PURPOSE OF EXPENDITURE (attach appropriate invoice(s)): 2016 project graduation deposit

see attached

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Laurie DelGuercio

Name

Laurie DelGuercio

SIGNATURE

BOARD APPROVAL DATE: 4/19/16

\*\*\*\*\*

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Manuel E. Vieira, Business Administrator

Date

COMPLETE SECTION I ONLY

DATE 3/24 done

I. This will authorize the Treasurer of the UN

Pay \$ 3000 to the order 

and charge the account of PROJECT Grad Acct. No. 2212

Purpose: Project Grad payment

Project Grad Club or Activity AMK Faculty Adviser - Signature

II. Account Balance \$0 Verified by [Signature]

Date 4/4/16 Comment \_\_\_\_\_

III. Approver: \_\_\_\_\_ Date \_\_\_\_\_  
Principal - Signature

IV. Date Paic \_\_\_\_\_ Check No. \_\_\_\_\_ Acct. No. \_\_\_\_\_

Processed by \_\_\_\_\_

**GET INSIDE THE FUN!**

110 Schanck Road  
 Freehold, NJ 07728  
 732-577-8200 Ext. 222

DATE March 17, 2016

TO Union High School Project Graduation  
 2350 North 3rd  
 Union, NJ 07083

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	April Desposit	\$3,000.00	\$3,000.00

Quotation prepared by: Scott Hostutler**SUBTOTAL** \$3,000.00

This is a quotation on the goods named, subject to the conditions noted below:  
 (Describe any conditions pertaining to these prices and any additional terms of the agreement.  
 You may want to include contingencies that will affect the quotation.)

**Service Fee****TOTAL** \$3,000.00

To accept this quotation, sign here and return: \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS!**

TOWNSHIP OF UNION BOARD OF EDUCATION  
UNION, NEW JERSEY

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: UHS

Date: 4/4/16

ACCT. NAME: K. Brooks Field Trips

Account: 2208

VENDOR: Trust of Union Board of Education

Amount: \$1,050.00

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]:

field trip bus payment for Villani Bus Co

see attached

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Laurie DelGuercio

Name:

Manuel E. Vieira

SIGNATURE

BOARD APPROVAL DATE: 4/19/16

\*\*\*\*\*

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Manuel E. Vieira, Business Administrator

Date



I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

Pay \$ 1,050.00 to the order of Villani Bus Company - Trip Union BSE  
and charge the account of Field Trips. Acct. No. 0208

Purpose: Payment for bus - Field Trip to Jenkinson's Aquarium  
on June 7, 2016

Field Trip  
Club or Activity

Kaelly Powers  
Faculty Adviser - Signature

II. Account Balance \$2116.97 Verified by [Signature]

Date 4/4/16 Comment \_\_\_\_\_

III. Approved \_\_\_\_\_ Date \_\_\_\_\_  
Principal - Signature

IV. Date Paid \_\_\_\_\_ Check No. \_\_\_\_\_ Acct. No. \_\_\_\_\_

Processed by \_\_\_\_\_

2015-10-26 13:08

Villani Bus Co.

9084748058 >>

P 2/2



**Villani Bus Company**

811 East Linden Avenue  
Linden, NJ 07036

Phone: 908-862-3333

Fax: 908-474-8058

Website: www.villanibus.com

Email: info@villanibus.com

**Charter Confirmation**

Confirmed: 10/26/15

Charter No.: 57414

Ms. K. Brooks  
Union High School  
2350 N. 3rd. Street  
Union, NJ 07083 USA

Phone: 908-851-6501

Fax: 908-851-6539

Order Date: 10/26/15

SalesRep: Mr. Shabazz

Thank you for selecting Villani Bus Company for your upcoming trip. We are committed to providing you with the very best service possible, and I am sure that you will be pleased with the quality of our equipment and drivers. This Confirmation serves as your contract for your transportation needs shown below. We must receive your deposit along with one signed and dated copy of this letter by the due date of the deposit shown below. Please review the following information to confirm our understanding of the services we will provide.

Group Name: Pt. Pleasant Group  
Group Leader: Ms. K. Brooks  
Destination: Point Pleasant, New Jersey  
Leave Date: Tuesday, June 07, 2016  
Spot Time: 8:15 am  
Leave Time: 8:30 am  
Pickup Location: Union High School  
North 3rd Street  
Union NJ

# Coaches: 1  
Equipment: 1-55 Motorcoach  
Return Date: Tuesday, June 07, 2016  
Retn\Drop Time: 7:00 pm  
Destination Details: Jenkinsons Aquarium  
Ocean Ave  
Point Pleasant NJ

Description	# Coaches	Qty	Rate	Charge
Single Day Motorcoach Trip local	1	1.00	\$1,050.00	\$1,050.00
Transportation rate does not include gratuity	1	1.00	\$0.00	\$0.00
UNSGNED CONFIRMATION WILL VOID RESERVATION	1	1.00	\$0.00	\$0.00

Due Dates	Description	Amount	Date Received	Transport Charge:	\$1,050.00
11/09/15	Signed Contract			Amount Paid	\$0.00
01/24/16	Final Payment	\$1,050.00		Balance Due	\$1,050.00

If you have not already done so, please remember to send us an itinerary complete with addresses to insure the success of your trip. Please call me if you have any questions.

Sincerely,

Charter Party Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Mr. Shabazz

TOWNSHIP OF UNION BOARD OF EDUCATION  
UNION, NEW JERSEY

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS

Date: 4/4/16

ACCT. NAME: UHS PAC

Account: 2077

VENDOR: Hummel Integrated Marketing Solutions Amount: \$2,460.00

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]  
printing of playbills for Mary Poppins  
see attached

In accordance with the Student Organization Fund -- Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Laurie DelGuercio

Name:  
Laurie DelGuercio  
SIGNATURE

BOARD APPROVAL DATE: 4/19/16

\*\*\*\*\*

Per the Student Organization Funds -- Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Manuel E. Vieira, Business Administrator

Date

COMPLETE SECTION I ONLY

DATE 4/4/16

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

Pay \$ 2,460.00 to the order of Hummel Integrated Marketing Solutions  
and charge the account of UHSPAC Acct. No. 77

Purpose: Printing of Playbills For Mary Poppins

UHSPAC Spring Musical  
Club or Activity

[Signature]  
Faculty Adviser - Signature

II. Account Balance \$14,377.35 Verified by [Signature]

Date 4/4/16 Comment \_\_\_\_\_

III. Approved \_\_\_\_\_ Date \_\_\_\_\_  
Principal - Signature

IV. Date Paid \_\_\_\_\_ Check No. \_\_\_\_\_ Acct. No. \_\_\_\_\_

Processed by \_\_\_\_\_

850 Springfield Road, Union, N.J. 07083  
tel 908.688.5300 fax 908.688.6020  
www.hummelsolutions.com

850 Springfield Road  
Union, New Jersey 07083  
Tel: (908) 688-5300  
Fax: (908) 688-6020  
Web: www.hummelsolutions.com



UNION HIGH SCHOOL  
NORTH 3RD STREET  
UNION NJ 07083

Attn: JAMES MOSSER

# Invoice

Invoice No: 00000447  
Invoice Date: 03/23/2016  
Order No:  
Account No: 1316  
Job No: Job-455

Quantity	Description	Price (ex Tax)	Tax
3200	<b>UHSPAC "MARY POPPINS" BOOKS- 44+COVER</b> 44 PAGE + COVER BOOKS FINISHED SIZE 5.5X8.5 70# SILK TEXT- 1/1 BLACK 100# SILK TEXT- 4/4  DELIVER TO U.H.S.	\$2,460.00	\$0.00

Checks can be made payable to Hummel, Hummel Distributing, Hummel Printing, Hummel Solutions or Hummel Integrated Marketing Solutions. Terms are Net 30. Thank you for your business.

**Sub Total:** \$2,460.00  
**Tax:** \$0.00  
**Amount Due:** \$2,460.00

TOWNSHIP OF UNION BOARD OF EDUCATION  
UNION, NEW JERSEY

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: UHS Date: 4/5/16  
 ACCT. NAME: UHS PAC Account: 2077  
 VENDOR: Home Depot Credit Services Amount: \$4,288.75  
 PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]:  
seenery for spring musical Mary Poppins  
see attached

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Laurie DelGuerico

Name:  
Laurie DelGuerico  
SIGNATURE

BOARD APPROVAL DATE: 4/19/16

\*\*\*\*\*

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Manuel E. Vieira, Business Administrator

Date

COMPLETE SECTION I ONLY

DATE 4/5/16

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

Pay \$ 4,288.75 to the order of Home Depot Credit Services

and charge the account of UHSPAL Acct. No. 77

Purpose: Scenery For Spring Musical Mary Poppins

UHSPAL Spring Musical  
Club or Activity

[Signature]  
Faculty Adviser - Signature

II. Account Balance \$14,377.35 Verified by [Signature]

Date 4/5/16 Comment \_\_\_\_\_

III. Approved \_\_\_\_\_ Date \_\_\_\_\_  
Principal - Signature

IV. Date Paid \_\_\_\_\_ Check No. \_\_\_\_\_ Acct. No. \_\_\_\_\_

Processed by \_\_\_\_\_

4/5/2016

Account Online

homedepot.com

privacy



SECURE

**Home Depot Commercial Account**  
Account Online

Return to the [Account List](#)



[View My Account](#) [Make A Payment](#) [Manage My Account](#) [Help/Contact Us](#)

**Account Summary**

Tuesday, April 5, 2016

**Did you know...**

We've Made Your Card Even Better!



**Enroll now** to start earning **FUEL REWARDS® SAVINGS** and take advantage of **NO INTEREST** for 60 days ON **EVERY PURCHASE!**  
[Click here to enroll!](#)

**Already Enrolled?**  
[Click here](#) for account information and to check your rewards balance.

UNION HS PERFORMING  
2350 N 3RD ST  
UNION, NJ

\*\*\*\*\*615

The summary for your account as of 04/05/16 is:

Current Balance*	<u>\$4,288.75</u>
Credit Line	\$3,600.00
Available Credit**	-\$688.00
Last Payment Date	03/16/16
Amount Due Last Statement	\$3,361.75
Payments and adjustments as of last Statement date	\$0.00
Unapplied Payments & Credits	\$0.00
Purchase Order Required?	N/A
Last Check Number	11111111

NOTE: If NA is presented in any field above please contact the Customer Service number on the back of your card.

[Pay Online](#)

[Online Payment History](#)

[Printable Version](#)

\*Current Balance: The Current Balance is updated each evening and does not reflect transactions (payments, purchases and adjustments) posted today.

\*\* Available Credit: The dollar value of any unused credit, including authorizations made and not yet posted to your account.

**Invoice List**

Access individual invoices to track transactions.

**Closed Invoice List**

**Open Invoices - Aging**

Last Aging Date	04/04/16
Current:	\$ 927.00
1-30 Days	<u>\$ 3,361.75</u>
31-60 Days	\$ 0.00
61-90 Days	\$ 0.00
Over 90 Days	\$ 0.00
Total All	<u>\$ 4,288.75</u>
TOTAL PAST DUE	<u>\$ 3,361.75</u>

**Statement Detail**

View and Download your current Statement.

**Technical Support:**

Use this quick reference for help with downloading, troubleshooting and issues of security.



TOWNSHIP OF UNION BOARD OF EDUCATION  
UNION, NEW JERSEY

Student Organization Fund Approval for Expenditure in Excess of \$1,000.00

SCHOOL: UHS Date: 4/5/16  
ACCT. NAME: Senior Awards Account: 2018  
VENDOR: To be determined Amount: \$1,500.00  
PURPOSE OF EXPENDITURE [attach appropriate invoice(s):  
Bob Odell Scholarship Fund Award  
see attached

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.

Laurie DelGuercio

Name

Laurie DelGuercio

SIGNATURE

BOARD APPROVAL DATE: 4/19/16

\*\*\*\*\*

Per the Student Organization Funds – Policy and Procedural Manual, student bodies, only written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.

I approve the purchase of goods/services per the attached.

Manuel E. Vieira, Business Administrator

Date

COMPLETE SECTION I ONLY

DATE 3/18/16

I. This will authorize the Treasurer of the UNION HIGH SCHOOL BOOSTER ASSOCIATION

Pay \$ 1,500<sup>-</sup> to the order of TBD

and charge the account of Senior Awards Acct. No. 2018

Purpose: Bob O'Dell Scholarship Fund Award

Club or Activity \_\_\_\_\_ Faculty Adviser - Signature Lisa Pedder

II. Account Balance \$22,644.00 Verified by \_\_\_\_\_

Date \_\_\_\_\_ Comment \_\_\_\_\_

III. Approved \_\_\_\_\_ Date \_\_\_\_\_  
Principal - Signature

IV. Date Paid \_\_\_\_\_ Check No. \_\_\_\_\_ Acct. No. \_\_\_\_\_

Processed by \_\_\_\_\_

EXHIBIT B-1

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: BURNET MIDDLE SCHOOL

DATE: April 6, 2016

DEPARTMENT: BAND

VENDOR: VILLANI

AMOUNT \$4,631.25

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]:

Bus trip to Dorney Park for Music in the Park Festival

In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

Raymond Salvatore, Principal  
Name

  
Signature

\*\*\*\*\*

Per the Student Organization Funds-Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached

\_\_\_\_\_  
Manuel E. Vieira, Business Administrator

\_\_\_\_\_  
Date



**Villani Bus Company**

811 East Linden Avenue

Linden, NJ 07036

Phone: 908-862-3333

Fax: 908-474-8058

Website: www.villanibus.com

Email: info@villanibus.com

**Charter Confirmation**

Confirmed: 10/02/15

Charter No. : 56793

**Michael Hamilton**  
**Burnet Middle School**  
**1000 Caldwell Avenue**  
**Union, NJ 07083 USA**

Phone: 845-300-2241

Fax: 908-687-2645

Order Date 10/02/15

SalesRep: Mr.Shabazz

Thank you for selecting **Villani Bus Company** for your upcoming trip. We are committed to providing you with the very best service possible, and I am sure that you will be pleased with the quality of our equipment and drivers. This Confirmation serves as your contract for your transportation needs shown below. We must receive your deposit along with one signed and dated copy of this letter by the due date of the deposit shown below. Please review the following information to confirm our understanding of the services we will provide.

Group Name: **Dorney Park Group**

# Coaches: 3

Group Leader: **Michael Hamilton**

Equipment: 3-55 Motorcoaches

Destination: **Allentown, Pa.**

Leave Date: **Friday, June 03, 2016**

Return Date: **Friday, June 03, 2016**

Spot Time: **6:15 am**

Leave Time: **6:30 am**

Retn\Drop Time: 7:30 pm

Pickup **Burnett Middle School**

Destination **Site #1: TBS**  
Details: **Dorney Park**  
**Rte78W Off 222 N**  
**Allentown, PA**

Location: **1000 Caldwell Avenue**  
**Union, NJ**

Description	# Coaches	Qty	Rate	Charge
Dorney Park Group	1	3.00	\$1,543.75	\$4,631.25
Transportation rate does not include gratuity	1	3.00	\$0.00	\$0.00
UNSIGNED CONFIRMATION WILL VOID RESERVATION	1	3.00	\$0.00	\$0.00

Due Dates	Description	Amount	Date Received	Transport Charge:	\$4,631.25
10/02/15	Signed Contract			Amount Paid	\$0.00
07/05/16	Final Payment	\$4,631.25		Balance Due	\$4,631.25

If you have not already done so, please remember to send us an itinerary complete with addresses to insure the success of your trip. Please call me if you have any questions.

  
Charter Party Authorized Signature

10/2/15  
Date

Sincerely,

Mr.Shabazz

EXHIBIT B-1

**Student Organization Fund Approval for Expenditure in Excess of \$1,000.00**

SCHOOL: BURNET MIDDLE SCHOOL

DATE: April 6, 2016

DEPARTMENT: BAND

VENDOR: Festival of Music

AMOUNT \$5,444.00

PURPOSE OF EXPENDITURE [attach appropriate invoice(s)]:

Admission to Music Festival

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In accordance with the Student Organization Fund – Policy and Procedure Manual, I request approval of the referenced expenditure in excess of \$1,000.00.

Raymond Salvatore, Principal  
Name

  
Signature

\*\*\*\*\*

Per the Student Organization Funds-Policy and Procedure Manual, student bodies, only with written approval of either/or the Board Secretary/Business Administrator, may obligate themselves by contract for the purchase of goods and services greater than \$1,000.00

I approve the purchase of goods/services per the attached

\_\_\_\_\_  
Manuel E. Vieira, Business Administrator

\_\_\_\_\_  
Date



**Music in the Parks**  
 1784 West Schuylkill Road  
 Douglassville, PA 19518

Michael Hamilton  
 Burnet Middle School  
 1000 Caldwell Avenue  
 Union, NJ 07083

**Location:** Dorney Park  
**Festival Date:** June 3, 2016

**INVOICE**

**Reservation #:** 27549  
**Statement Date:** 04/06/2016

<b>Ticket Description</b>	<b>Qty</b>	<b>Price</b>	<b>Total</b>
Performer: Festival and One Day Park Admission	105	\$54.00	\$5,670.00
Non-Performer: Festival and One Day Park Admission	12	\$29.00	\$348.00
<b>Total Ticket Value:</b>			<b>\$6,018.00</b>

<b>Discounts Applied</b>		
2 Complimentary Director Tickets		-\$58.00
4 Complimentary Chaperone Tickets		-\$116.00
<b>Total Tickets (Including Free): 117</b>		<b>Total Ticket Cost:</b>

<b>Payment Summary</b>		
Credit Card TXN12831 Date: 02/29/2016		-\$400.00
		<b>Current Balance: \$5,444.00</b>

<b>Payment Schedule</b>		
Initial Payment	Due: 03/05/2016	\$0.00
Balance Payment	Due: 05/04/2016	\$5,444.00

<b>Current amount due is \$5,444.00</b>
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<b>All payments must be made in USD only.</b>
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**We accept VISA, MasterCard, American Express, & Discover**

<https://www.festivalsofmusic.net/ext/MIP/ProcessPayment.aspx?reqi=27549>

**Make checks payable to:** Festivals of Music  
**Return to:** Music in the Parks  
 Accounting Department  
 1784 West Schuylkill Road  
 Douglassville, PA 19518  
 Phone: 800-323-0974  
 Fax: 610-327-4786  
 Email: [accounting@festivalsofmusic.com](mailto:accounting@festivalsofmusic.com)