SCHOOL SECURITY DRILL NOTIFICATION

District: Township of Union Month of: October 2013

SCHOOL NAME	DRILL TYPE	OCCUPANTS INVOLVED	DATE & TIME
Battle Hill School	Evacuation to alternate	All	10-17-13 10 AM
	location/Gas Leak		10-25-13 10 AM Rain date
Connecticut Farms School	Shelter In Place/Bomb Scare	All	10-22-13 930 AM
Washington School	Shelter In Place/Bomb Scare	All	10-22-13 1000 AM
Livingston School	Shelter In Place/Bomb Scare	All	10-22-13 1030 AM
Franklin School	Shelter In Place/Bomb Scare	All	10-18-13 930 AM
Jefferson School	Evacuation to alternate	All	10-18-13 1000 AM
	location/Chemical Spill Rt. 78		10-24-13 Rain Date
Hannah Caldwell School	Shelter In Place/Bomb Scare	All	10-18-13 1040 AM
Burnet Middle School	Shelter In Place/Bomb Scare	AII	10-23-13 915 AM
Kawameeh Middle School	Shelter In Place/Bomb Scare	All	10-23-13 935 AM
Union High School	Shelter in Place/Intruder in Bidg.	Ali	10-28-13 1005 AM

DRILL TYPE:

- ACTIVE SHOOTER
- EVACUATION (non-fire)
- BOMB THREAT
- LOCKDOWN

OCCUPANTS:

STUDENTS/STAFF/FACULTY

STAFF and/or CRISIS TEAM MEMBERS

Security Drill Record Form 2013 – 2014

School District: Union Township

School Name: Burnet Middle School

Contact Name: Vincent B. Rettino

Month	September 2013	October 2013	November 2013	December 2013	January 2014	February 2014	March 2014	April 2014	May 2014	June 2014
Date/Time	9/24/2013 9:18-9:29	10/23/13 9:20-9:30								
Type of Drill	Evacuation to Berwyn St.	Lockdown Shelter in Place:Bomb								
Duration of Drill	11 minutes 4:30 min to clear Bldg.	10 minutes								
Weather Conditions	Sunny 60's	Cloudy 50's					18/001-001-001			
Participants of Drill	All students and staff	All students and staff								
Brief Description of What Was Drilled	Evacuation Discussion held about using both sides of street and sent memo to custodian about speakers	Floor by Floor notification bomb threat. Told we can use in-house phones. No cells/radios								

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
 - 1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
- (d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:
 - 1. Date of the drill;
 - 2. Time of day the drill was conducted;
 - 3. School name;

Route Number(s):

- 4. Location of the drill:
- 5. Route number(s) included in the drill; and
- 6. Name of school principal, or person(s) assigned, who supervised the drill.

- 12 and Special FA-II/8

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Date of the school	bus emergency evacuation drill:	10-04-2015			
Time of day the drift	l:was:conducted:	9:10			
School Name:	Jefferson	School			
Location of the Em	ergency Evacuation Drill:	Front	of	building	

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 - 6. Name of school principal, or person(s) assigned, who supervised the drill.

	DRILL TO THE BOA	ARD OF EDUCATION
Date of the school	bus emergency evacuation drill:	Wed, 10/16/13 + Fri 10/19/13
Time of day the dr	ill was conducted:	9:15 am - 10:00 am and 1:30 pm
School Name:	Washington Ele	mentary school
Location of the En	nergency Evacuation Drill:	WES Playground
Black	Ktop	·

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 - 1. Date of the drill;
 - 2. Time of day the drill was conducted;
 - 3. School name;
 - 4. Location of the drill;
 - 5. Route number(s) included in the drill; and
 - 6. Name of school principal, or person(s) assigned, who supervised the drill.

Date of the school bus emergency evacuation	drill: October 29, 2013
Time of day the drill was conducted:	9:15 am
School Name: Livingston School	21
Location of the Emergency Evacuation Drill:	Back playground blacktop
Route Number(s): 10 busses	
Name of the school principal/person(s) overse	eeing the drill: Thomas Tsirikos

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 - 3. School name;
 - 4. Location of the drill;

- 5. Route number(s) included in the drill; and
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REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION

RD OF EDUCATION
10/28/13
9:20-10:20
well
Rear Driveway

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 - 2. Time of day the drill was conducted;
 - 3. School name;

Route Number(s):

- 4. Location of the drill;
- 5. Route number(s) included in the drill; and
- 6. Name of school principal, or person(s) assigned, who supervised the drill.

All routes

Date of the school bus emergency evacuation drill:	October 23, 2013			
Time of day the drill was conducted:	9:00 a.m 10:00 a.m.			
School Name:	Union High School			
Location of the Emergency Evacuation Drill:	2350 North Third Street - Gruber Ave - Cooke Dr.			

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 - 4. Location of the drill;
 - 5. Route number(s) included in the drill; and
 - 6. Name of school principal, or person(s) assigned, who supervised the drill.

Date of the school bus emergency evacuation dr	ill:	Ocober 15, 2013		
Time of day the drill was conducted:	9:16-9:45	na ing		
School Name:	F ranklin			
Location of the Emergency Evacuation Drill:	Playground	generalisas per de f. de improporting help popularis pala de la Talanda (Talanda (Talanda (Talanda (Talanda (T		
Route Number(s):	all students			
Name of the school principal/person(s) overseel	ng the drill:	Corey Lowery		

CONFIRMATION OF SCHOOL BUS EMERGENCY EXIT DRILLS

Essex Regional Educational Services Commission

RETURN TO:

c/o Transportation Division 369 Passaic Avenue Fairfield, New Jersey 07004
After completion of the Emergency Exit Drills, please complete this form and forward.
School Name Hawah Caldwell
Address 1120 Commerce Ave
Address 1/20 Commerce Ave Telephone No. 908 206 - 6100 Route No.
Vehicle No.
Name and title of person conducting the Drill: Name Ar. Lenting Title Rincipal
Name of Bus Driver assisting in Drill:
Name Khile Cuthing Driver's License Number:
Fire Extinguisher First Aid Kit Emergency #'S for Students
Date Drill Conducted 10-10-3613
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