

Dr. Patrick Martin
Superintendent of Schools
2369 Morris Ave.
Union, NJ

Dr. Martin,

As a member of the New Jersey Police Athletic League (PAL) and a representative of the PAL Police Explorer Summer Academy I would like to request to use a school building for an upcoming meeting. We are looking for a central location in the state so it is easy for all members statewide to attend this important meeting. I am requesting to use the Union High School Principals Conference Room on Saturday February 22, 2014 from 1030 AM to 130 PM. We are anticipating about 15 people to attend this meeting. We would have them park in the North Third St. parking lot. Weather permitting or we may have to change the date.

On the date in question there is Saturday Detention therefore, a custodian will be inside the building. We are also requesting that all fees be waved.

As an organization that helps our states youth we appreciate your cooperation.

Thank you,

Nicholas Ardito
Director/NJ PAL Explorer Summer Academy

Cc: Tom McDonnell- NJ PAL Executive Director