#### **MEMORANDUM**

To:

Mr. T. Wiggins

Maintenance Director

From:

Linda lonta, Director

Athletics, Health, Physical Education & Nurses

Re:

**Equipment Disposal** 

Date:

October 6, 2014

The following items are to be removed for *sale or discard* from the Union High School's Weight Room: (see attached forms)

Description	<u>Qty</u> .	UBOE #
1. Universal Back Extension Machine	1	01207
2. Universal Pec Deck	1	01223
3. Universal Chest Press/Bicep Curl Machine	1	01231
4. Universal Tricep/Dip Machine	1	05263
5. Universal Leg Curl/V Bench Machine	1	05446
6. Maxicam Rotary Torso Machine	1	05478
7. Maxicam Pullover Machine	1	No Tag
8. Universal Standing Bicep Curl Machine	1	No Tag
9. Universal Chest Press	1	No Tag
10. Champion Barbell Long Pull Machine	1	No Tag
11. Universal High Pulley Machine	1	No Tag
12. Universal Seated Leg Curl Machine	1	No Tag
13. Universal Leg Extension Machine	1	No Tag
14. Dynamax Pro Weight Assisted Chin/Dip Comb	o 1	No Tag

If you have any questions, please call me at x6508.

Copy to:

Arlene Lombardi - Administration

<u>[</u>	NOTIFICATION OF AS	SET CHANGE O	F STA	<u>TUS</u>	
<del> </del>	ADDITION	MOVEMENT	X	DISPOSAL	
TAG NUMBER:	<b>012</b> 3	31			
ASSET DESCRIPTION	OR ASSET CODE: Universa	l Chest Press/Bicep Curl N	fachine		
A. ADDITION OR	MOVEMENT OF AN ASSET	•			
BUILDING:	CURRENT: UHS	FROM:			
AREA/ROOM:	CURRENT: UHS Weight Room	FROM:			
DEPARTMENT:	CURRENT: Athletics	FROM:			
MANUFACTURER:					
MODEL NUMBER:		SERIAL NUMBER:			
DATE ACQUIRED:		HISTORIC VALUE:			
P.O. NUMBER:	1	GRANT NUMBER:			
CONDITION:		DISPOSITION:		2411	
B. DISPOSAL OF	AN ASSET  DSAL: Broken Equipme	nt			
DATE OF DISPOSAL	L:	APPROVAL:			
ASSET ADMINISTR	ATOR APPROVAL:	QL D.		DATE:	10/6/2014
моо	RE INDUSTRIES, INC. ONE HUNDRED FOURTEE	n essex street, rochelle park, n	IEW JERSEY	07662 (201) 909-9770	

# **NOTIFICATION OF ASSET CHANGE OF STATUS** MOVEMENT x DISPOSAL ADDITION <u>0</u>1223 TAG NUMBER: ASSET DESCRIPTION OR ASSET CODE: Universal Pec Deck A. ADDITION OR MOVEMENT OF AN ASSET CURRENT: UHS FROM: BUILDING: AREA/ROOM: CURRENT: UHS Weight Room FROM: **DEPARTMENT:** CURRENT: Athletics FROM: MANUFACTURER: SERIAL NUMBER: MODEL NUMBER: HISTORIC VALUE: DATE ACQUIRED: GRANT NUMBER: P.O. NUMBER: DISPOSITION: CONDITION: B. DISPOSAL OF AN ASSET REASON FOR DISPOSAL: Broken Equipment DATE OF DISPOSAL: APPROVAL: 10/6/2014 ASSET ADMINISTRATOR APPROVAL: MOORE INDUSTRIES, INC. ONE HUNDRED FOURTEEN ESSEX STREET, ROCHELLE PARK, NEW JERSEY 07662 (201) 909-9770

### **NOTIFICATION OF ASSET CHANGE OF STATUS** ADDITION MOVEMENT X DISPOSAL NONE TAG NUMBER: ASSET DESCRIPTION OR ASSET CODE: Maxicam Pullover Machine A. ADDITION OR MOVEMENT OF AN ASSET CURRENT: UHS FROM: BUILDING: AREA/ROOM: CURRENT: UHS Weight Room FROM: **DEPARTMENT:** CURRENT: Athletics FROM: MANUFACTURER: SERIAL NUMBER: MODEL NUMBER: HISTORIC VALUE: DATE ACQUIRED: GRANT NUMBER: P.O. NUMBER: DISPOSITION: CONDITION: **B. DISPOSAL OF AN ASSET** REASON FOR DISPOSAL: Broken Equipment APPROVAL: DATE OF DISPOSAL: DATE: 10/6/2014 ASSET ADMINISTRATOR APPROVAL:

MOORE INDUSTRIES, INC. ONE HUNDRED FOURTEEN ESSEX STREET, ROCHELLE PARK, NEW JERSEY 07662 (201) 909-9770

# NOTIFICATION OF ASSET CHANGE OF STATUS MOVEMENT X DISPOSAL ADDITION **6** 5446 TAG NUMBER: ASSET DESCRIPTION OR ASSET CODE: Universal Leg Curl/V Bench Machine A. ADDITION OR MOVEMENT OF AN ASSET CURRENT: UHS FROM: BUILDING: AREA/ROOM: CURRENT: UHS Weight Room FROM: **DEPARTMENT:** CURRENT: Athletics FROM: MANUFACTURER: SERIAL NUMBER: MODEL NUMBER: HISTORIC VALUE: DATE ACQUIRED: GRANT NUMBER: P.O. NUMBER: DISPOSITION: CONDITION: **B. DISPOSAL OF AN ASSET** REASON FOR DISPOSAL: Broken Equipment DATE OF DISPOSAL: \_\_\_\_\_APPROVAL: 10/6/2014 ASSET ADMINISTRATOR APPROVAL: MOORE INDUSTRIES, INC. ONE HUNDRED FOURTEEN ESSEX STREET, ROCHELLE PARK, NEW JERSEY 07662 (201) 909-9770

	NOTIFICATIO	N OF AS	SET CHANGE O	F STA	TUS	
	_ADDITION		_MOVEMENT	x	DISPOSAL	
TAG NUMBER:	NONE		_			
ASSET DESCRIPTION	OR ASSET CODE:	Universal	Chest Press			
A. ADDITION OR	MOVEMENT OF	AN ASSET				
BUILDING:	CURRENT: UHS		FROM:			
AREA/ROOM:	CURRENT: UHS We	ight Room	FROM:			
DEPARTMENT:	CURRENT: Athletic	S	FROM:	<del></del>		
MANUFACTURER:						:
MODEL NUMBER:			SERIAL NUMBER:	<u> </u>	* 	
DATE ACQUIRED:	<b></b>		HISTORIC VALUE:		The state of the s	
P.O. NUMBER:	<u> </u>		GRANT NUMBER:			
CONDITION:			DISPOSITION:			
			•			•
B. DISPOSAL OF	AN ASSET					
REASON FOR DISPO	<b>OSAL:</b> Broken	n Equipment	i .			
DATE OF DISPOSAL	:		APPROVAL:			
			1			
ASSET ADMINISTRA	ATOR APPROVAL:		21. Onte		DATE: .	10/6/2014
			danka			
MOORE	Industries, Inc. One Hund	RED FOURTEEN E	SSEX STREET, ROCHELLE PARK, NI	EW JERSEY 07	7662 (201) 909-9770	

<u> </u>	NOTIFICATIO	N OF AS	SET CHANGE C	F STA	<u>TUS</u>	
<del></del>	_ADDITION		_MOVEMENT	x	DISPOSAL	•
TAG NUMBER:	Nove					,
ASSET DESCRIPTION	OR ASSET CODE:	Champion	n Barbell Long Pull Mach	ine		
A. ADDITION OR	MOVEMENT OF	AN ASSET		- 10 - 11 - 11 - 11 - 12 - 12 - 12 - 12		
BUILDING:	CURRENT: UHS		FROM:			
AREA/ROOM:	CURRENT: UHS We	eight Room	FROM:			<del>,</del>
DEPARTMENT:	CURRENT: Athletic	es	FROM:		····	
MANUFACTURER:					****	
MODEL NUMBER:	pt-sq.		SERIAL NUMBER:			<del>******</del>
DATE ACQUIRED:			HISTORIC VALUE:			
P.O. NUMBER:			GRANT NUMBER:			
CONDITION:			DISPOSITION:			1
B. DISPOSAL OF		n Equipmen	•			
		n Equipmen				
DATE OF DISPOSAL			APPROVAL:			
ASSET ADMINISTRA	ATOR APPROVAL:		2 Ort	الخنتين	DATE:	10/6/201
·	·					

MOORE INDUSTRIES, INC. ONE HUNDRED FOURTEEN ESSEX STREET, ROCHELLE PARK, NEW JERSEY 07662 (201) 909-9770

<u> </u>	NOTIFICATION O	F ASSET CHANGE O	F STA	<u>TUS</u>	
· .	_ADDITION	MOVEMENT	X	DISPOSAL	
TAG NUMBER:	NONE			- ""	,
ASSET DESCRIPTION	OR ASSET CODE: Un	iversal High Pulley Machine			
A. ADDITION OR	MOVEMENT OF AN A	SSET			
BUILDING:	CURRENT: UHS	FROM:			
AREA/ROOM:	CURRENT: UHS Weight R	oom FROM:			
DEPARTMENT:	CURRENT: Athletics	FROM:		ari	
MANUFACTURER:					
MODEL NUMBER:		SERIAL NUMBER:			
DATE ACQUIRED:		HISTORIC VALUE:			
P.O. NUMBER:		GRANT NUMBER:			-
CONDITION:		DISPOSITION:			
B. DISPOSAL OF		pment			
DATE OF DISPOSAL	<del></del>	APPROVAL:			
ASSET ADMINISTRA	ATOR APPROVAL:	SL Onte	77	DATE:	10/6/2014
MOORI	E INDUSTRIES, INC. ONE HUNDRED FO	URTEEN ESSEX STREET, ROCHELLE PARK, NE	W JERSEY 07	7662 (201) 909-9770	

	ADDITION ·	MOVEMENT	x DISPOSAL	
TAG NUMBER:	NONE			
ASSET DESCRIPTION	OR ASSET CODE: Universa	al Seated Leg Curl Machine		
A. ADDITION OR	MOVEMENT OF AN ASSET	,		,
BUILDING:	CURRENT: UHS	FROM:		
AREA/ROOM:	CURRENT: UHS Weight Room	FROM:		
DEPARTMENT:	CURRENT: Athletics	FROM:		
MANUFACTURER:				
MODEL NUMBER:	and the second s	SERIAL NUMBER:		
DATE ACQUIRED:		HISTORIC VALUE:		····
P.O. NUMBER:		GRANT NUMBER:		
CONDITION:		DISPOSITION:		
B. DISPOSAL OF	AN ASSET			
REASON FOR DISPO	SAL: Broken Equipmen	nt .		
DATE OF DISPOSAL	:	APPROVAL:		
ASSET ADMINISTRA	ATOR APPROVAL:	El Onte	DATE:	10/6/2014
MOOR	E INDUSTRIES, INC. ONE HUNDRED FOURTEEN	I ESSEX STREET, ROCHELLE PARK, NEW JE	RSEY 07662 (201) 909-9770	

# **NOTIFICATION OF ASSET CHANGE OF STATUS** MOVEMENT x DISPOSAL ADDITION TAG NUMBER: NONE ASSET DESCRIPTION OR ASSET CODE: Universal Leg Extension Machine A. ADDITION OR MOVEMENT OF AN ASSET CURRENT: UHS FROM: BUILDING: AREA/ROOM: CURRENT: UHS Weight Room FROM: DEPARTMENT: CURRENT: Athletics FROM: MANUFACTURER: SERIAL NUMBER: MODEL NUMBER: HISTORIC VALUE: DATE ACQUIRED: GRANT NUMBER: P.O. NUMBER: DISPOSITION: CONDITION: B. DISPOSAL OF AN ASSET REASON FOR DISPOSAL: Broken Equipment DATE OF DISPOSAL: \_\_\_\_\_APPROVAL: 10/6/2014 ASSET ADMINISTRATOR APPROVAL: MOORE INDUSTRIES, INC. ONE HUNDRED FOURTEEN ESSEX STREET, ROCHELLE PARK, NEW JERSEY 07662 (201) 909-9770

NOTIFICATION OF ASSET CHANGE OF STATUS						
	ADDITION	MOVEMENT	X	_DISPOSAL		
ΓAG NUMBER:	NONE					
ASSET DESCRIPTION	OR ASSET CODE: Dynama	ax Pro Weight Assisted Chir	n/Dip Com	nbo		
A. ADDITION OR	MOVEMENT OF AN ASSE	Т				
BUILDING:	CURRENT: UHS	FROM:				
	CURRENT: UHS Weight Room					
DEPARTMENT:	CURRENT: Athletics	FROM:		LACTOR TO STATE OF THE STATE OF		
MANUFACTURER:	·		-			
MODEL NUMBER:		SERIAL NUMBER:				
DATE ACQUIRED:		HISTORIC VALUE:				
P.O. NUMBER:		GRANT NUMBER:				
CONDITION:		DISPOSITION:				
B. DISPOSAL OF	AN ASSET					
REASON FOR DISPO	Broken Equipme	ent	- <del>1</del>			
DATE OF DISPOSAL		APPROVAL:	<u> </u>			
ASSET ADMINISTR	ATOR APPROVAL:	al Da	L.	DATE:	10/6/201	
MOOR	E INDUSTRIES, INC. ONE HUNDRED FOURTEE	en essex street, rochelle park, n	EW JERSEY 07	7662 (201) 909-9770		

	ADDITION		MOVEMENT	х	DISPOSAL	
rag number:		05478				
ASSET DESCRIPTION	OR ASSET CODE:	Maxicam R	otary Torso Machine			
A. ADDITION OR	MOVEMENT OF A	N ASSET				
BUILDING:	CURRENT: UHS	·	FROM:			
AREA/ROOM:	CURRENT: UHS Weig	ht Room	FROM:			
DEPARTMENT:	CURRENT: Athletics		FROM:		-	
MANUFACTURER:						
MODEL NUMBER:			_SERIAL NUMBER:			·
DATE ACQUIRED:			_HISTORIC VALUE:			
P.O. NUMBER:			_GRANT NUMBER:			·
CONDITION:			_DISPOSITION:	<u>.</u>		
B. DISPOSAL OF	AN ASSET		·	•		
REASON FOR DISPO	DSAL: Broken	Equipment				•
DATE OF DISPOSAL	.i		_APPROVAL:	E. J. A.		. <del>10</del> .
ASSET ADMINISTR	ATOR APPROVAL:			A.	DATE:	10/6/201
	RE INDUSTRIES, INC. ONE HUNDI				(00)	

	•				DICDOCAL
	_ADDITION		MOVEMENT	X	UISPOSAI 
G NUMBER:		01207			
SET DESCRIPTION	OR ASSET CODE:		ack Extension Machi	ne	
ADDITION OR	MOVEMENT OF	AN ASSET	, page 1		· ·
JILDING:	CURRENT: UHS		FROM:		<del>_</del>
EA/ROOM:	CURRENT: UHS We	ight Room	FROM:		
EPARTMENT:	CURRENT: Athletic	5	FROM:	<u></u>	
ANUFACTURER:		· .	· .		
ODEL NUMBER:			_SERIAL NUMBER:	1	<u>.</u>
ATE ACQUIRED:			_HISTORIC VALUE:		b., **
O. NUMBER:	<u></u>		_GRANT NUMBER		
ONDITION:			_DISPOSITION:		
. DISPOSAL OI EASON FOR DISP		n Equipment			
DATE OF DISPOSA	L:		APPROVAL:		

MOORE INDUSTRIES, INC. ONE HUNDRED FOURTEEN ESSEX STREET, ROCHELLE PARK, NEW JERSEY 07662 (201) 909-9770

<u>[</u>	NOTIFICATION OF ASSET CHANGE OF STATUS					
	ADDITION		MOVEMENT	X	DISPOSAL	
AG NUMBER:		05263				
ASSET DESCRIPTION	OR ASSET CODE:	Universal T	ricep/Dip Machine			
A. ADDITION OR	MOVEMENT OF A	N ASSET				
BUILDING:	CURRENT: UHS		FROM:			
AREA/ROOM:	CURRENT: UHS Weig	ht Room	FROM:	,		
DEPARTMENT:	CURRENT: Athletics		FROM:			
MANUFACTURER:						
MODEL NUMBER:			_SERIAL NUMBER:		-	
DATE ACQUIRED:			_HISTORIC VALUE:	<u> </u>	<u>.</u>	
P.O. NUMBER:			_GRANT NUMBER:			
CONDITION:			DISPOSITION:			
B. DISPOSAL OF						
REASON FOR DISPO		Equipment				
DATE OF DISPOSAL			APPROVAL:			
ASSET ADMINISTR	ATOR APPROVAL:			Address V	DATE:	10/6/2014
моог	RE INDUSTRIES, INC. ONE HUNDR	ED FOURTEEN E	SSEX STREET, ROCHELLE PARK,	NEW JERSEY 07	7662 (201) 909-9770	

NOTIFICATION OF ASSET CHANGE OF STATUS						
	ADDITION	MOVEMENTx	DISPOSAL			
AG NUMBER:	NONE					
ASSET DESCRIPTION	OR ASSET CODE: Univers	sal Standing Bicep Curl Machine				
A. ADDITION OR	MOVEMENT OF AN ASSI	e <b>T</b>				
BUILDING:	CURRENT: UHS	FROM:				
AREA/ROOM:	CURRENT: UHS Weight Roon	nFROM:	· .			
DEPARTMENT:	CURRENT: Athletics	FROM:				
MANUFACTURER:		<u> </u>				
MODEL NUMBER:		SERIAL NUMBER:				
DATE ACQUIRED:		HISTORIC VALUE:				
P.O. NUMBER:		GRANT NUMBER:				
CONDITION:		DISPOSITION:				
B. DISPOSAL OF		ent				
REASON FOR DISPO		APPROVAL:				
DATE OF DISPOSAL						
ASSET ADMINISTR	ATOR APPROVAL:	EL Date	DATE: 10/6/201			
MODE	RE INDUSTRIES, INC. ONE HUNDRED FOURT	EEN ESSEX STREET, ROCHELLE PARK, NEW JERSI	EY 07662 (201) 909-9770			