

**DEPARTMENT OF SPECIAL SERVICES  
TOWNSHIP OF UNION PUBLIC SCHOOLS  
M-E-M-O-R-A-N-D-U-M**

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**TO: Pat Ditri**

**From: Kim Conti** 

**Re: Board Agenda**

**Date: March 3, 2014**

The Superintendent recommends, the committee concurs and I so move that the board approve Cerebral Palsy of North Jersey, 220 South Orange Avenue, Suite 300, Livingston, NJ to perform Assistive Technology and Augmentative and Alternative Evaluations at a rate of \$1,000 per evaluation in an amount not to exceed \$3,000 for the 2013-2014 school year in accordance with the information in the hands of each board member. (Acct #11-000-219-320-01-19)



The ATLAS Division  
Assistive Technology for Living and Advancing Skills

## Schedule of Services Augmentative and Alternative Communication and Assistive Technology

CPNJ's ATLAS Division specializes in Assistive and Educational Technology and Augmentative and Alternative Communication. We offer an array of assessment and training services.

The ATLAS Team includes Occupational Therapists, Speech and Language Pathologists and Assistive Technology Practitioners with a combined experience of over 45 years.

ATLAS services focuses on supporting individuals with disabilities in achieving communication, educational, vocational and lifestyle goals, as well as supporting the family, peers and professionals surrounding those individuals. **Assistive Technology (AT) services** from CPNJ consider and explore tools to address computer access, educational participation, mobile touch technology and some integrated aspects of mobility and daily living skills. AT can also include Educational Technology (ET), which includes specialized software and hardware designed to support learning across academic subjects and standards. **Augmentative and Alternative Communication (AAC) services** address ways of supporting individuals with complex communication needs in their ability to express themselves using supplemental tools.

### Fees through June 2014:

#### Assessment

ATLAS team members assess an individual's goals, skills, environment(s) and preferences when considering tools, equipment, strategies and techniques for an Assistive Technology or Augmentative and Alternative Communication system. Price may be adjusted for individuals with complex access and/or seating needs.

\$750/\$1000

#### Combined Assessment

For assessments that address **both** Assistive Technology and Augmentative and Alternative Communication, more than one practitioner may be warranted to make suggestions for an integrated system of related components and strategies.

\$1000

#### Consultation

ATLAS team members can offer suggestions for integrating and maintaining an individual's **existing** AAC/AT system, maximizing its use throughout the environment and supporting beneficial outcomes for the individual.

\$400

#### Training

As a follow-up to assessment services, ATLAS team members can provide technical and clinical training on topics including hardware, software, system creation and implementation techniques. Training sessions can target users, families, support staff and other professionals.

\$150/hour

Minimum of two hours per session

#### Tailored Services

The ATLAS team is able to customize educational, therapeutic and administrative services surrounding AT, ET and AAC. Example include: creating accessible curricular and functional activities; maximizing your existing AT inventory; managing your technology resources effectively; expanding your tools and equipment to accommodate a wider range of users; and other collaborative services to target AT and AAC supports.

Call for Rates

#### Professional Development

ATLAS team members are available to host and provide on- and off-site family workshops and professional development events on various AAC and AT topics. Rates may vary due to travel time, the length and scope of the presentation, and the number of participants.

Call for Rates

Following a request for services, CPNJ requires a funding voucher or letter of intent from the supporting school district or other funding source, securing payment for services. Upon receipt of funding approval, the individual's caregivers will receive an intake packet, which includes a Consent for Services form, a Release of Information form, and an AAC/AT survey. A team member will call to schedule an appointment in the individual's natural environment, typically within four weeks of receiving the completed packet. Upon completion of services, a written report, that may include suggestions for equipment, strategies and training, as appropriate, is generated and mailed to the funding source.

Contact Tracy Lee, Coordinator of ATLAS, at 973-763-9900, ext. 1220, or email tlee@cpnj.org.